

Orkney Community Planning Partnership

PARTNERSHIP LIAISON GROUP



Minutes of the meeting held at 2.00pm on 31 May 2013 at Orkney Housing Association.

Present:

Sally Inkster (<i>Chair</i>)	Housing Development Forum
Anna Whelan	OCCP Steering Group
Frazer Campbell	Orkney Equality Forum
Karen Greaves	Strategic Community Learning Group
Eileen Summers	Environment Partnership
Gail Anderson	Third Sector Forum
Marie O'Sullivan	Services for Children and Young People Group
Katie Spence	Orkney Alcohol and Drugs Partnership
Stuart Allison	Strategic Economic Forum
Katy Russell-Duff (<i>Secretary</i>)	Administrative Officer

1. Apologies for absence

Frances Troup	Housing Development Forum
Suzanne Baird	Healthy Communities Group
Jon Humphreys	Community Safety Partnership
Karen Johnstone	Employability Strategic Group
Chessa Llewellyn-White	Community Economic Development Orkney Group
Chris Matthews	Environment Partnership
Clare Gee	Heritage, Archaeology and Visitor Attraction Forum
Maureen Spence	Community Council Liaison
Pam Beasant	Arts Forum

2. Minute of the last meeting – 6 March 2013

- 2.1 The minute was accepted as an accurate note of the meeting, proposed by KG and seconded by FC.

3. Matters Arising

3.1 OCCP/Third Sector Joint Statement

GA reported that this was still awaiting the new mission statements from the single Scottish fire and police services before it could be finalised. **Action: GA**

3.2 Environment Partnership

ES confirmed that Robert Leslie, OHAL, had been invited to join the Environment Partnership.

4. Draft minute of the Steering Group meeting held on 22 April 2013

- 4.1 AFW reported that Dr Michael Foxley and LSO Billy Wilson of the Scottish Fire and Rescue Service had attended the last Steering Group meeting, and Ian Ross of Police Scotland would attend the next meeting.
- 4.2 The Statement of Ambition would be discussed further at a facilitated workshop session planned for the Steering Group to take forward the SOA and consider other national drivers, which was probably going to be held in September.
- 4.3 AFW reported that the Audit Scotland report "Improving Community Planning in Scotland" was based on three pilot audits, and the Steering Group felt that the findings mostly did not apply to Orkney. Nevertheless the recommendations would form part of the input to the workshop session.
- 4.4 Re. the engagement of young people in community planning, it was reported that GA and AFW had met to discuss, and agreed that the Youth Workers Forum would be asked to identify young people from various interest groups who could be invited to attend a focus group to discuss how they wished to participate.

5. Draft agenda for the next Steering Group meeting on 26 June 2013

- 5.1 AFW reported that the meeting on 26 June would have an emphasis on children's services, with the recent inspection report and the Early Years Collaborative on the agenda.
- 5.2 The other significant business for 26 June would be the agreement and signing off of the new Orkney Community Plan and Single Outcome Agreement 2013-16.

6. Revision of the Single Outcome Agreement

- 6.1 AFW reported that the return date of the SOA back to the Scottish Government had been extended to 2 July to accommodate the Full Council meeting of that date. The OCPP would sign it off on 26 June.
- 6.2 The group considered the indicators still requiring completion of targets..
 - 6.2.1 Police Scotland were still to confirm national targets for 9.7, 9.8 and 9.9.
 - 6.2.2 Indicator 10.3 – SI stated that OIC and OHAL shared the Common Housing Register but had different allocations policies, hence the data source being OIC only.
 - 6.2.3 National Outcome 15 – Independence in Later Life – it was noted that housing adaptations and the small repairs service operated by OHAL contributed to this outcome and SI undertook to provide a new indicator for inclusion in this section.

