



Minutes of the meeting of the OCPP Steering Group
held at 2.00pm on 4 February 2013 in the Council Chamber, Orkney Islands Council

Present:	Cllr Steven Heddle John Ross Scott Cllr Jim Foubister Alistair Buchan Cllr Andrew Drever Ken Grant Gail Anderson Les Donaldson David Clark Sally Inkster Anna Whelan	Convener, Orkney Islands Council (<i>Chair</i>) Chair, NHS Orkney (<i>from 2.20pm</i>) Vice-Convener, Orkney Islands Council Orkney Islands Council Northern Joint Police Board and Highlands & Islands Fire Board Highlands & Islands Enterprise Voluntary Action Orkney Northern Constabulary Highlands & Islands Fire & Rescue Service Partnership Liaison Group Orkney Islands Council (<i>Secretary</i>)
By invitation	Cllr Janice Annal Marie O'Sullivan Gill Smee	Orkney Islands Council Orkney Health & Care Orkney Fair Trade Group

1. Apologies for absence

Cathie Cowan	NHS Orkney
David Hartley	OIC Communications (<i>for item 9</i>)

2. Early Years Change Fund

(*Janice Annal and Marie O'Sullivan in attendance*)

2.1 Janice Annal gave an introduction to the Early Years Collaborative (EYC), a Scottish Government initiative which aimed to bring community planning partnerships together to address early intervention. Five delegates from Orkney had attended a recent event in Glasgow at which three stretch aims had been presented which all CPPs were expected to pursue. These were:

- i. To ensure that women experience positive pregnancies which result in the birth of more healthy babies as evidenced by a reduction of 15% in the rates of stillbirths (from 4.9 per 1,000 births in 2010 to 4.3 per 1,000 births in 2015) and infant mortality (from 3.7 per 1,000 live births in 2010 to 3.1 per 1,000 live births in 2015).
- ii. To ensure that 85% of all children within each Community Planning Partnership have reached all of the expected developmental milestones at the time of the child's 27-30 month child health review, by end-2016.

- iii. To ensure that 90% of all children within each Community Planning Partnership have reached all of the expected developmental milestones at the time the child starts primary school, by end-2017.
- 2.2 Janice reported that there was no new funding available from the Scottish Government to support the initiative, but all CPPS were expected to implement a great deal of predictive testing using specific methodologies and practices, as well as assign people to the roles of local programme manager, champion, data manager, administrative support et al. The Early Years Collaborative was expected to feature regularly on the agenda of CPP meetings.
- 2.3 Marie O’Sullivan reported that funding had been announced but was not new money, the only difference was that CPPs would have to apply to free it up before they could use it. Orkney’s notional allocation was £110k. Orkney’s EYC team had identified local needs and what could be provided by the statutory agencies and third sector. Janice Annal had been designated Early Years Champion, supported by Louise Wilson as Child Healthcare Commissioner for Orkney. The programme was being progressed jointly by the Integrated Children’s Services Group and the Childcare Partnership.
- 2.4 It was noted that nobody disagreed with the preventative agenda, but the Scottish Government had work to do to remove barriers. Alistair Buchan noted that administrative support would be arranged at officer level for the local EYC programme. A progress report was requested for a future meeting.
Action: MO’S/AFW

3. Orkney Fair Trade Group
(Gill Smee in attendance)

- 3.1 Gill Smee presented a report clarifying the difference between fair trade as a concept, and Fairtrade accreditation. The Orkney group was concerned with both. Gill noted that the cost of Fairtrade goods included a small premium for local community development which directly benefited the producers. Fairtrade accreditation could potentially have economic benefits for Orkney and the effects in Westray, an accredited Fairtrade island, were very impressive. To achieve Fairtrade status, Orkney would have to demonstrate community commitment, and the support of the Partnership would send a message to that effect.
- 3.2 It was noted that the Council had passed a resolution in support of fair trade and staff were encouraged to support Fairtrade when purchasing tea and coffee etc. but it was purely voluntary. Some councils had taken this further by writing it into their purchasing policies. The Orkney Fair Trade Group was not seeking funds but could add value to other fundraising efforts for local charities and gain exposure at the same time.
- 3.3 It was queried whether Orkney Fair Trade Group could support local producers. Gill noted that however tough economic conditions were in the UK, there was an infrastructure in place which guaranteed access to

education, roads etc, which was not the case in the third world. Orkney goods could not therefore be accredited as Fairtrade products, charge a premium or use the Fairtrade logo, but the Orkney group was keen to promote local businesses as part of the wider fair trade concept. There was unlikely to be competition between locally produced goods and Fairtrade goods which were generally products of warmer climates.

3.4 Gill advised that to achieve Fairtrade accreditation, Orkney would have to meet certain criteria. 30% of schools and 50% of churches would need to be involved in fair trade activities. There were also targets for employers and for retail outlets selling three or more Fairtrade product ranges. There was a potential clash with pressure on councils to procure through framework agreements. Gill noted that Westray's success had not spread because the economic situation made it hard for people to focus on other people's problems. but the upcoming Fairtrade Fortnight offered an opportunity to raise the profile of Fairtrade and a local food and wine night was planned.

