

Orkney Community Planning Partnership



PARTNERSHIP LIAISON GROUP

Minutes of the meeting held at 2.15 am on 28 March 2011 in Papdale House

Present:

Elaine Grieve (<i>Chair</i>)	Data Sharing Partnership
Anna Whelan	OCPD Steering Group Secretary
Chessa Llewellyn White	Community Economic Development Orkney Group
Karen Johnstone	Employability Strategic Group
Sarah Fox	Strategic Transport Group
Sally Inkster	Housing Development Forum
Malcolm Graves	Orkney Learning and Guidance Forum
Frazer Campbell	Orkney Equality Forum
John Richards	Housing Development Forum
Hannah Thomson (<i>Secretary</i>)	Community Planning Officer

1. Apologies for absence

Michelle Manzie	Orkney Health and Care
Stuart Allison	Strategic Economic Forum
Gail Anderson	Third Sector Forum
Christina Bichan	Orkney Alcohol and Drugs Partnership and Healthy Communities Group
Joyce Slater	Orkney Learning and Guidance Forum
Maureen Spence	Community Council Liaison
Gill Smee	Services for Children and Young People Group

2. Minute of the last meeting – 10 December 2010

2.1 The minute was accepted as an accurate note of the meeting.

3. Matters arising

3.1 Gavin Barr and Hannah Thomson had put together a terms of reference and membership for the Environment Partnership. It was hoped that the group identify people to represent each area soon.

3.2 John Richards reported that the Housing Forum had been resurrected to drive forward the Local Housing Strategy.

3.3 The item around public health involvement in the Employability Strategic Group had been addressed with Mary Anne Crook becoming a member of the group.

3.4 Malcolm Graves reported on the Youth Conference and reported that it had gone well. He also reported on the recent HMIE inspection of Community Learning and Development, a feedback sheet was circulated and Malcolm agreed to e-mail this out to all PLG members.

Action: MG

- 3.5 Anna Whelan provided an update on the item around the Orkney Community Planning Partnership and the equalities project. Orkney had volunteered to be involved with this however had not been selected.
- 3.6 John Richards noted that the Finstown housing development had been completed and that Andersquoy was due to happen next. He agreed to send an invitation to Hannah for circulation.
- 4. Draft minutes of Steering Group meetings held on 17 February 2011**
- 4.1 Anna Whelan provided a verbal update on the outcome of the meeting, there were no questions from the group on this.
- 5. Proposed agenda items for the next Steering Group meeting on 5 April 2011**
- 5.1 Anna Whelan notified the group of the agenda items to be discussed at the next meeting of the Steering Group.
- 6. OCPP Action Plan**
- 6.1 Hannah Thomson had updated the Partnership's information material including the Partnership guide and the Family Tree for consideration by the group. These included changes suggested by Elected Members and changes to thematic groups. The Family Tree in particular is a work in progress, because the structure of the Partnership tends to change as needs and priorities of the Partnership change. These information materials were approved by the PLG.
- 6.2 A Frequently Asked Questions sheet had also been put together designed for people who are involved with Community Planning in Orkney. This was also approved by the PLG.
- 6.3 Hannah had put together a list of thematic groups and Elected Members who sit on each of these groups
- 7. Orkney Local Development Plan**
- 7.1 Gavin Barr provided an explanation of the crucial stages of the Local Development Plan (LDP) and that it had been approved by the Council in March. It would be available for organisations and the public to consult upon from 15 April until 3 June. This provides an opportunity to place any objections to the Plan before it is submitted to the Scottish Government. Gavin encouraged the PLG to let their customers and staff know about the timeframes for consultation. All households will receive a letter explaining the consultation.
- 8. HM Learning Communities Inspection**
- 8.1 This inspection focussed specifically on Stromness Academy and the West Mainland to see whether partners were providing good learning opportunities and looked at how community and voluntary groups improved the communities were was the main focus. The initial feedback was that the inspectors were impressed and that Malcolm Graves reported that the report of the inspection was due to be published on 19 April.

9. Single Outcome Agreement

- 9.1 A sheet had been included within the papers for this item, which showed linkages between thematic groups and particular National Outcomes. Discussions had taken place with thematic groups about taking an ownership role over relevant National Outcomes. The role of the group in this would be to ensure activity and efforts are focussed towards the priorities within that particular outcome. In development of any future Community Plan or Single Outcome Agreement, the group would also be key in setting out the priorities. The group were in agreement with these plans and it was also noted that the development of the Single Outcome Agreement would commence, if required after the elections on 5 May.

10. Updates from thematic groups

- 10.1 Orkney Equalities Forum: The OEF had experienced some recent changes to their membership however now hope that with a new Equalities Officer in post that more sustainability could be achieved. An Equality and Diversity Strategy had been produced and were due to be submitted to the April Steering Group. This strategy was a statement of good intent and could be incorporated into a new Community Plan and Single Outcome Agreement, an action plan would follow at a later stage.

11. Any other business

- 11.1 There was none.

12. Date of next meeting

- 12.1 To be set by e-mail.