Action: SI

- 6.2.4 Indicator 12.6 – baseline to be advised following a meeting next week. **Action: ES**
- 6.2.5 Indicator 13.1 – baseline to be advised. **Action: KG**
- 6.2.6 Indicators 14.2 and 14.3 – baselines to be advised. **Action: BA**
- 6.2.7 Indicator 15.6 – it was thought that figures should be available. **Action: MO'S**
- 6.2.8 It was noted that the contact name for Women's Aid would change following the appointment of a new manager.
- 6.2.9 KS asked if local figures for alcohol misuse should be included. AFW stated that these could be added next year. The SOA was now a rolling plan and could be reviewed and revised every year.

Successes and achievements/meetings attended outwith Orkney

- 6.1 KG reported that Edwina Cooke, VAO, had managed to secure North Alliance funding for a six month programme of CPD for CLD workers.
- 6.2 FC reported that he had attended a European Structural Fund event on 14 May. He noted that there were a number of local authority attendees. It had been reported at the event that the future application mechanism for the ESF would be via "lead partners" (envisaged to be local authorities or CPPs), and "delivery agencies". The Blide Trust would not therefore be able to apply for its own funding in future. It was not known how many other agencies in Orkney would be affected by this change. It was agreed that FC would provide a summary of the conference and AFW would check with the Council's European Liaison Officer whether she was aware of this development. KG mentioned that she had recently submitted a funding application which had a warning about future funding and she would forward this on. **Action: FC/AFW/KG**
- 6.3 GA reported that VAO had recently appointed a Connecting Communities Development Worker to develop the potential of the voluntary sector to fully participate in Reshaping Care for Older People. An important part of the role would be to map current voluntary sector services, identify gaps and areas for service development and to create and promote an information hub of all services available to older people in Orkney. The post was funded through the Change Fund.
- 6.4 KG reported that the Employability Strategic Group had recently submitted a Youth Employment Scotland bid. A full announcement of this would be made on 12 June. The bid was for £32,000 to provide 50% wage incentives to small/medium enterprises. It was aimed at 16-24 year olds who have been unemployed for less than six months, who would have to work between 25-40 hours per week. The Employability Strategic Group would be looking for approximately ten placements. There would be an employers' event in July

which would explain what support was available, and the benefits of taking on young people. There was no obligation on the employer to continue the employment after six months, but there would be an expectation.

- 6.5 SA reported that the local Renewables, Craft, and Food & Drink sector groups had recently been funded by OIC, HIE and LEADER to provide staff resource to assist with development projects.
- 6.6 SA reported that the Scottish Government had recently announced a regeneration fund and whilst the previous focus had been on addressing urban deprivation there might be opportunities for Orkney projects to apply, although the June deadline was tight.

7. How Good is Our Community Planning Partnership?

- 7.1 AFW reported that responses had been collated for the questions sent out to thematic groups by the Equality Forum relating to Indicator 5.3 (Inclusion, equality and fairness). It was noted that seven thematic groups and one individual organisation had responded.
- 7.2 It was agreed that raising awareness of the Equality Forum through this exercise was in itself an improvement.
- 7.3 It was noted that the Arts Forum had enquired about the possibility of sending a member to the Equality Forum, and GA agreed to follow this up with PB.
Action: GA
- 7.4 The feedback received from the groups was considered and it was felt that most of the groups were aware of good practice and what should be being done. Collectively, the OCPP had considerable expertise in equalities and good governance was in place. It was agreed that OCPP's performance in Indicator 5.3 should be graded as 5.

8. Any other business

- 8.1 KS reported that Orkney was now top of the Scottish league for alcohol-related hospital admissions. She advised that a needs assessment of services relating to substance misuse had been carried out, which resulted in 24 recommendations. These had been prioritised, identifying six high priority actions and four high/medium. These would be taken forward by the ADP.

9. Date of Next Meeting

- 9.1 It was agreed that the next meeting will be held on 21 August at 10.00am, at the OHAL offices if available.

KRD/AFW
22.07.13