3.5 It was agreed to consider how OCPP partners could contribute to raising awareness in relation to fair trade. The Steering Group asked for a report from the Orkney Fair Trade Group to be brought back to a later meeting to consider what positive actions the OCPP could take. **Action: AFW/GS**

4. Draft minutes of meeting held 7 December 2012

4.1 Agreement of the minutes was proposed by the Chair and seconded by Jim Foubister.

5. Matters arising

5.1 Apprenticeships (item 1.2)

It was confirmed that this had been raised at the Strategic Economic Forum on 18 January in discussion with Stephen Kemp of Orkney Builders.

5.2 Integrated service provision – Economic development (item 4.1)

Ken Grant confirmed that useful meetings were taking place and the written report was pending. **Action: KG**

5.3 Statement of Ambition (item 4.3)

Cathie Cowan confirmed that she still intended to progress this item. **Action: CC**

5.4 Police and Fire Reform – liaison with national boards (item 5.3)

The Chair confirmed that he had written to the national Board chairs and had a reply from Pat Watters at the Scottish Fire and Rescue Service, noting that four members of the Board had been assigned to liaise with community planning partnerships in the North Hub group. It was agreed that the invitation to attend Steering Group meetings should be extended to all four. **Action: AFW**

5.5 OCPP and Third Sector (item 7.2)

This action was still pending. **Action: CC**

- 5.6 OCPP Risk Register Management Action Plan (item 8.2)
This action was completed.
- 5.7 Skills Development Scotland SDA (items 10.2 and 10.3)
Ken Grant confirmed that these actions were in progress.
- 5.8 Press release (item 13.1)
Anna Whelan reported that the press release had been prepared but the Council's press office had not issued it due to low press interest in previous releases. The issue had therefore been put on the agenda for the present meeting and David Hartley invited to attend.
- 5.9 Ambulance services (item 4.2)
John Ross Scott reported that the Scottish Ambulance Service had agreed to be part of the new Care Campus. However, there was still no agreement on the funding of responder services in Shapinsay which was costing NHS Orkney £130k per year. SAS had provided some capital assets but no revenue funding, and negotiations were ongoing.

6. Police and Fire Reform – progress report

- 6.1 Les Donaldson reported on the last meeting of the Police and Fire Sub-Committee of 23 January 2013. Derek Penman had been confirmed as the new Assistant Chief Constable covering the North Hub. Orkney's local policing plan had been drafted following consultation and highlighted road safety, alcohol abuse and anti-social behaviour as the three top local priorities. Stephen House (incoming Chief Constable) had also asked for ward level plans and Orkney's were drafted. The local and ward plans were now with the Scottish Police Authority (SPA) for sign off and would come back to the Sub-Committee on 26 March.
- 6.2 Andrew Drever reported that the Scottish Fire and Rescue Service was due to appoint Billy Wilson as Local Senior Officer covering Orkney and other areas. David Clark reported that John Macdonald had drafted a local FRS plan for Orkney which would go to the next Police and Fire Sub-Committee. The final version of the national SFRS Framework was awaited. There was no requirement on the FRS to produce local ward plans at present, but this was anticipated in future.

7. Women's Aid Orkney

- 7.1 Sally Inkster reported that OHAL had been assisting Women's Aid Orkney through a difficult patch. WAO was to hold an extraordinary general meeting that evening with the aim of ensuring the sustainability of the organisation. The preferred outcome was that a new Board would be elected, failing which either VAO or OHAL would be prepared to support the organisation on a temporary basis if need be. The Domestic Abuse Forum (a sub-group of the Community Safety Partnership) had recently been inactive but this was being addressed.

- 7.2 Les Donaldson underlined the importance of retaining the service in Orkney and confirmed that he would attend the meeting that night. The situation underlined the vulnerability of Orkney in trying to provide a full range of services. There had been a recent rise in numbers seeking help over domestic abuse.
- 7.3 It was queried whether the extraordinary general meeting had been publicised sufficiently and confirmed that a notice of the meeting that night had been placed in the Orcadian but the Board had focused on notifying WAO members. It was emphasised that the Board did not wish to appear critical of anybody, and had always intended that the service would continue.
- 7.4 The Steering Group confirmed, on behalf of the Partnership, that Women's Aid Orkney had the full support of OCPP.

