



**PARTNERSHIP LIAISON GROUP**

Minutes of the third meeting held at 2.00pm on Thursday 24<sup>th</sup> January 2008  
Room 1, St Magnus Centre, Kirkwall

---

Present:	Anna Whelan ( <i>Chair</i> )	Secretary, OCPP Steering Group
	Naomi Coleman	Transport Consultative Committees
	Terry Delaney	Accessibility Officer
	Peter Diamond	OIC Department of Education & Recreation Services
	Clare Gee	Orkney Arts Forum and Heritage Forum
	Ruth Kirkpatrick	former Local Economic Forum and Community
	Chessa Llewellyn-White	Economic Development Orkney Group
	Gillian Morrison	Chair, Community Safety Partnership
	Gill Smee	Integrated Children's Services Planning Group
	Joyce Slater	Orkney Learning and Guidance Forum
	Eileen Linklater ( <i>Secretary</i> )	Policy Officer, OIC

---

**1. Apologies for absence**

1.1	Elaine Grieve	Chair, Orkney Data-sharing Partnership
	Sally Inkster	Housing Development Forum
	John Richards	Housing Development Forum
	John Rodwell	Manager, Community Health Partnership
	Dawn Sherwood	Chair, Healthy Communities Group
	Maureen Spence	Community Council Liaison Office

**2. Minute of the last meeting – 23<sup>rd</sup> November 2007**

2.1 References to the Community Safety Forum were to be amended to Community Safety Partnership, and the fact that the Chair changed during the meeting was to be noted. The minute was then agreed.

**3. Matters arising**

3.1 Para 1.3: It was decided at the previous meeting that a working group should be set up to progress development of the orkneyprofiles.co.uk site. This action was to be carried forward. **Action: EG/CLW**  
Para 7.2: It was agreed to discuss Elected Member participation under item 4.

**4. Minute of the last Steering Group meeting – 5<sup>th</sup> October 2007**

- 4.1 Anna Whelan ran through the minute of the last Steering Group Meeting.
- 4.2 **Item 6:** in response to discussions at the last PLG meeting a paper was presented to the OCPP Steering Group on the subject of Elected Member participation, with the following recommendations:

- 9.1 It is recommended that the OCPP Steering Group should write to OIC elected members and invite them to express interest in any of the thematic groups within Orkney Community Planning Partnership in which they would like to participate.
- 9.2 It is recommended that the Partnership Liaison Group should be asked to consider the responses, agree which members should be invited to sit on which groups, and notify members and the Steering Group accordingly.

The Steering group accepted these recommendations and delegated them to the PLG for action.

- 4.3 The meeting reviewed the list of groups which did not currently have Elected Member Participation, and it was agreed that a letter be drafted for Elected Members of the Council inviting expressions of interest in nominated thematic groups. The secretary informed the group that some thematic groups felt that Elected Member representation would be inappropriate due to the nature of their work/membership. It was therefore agreed that a letter would be drafted on behalf of the following groups (see table 1 below), and confirmation would be sought from those representatives not present as to whether their groups should also be included. **Action: AW/EL**

**Table 1 – thematic groups to invite interest from Elected Members**

Priority theme	Thematic sub-groups	Elected Member representation	
		Current representation?	Invite interest?
Health and wellbeing	Community Health Partnership	Cllr Stephen Hagan, Convener	No
	Healthy Communities Group		Yes
	Integrated Children's Services Planning Group		Yes
Transport and Travel	Air, Ferry, and Haulier Consultative Committees, HITRANS	Six are involved in various transport related consultative committees and forums (Cllrs Foubister, Drever, Hagan, Marcus and Sinclair)	No
Culture	Orkney Arts Forum		Yes
	Orkney Heritage Forum		Yes
	Orkney Sports Forum		tbc
Keeping Orkney Safe	Community Safety Partnership	Cllr Andrew Drever, Chair, Road Safety Forum	No
Our environment	Environment Partnership		tbc
Our	Local Economic Forum	This group has been abolished, replacement	No

economy		group yet to be established	
	Community Economic Development Orkney Group	This group has not yet met, members to be consulted once established	No
Learning	Orkney Learning and Guidance Forum		Yes
	School education	Cllr Janice Annal, Chair, Education Committee	No
Housing	Housing Development Forum		tbc

