

Orkney Community Planning Partnership



PARTNERSHIP LIAISON GROUP

Minutes of the meeting held at 2.15 am on 10 June 2011 in the NHS Board Room, Garden House

Present:

Elaine Grieve (<i>Chair</i>)	Data Sharing Partnership
Anna Whelan	OCPD Steering Group Secretary
Chessa Llewellyn White	Community Economic Development Orkney Group
Karen Johnstone	Employability Strategic Group
Sally Inkster	Housing Development Forum
Frazer Campbell	Orkney Equality Forum
John Richards	Housing Development Forum
Gail Anderson	Third Sector Forum
Jon Humphreys	Community Safety Partnership
Joyce Slater	Orkney Learning and Guidance Forum
Stuart Allison	Strategic Economic Forum
Christina Bichan	Healthy Communities Group
Karen Drever	Community Council Liaison
Clare Gee	Heritage, Archaeology and Visitor Attraction Forum
Pam Besant	Arts Forum
Hannah Thomson (<i>Secretary</i>)	Community Planning Officer

1. Apologies for absence

Karen Crichton	Orkney Health and Care
Gavin Barr	Planning Stakeholders Group
Michelle Manzie	Orkney Health and Care
Sarah Fox	Strategic Transport Group
Malcolm Graves	Orkney Learning and Guidance Forum
Maureen Spence	Community Council Liaison (represented by Karen Drever)
Gill Smee	Services for Children and Young People Group

2. Minute of the last meeting – 28 March 2011

2.1 The minute was accepted as an accurate note of the meeting.

3. Matters arising

3.1 The Local Development Plan consultation had been extended until 24 June 2011.

4. Draft minutes of Steering Group meetings held on 5 April 2011

4.1 Anna Whelan provided a verbal update on the meeting and in particular it was noted that the Armed Forces day was to be held on 18 June and that Housing and NHS would also be there. An update was also provided on further discussions held with Scottish Government contacts regarding the Single Public Authority.

5. Proposed agenda items for the next Steering Group meeting on 13 June 2011

- 5.1 Anna Whelan notified the group of the agenda items to be discussed at the next meeting of the Steering Group. In particular, an item regarding Audit Scotland feedback from their fieldwork visit to Orkney. They found that Community Planning worked well in Orkney, but in a different way to other places. Their feedback was positive although they believed that there were a large number of thematic groups for the size of the area and that decision making needed to be more decisive. Their report is due to be published in November although will be anonymous.

6. Joint Health Improvement Strategy

- 6.1 Christina Bichan presented the Joint Health Improvement Strategy – Working Together for Better Health (JHIS) which replaced the previous Strategy that expired in 2008. The new JHIS was to run from 2011-14. The JHIS raises the profile of how non-health related organisations can have an impact on health issues, it identifies ten themes such as Healthy Working Lives which outline Orkney’s framework for improving health.

- 6.2 Sally Inkster requested that Theme 5 (Injury Prevention) makes reference to housing and designing facilities around the users needs, in particular the prevention of slips and falls. Christina agreed to contact Sylvia Campbell about this.

Action: CB

- 6.3 The style and lay out of the JHIS was welcomed as being well laid out and in line with the SOA. It was to be submitted to the 13 June meeting of the Steering Group for endorsement.

7. Single Outcome Agreement 2011-14

- 7.1 The group reviewed the previous Single Outcome Agreement 2009-11 National Outcome 15 and advised that an indicator be added regarding customer satisfaction of Voluntary Action Orkney. Gail to provide Hannah with the indicator details.

Action: GA

- 7.2 On reviewing the ‘Asks’ section of the previous SOA 2009-11, the group requested that the following asks be considered for the SOA 2011-14:

- Air Discount Scheme for businesses to be brought back
- Container hub references from previous asks to be removed
- National grid strengthening
- Rural broadband
- Video conferencing facilities south to be available in more places so that Orkney to connect in to meetings.
- Funding for cultural events are not cut due to the Commonwealth games
- Minimal level of ringfenced funding imposed (very small allocations can mean that more staff resource is spent on allocating funds than the value of the funds).

8. Updates from thematic groups

- 8.1 Third Sector Forum (TSF): The TSF was originally established to bring together staff and volunteers and providing a forum for this group. It has developed to become an independent network which provides a co-ordinated voice and lobbies on local and national third sector issues.

The Forum is chaired by Voluntary Action Orkney. It is comprised of around 40 third sector organisations including Citizens Advice Bureau and Stromness Shopping Week, Bobby Leslie is their Elected Member who attends meetings.

Recent activity of the group has included a discussion paper pulled together which detailed how the Third Sector were going to work together during the economic uncertainty of the future. This brought up some key challenges which the Third Sector face and would like to focus on turning around:

- Being valued for the contributions they make
- Perceptions around being amateur to change
- Messages from the leaders of organisations are supportive towards the Third Sector, although senior staff and officers at times deliver mixed messages.
- A coherent Third Sector voice is developed
- Third Sector are involved with discussions around the future re-shaping of public services and are involved at early planning stages in relation to data sharing agreements.
- Options such as The Big Society's focus on ownership and empowerment and the government's personalisation agenda should be explored in Orkney.

- 8.2 Regarding the parental role that the Third Sector believes it has with the Council as principal funder, Elaine Grieve agreed to come back to the PLG on this

Action: EG

9. Any other business

- 9.1 Frazer Campbell highlighted to the group that the Orkney Equality Forum were planning a Black History Month for October. He asked that if any member knew of black or minority ethnic stories then they would be welcome. Clare Gee advised talking to the Stromness museum.

- 9.2 Gail Anderson issued TSF leaflets. It was agreed that Gail would send a list of Third Sector groups represented on the TSF to Clare Gee.

Action: GA

- 9.3 Care and Repair were moving to OHAL from 1 July.

- 9.4 Orkney's transition guidelines 'Transition to Post School Services' was to be implemented in August. Possibility that this may be considered for a future meeting agenda item.

Action: JS

- 9.5 Electric vehicles had been ordered from the Transport Scotland funding and it was hoped that they would have their branding in time for the County show.

- 9.6 The Culture fund had been opened and applications were to be received by 24th J June.

- 9.7 Corporate Parenting trainers would be in Orkney on 26th September for Elected Members and NHS Orkney Board Members. Elaine Grieve suggested that this would be a useful opportunity to discuss other business with the trainers whilst they were in Orkney.

- 9.8 Regarding the findings from the Audit Scotland fieldwork visit at 5.1 of the minute, Elaine Grieve asked the PLG to consider views regarding the continuation of PLG as a group that meets four times per year. A discussion would take place at the next meeting of the PLG around this.

Action: All

9. **Date of next meeting** - to be set electronically.