8. Preparations for possible constitutional reform – verbal update

- 8.1 The Chair reported on work undertaken so far within the Council against the background of possible constitutional reform and the debate on Scottish independence. The Council had set up a working group to look at the implications for Orkney, without aligning itself to either side. Orkney was in an interesting position and could benefit by articulating what the county would want to see coming its way from both sides. For example, it might ask for the status of local government to be enshrined. The group was also looking at the historical perspective and studying the constitutions of other island regions such as Faroe, the Isle of Man, Falkland et al.
- 8.2 Alistair Buchan noted that he had taken on the informal role of Secretary to the three island groups which were discussing a range of issues of common interest. There was a need for an objective debate, without positions being ascribed to the islands by others. All three should be in charge of their own destinies. Alistair agreed to update the Steering Group regularly on progress.
Action: AB
- 8.3 The Chair confirmed that ultimately the decision would be for the people of Orkney to make, but OCPP could help by articulating the debate. There was scope to co-opt other members of the Steering Group onto the working group, if other partner bodies wished to participate.

9. Promotion of OCPP and its work

- 9.1 Since David Hartley was unable to attend, this item was deferred to the next meeting.
Action: AFW

10. Any other business

- 10.1 Engagement of young people in community planning
John Ross Scott reported that the Healthy Communities Group had recruited two representatives from KGS and Stromness Academy, and proposed that other thematic groups might do the same. It was suggested that the HCG be considered a pilot, since much of what happened at thematic group meetings

was not relevant or of likely interest to young people. Other methods of engagement, such as Young Scot, had worked well in the past. It was noted that the new MSYPs due to be elected shortly might play a stronger part in community planning. The Youth Café was also a good forum to engage with young people, as was the youth volunteering programme, and focus groups could be set up if required. It was agreed that Gail Anderson and Anna Whelan should liaise to consider ways for OCPP to engage with young people.

Action: GA/AFW

11. Press release

- 11.1 It was agreed not to issue a press release on this occasion but to ask that the support of OCPP for Women's Aid Orkney should be included in any press release issued after the extraordinary general meeting.

Action: GA/SI

12. Date of next meeting

- 12.1 The next meetings were confirmed to be:

28 March	To sign off the draft SOA
22 April	Regular business
Late June	To sign off the final version of the SOA

13. Revision of Single Outcome Agreement – workshop session

The Steering Group considered the requirements of the Scottish Government's SOA guidance released in December 2012, and its local implications in light of the requirement to revise and reissue Orkney's Community Plan and SOA 2011-14 a year ahead of schedule. During the discussion the following points were made:

- 13.1 Orkney's SOA should highlight the national outcomes corresponding to the Scottish Government's six key priorities and confirm that measures to address these are embedded in Orkney's SOA. However, some of our biggest local priorities, notably transport and housing, did not feature in the national list.
- 13.2 The Healthy Communities Group was splitting the section on Health between the existing national outcome 6 and the new national outcome 15 on outcomes for older people. These sections corresponded to two of the Scottish Government's key priorities. The guidance on health inequalities missed some big issues which Orkney would want to include.
- 13.3 It was difficult to quantify preventative work, especially in terms of resources, since much activity encompassed both preventative and reactive work. Most third sector services could be considered preventative. Nobody would disagree with the preventative agenda, but nobody had articulated what it meant. It was agreed to address this in two stages, by listing preventative work being undertaken in the 2013 SOA, and seeking to quantify the resource employed in a future iteration.

- 13.4 The new SIMD 2012 (Scottish Index of Multiple Deprivation) had been issued in December 2012 and was available for analysis of “place” as required by the SOA guidance. The deficiencies of the index in assessing rural deprivation were now recognised by the Scottish Government, and had been analysed in the joint research report published in 2011, “Our rural numbers are not enough”, which would be referenced in the SOA. It was agreed to recirculate the report to the group. **Action: AFW**
- 13.5 Also for referencing it was noted that the Joseph Rowntree Foundation had been commissioned to research the Minimum Income Standard in rural Scotland, to compare with their regular publication on the mainstream MIS. This was due for completion in May 2013 and was expected to demonstrate the higher cost of living in rural areas.
- 13.6 It was emphasised that Orkney was a thriving and strong community, confined only by its remote rural situation. It was important to be consistent in defending the right of all of Orkney’s remote communities to survive and thrive, because any economic arguments against supporting them could be turned against Orkney as a whole.
- 13.7 There was no mention of “Asks” in the new SOA guidance and it was proposed to amalgamate them in the text, both in the introduction and in the appropriate sections. It was noted that the original Concordat had been a two-way agreement but the current guidance appeared to be more of a one-way directive.
- 13.8 It was suggested that the SOA should include mention of the themes raised by the constitutional working group which was looking into the implications for Orkney of Scottish independence.
- 13.9 The role of the third sector in community planning was highlighted in the guidance and Orkney was particularly strong in this regard, so it was agreed to draft an explicit statement on the third sector as well as threading it into the relevant sections.
- 13.10 It was suggested that the Steering Group should hold a facilitated session to revisit the SOA from first principles. It was felt to be too late for the current iteration, but something to be considered later in the year in advance of the 2014 iteration, to develop ideas on prevention in particular.
- 13.11 In general it was felt that the Orkney SOA should retain its existing structure, which was well honed, and adapt it as necessary to accommodate the new guidance.

Anna Whelan
1 March 2013