4.4 **Item 9:** The Steering Group had been presented with a request from HITRANS to join them, which resulted in the following action:

It was noted that HITRANS was seeking membership of the OCPP Steering Group. Following discussion, it was considered that the appropriate route for HITRANS to participate in community planning in Orkney would be through one of the thematic groups. It was noted that, at present, there was no single thematic group for transport. It was agreed to action the Partnership Liaison Group to bring together the existing transport interest groups into a single unified group, and invite HITRANS to be a founder member. *Action: EG*

The PLG meeting sought the advice of Transport representative Naomi Coleman on this proposal, who felt that there could be difficulties with such an approach. Historically, thematic groups had generally worked best when they had formed spontaneously around shared interests and needs. After much discussion it was felt that further information was required; firstly, from the Steering Group as to what role they would like a strategic transport group to fulfil, and secondly, from the current transport consultative groups as to whether they would be in favour of a unified group. *Action AW/NC*

4.5 **Item 12:** Clare Gee reported that Alistair Peebles, Chair of the Arts Development Forum had attended the Steering Group meeting to present the Arts Development Plan, and all concerned had found it useful. As a result an NHS Orkney representative was to be invited to join the Forum.

5. **Draft agenda for the next Steering Group meeting - 5<sup>th</sup> February 2008**

5.1 Anna Whelan presented the draft agenda for the next Steering Group meeting.

5.2 Ruth Kirkpatrick explained that as regards the item on the future of Local Enterprise Companies (LECs), they were still awaiting further clarification so this could be removed from the agenda.

5.3 It was requested that the following items be added to the agenda:

- RPAC Regional Priorities
- Response to HITRANS proposals as outlined in para 4.3 above

*Action: EG/ CLW/AW*

6. **Local Development Plan Revision – Miriam Frier**

6.1 This item was postponed to the next PLG meeting as Miriam Frier was unable to attend. *Action EL*

## 7. Single Outcome Agreement and Fairer Scotland Fund

7.1 Anna Whelan tabled a paper on the new Single Outcome Agreement and Fairer Scotland Fund for information. Key points of note were:

- Single Outcome Agreements (SOAs) are a key element of the Concordat agreed in principle between the Scottish Government and Scottish councils. They are intended to provide a framework for accountability which documents the commitment of the Government and the council to achieving a set of mutually agreed outcomes distilled from local community, corporate and departmental plans. SOAs have the potential to enhance subsidiarity and reduce the monitoring and reporting burden on councils.
- It is proposed that councils should prepare draft SOAs for 2008-09 by April 2008 and develop formal SOAs, in association with CPPs, for adoption in 2009-10.
- Orkney Islands Council is broadly in favour of the adoption of SOAs provided that they deliver the benefits they are intended to deliver without becoming unnecessarily bureaucratic.
- OCPP will need to be able to sign up to the SOA, and will therefore need to be involved in all stages of its development.
- The Fairer Scotland Fund promises to provide a higher level of funding to OCPP, but this will be channelled through the Council's block grant from 2010-11 onwards. Agreement between the Council and OCPP will need to be reached with regard to the future administration of the FSF.

7.2 The PLG were supportive of developing a SOA for the Community Planning Partnership at an early stage. Concerns were expressed around being careful that good practice was not lost in the process of rolling together funding streams. It was also noted that it was necessary to be careful not to assume that current projects would continue to be funded, and new projects should also be given opportunities. However, it was agreed that the OCPP Steering Group need to discuss funding allocations for 2008/09 urgently.

7.3 The meeting were in agreement that a report on this topic should remain on the agenda for a progress report at the next meeting. **Action: EL**

## 9. Any other business

9.1 Ruth Kirkpatrick explained a research proposal to the group, on the subject of in- and out-migration. Shetland and Western Isles Councils had previously undertaken similar studies, and HIE Orkney had been discussing the possibility of an Orkney project, which would also look at recruitment challenges, and marketing Orkney for young graduates. The group were very supportive of this proposal as it would cross-cut the work of many of the thematic groups represented. Further development of the proposal was encouraged.

**Action: RK**

## 10. Date of next meeting

10.1 The next meeting is to be at 2pm on Thursday 27<sup>th</sup> March 2008, venue to be confirmed nearer the time. **Action: EL**

Eileen Linklater  
PLG Secretary  
30<sup>th</sup> January 2008