



OCPP Steering Group

Minutes of the 45th meeting of the OCPP Steering Group
held at 2:15 on 13th February 2009 in the St. Magnus Centre, Kirkwall

Present:	Stephen Hagan John Ross Scott Iain Crozier Ken Grant Gaynor Jones Elaine Grieve Anna Whelan Hannah Laird	Convener, OIC (<i>Chair</i>) Chair, NHS Orkney Chief Executive, NHS Orkney Area Manager, HIE Executive Director, VAO Chair, Partnership Liaison Group Head of Policy (<i>Secretary</i>) Community Planning Officer (<i>minutes</i>)
Apologies	James Stockan Alistair Buchan David Miller	Vice-Convener, OIC Chief Executive, Orkney Islands Council Chief Inspector, Northern Constabulary
By invitation:	Trevor Johnson Andrew Drever Gillian Morrison Ivan Taylor Gill Smee	Highlands & Islands Fire and Rescue Service (<i>for item 1</i>) OIC representative on HIFRS IRMP Group (<i>for item1</i>) Project Manager, OIC (<i>for item1</i>) Assistant Emergency Planning Officer (<i>for item1</i>) Assistant Director, Children and Families (<i>for item7</i>)

1. Integrated Risk Management Plan-Risk Review Methodology (*presentation by Trevor Johnson, Area Manager CRM/IRMP, Highlands and Islands Fire and Rescue Service*)

- 1.1 Trevor's presentation considered Integrated Risk Management Planning (IRMP) and its implications for the Highlands and Islands.
- 1.2 It was noted that the analysis of risk areas within the Highlands and Islands was now better informed with greater information about lifestyles, distances from station, road traffic accidents etc. This information enabled the IRMP programme to make accurate predictions about those at greatest risk.
- 1.3 Following risk analysis, a sustainability review had been undertaken. This considered issues such as turnout times, recruitment and training. In a local context, many crew were employed within agriculture or fishing and were therefore unavailable for significant periods throughout the year.
- 1.4 Trevor introduced the three stages to implementation of the IRMP:
 - 1.4.1 Stage 1. Capital build programme: Evidence building in consideration of sustainability.
 - 1.4.2 Stage 2. Unsustainable stations will be further explored, with consideration of the issues unique to these stations.
 - 1.4.3 Stage 3. Contribution each station makes to life safety. This was currently scheduled to be assessed from September 2009-March 2010, although this timescale may be moved.

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1.5 A brief discussion from the group identified some potential ways of supporting communities such as joint working with ambulance crew. Trevor advised that the public should be encouraged to take greater responsibility for this service in their community.

1.6 There was some discussion about whether volunteers may be relied upon to provide fire and rescue services. It was felt that there was great value in maintaining unsustainable stations in this way although the occupation was dangerous and sufficient training and support were important.

1.7 The Chair thanked Trevor Johnson for his presentation.

2. Draft minutes of 44th meeting held on 23 January 2009

2.1 The minutes were accepted as a true record of the meeting.

3 Matters arising

3.1 Any other business (item 9.1).

It was reported that the agreed exchange of letters had happened since the previous meeting. Gaynor Jones noted thanks to the Partnership for its support.

4 Joint working in Orkney

4.1 Elaine Grieve advised that the issues reported at the previous meeting were still active and therefore no update was required at present.

5 Single Outcome Agreement

5.1 OCPD SOA 2009-11 Second Draft

It was reported that the second draft of the SOA would be presented to Policy and Resources Committee on 17th February, and to the Health Board on the 25th. When submitted to the Scottish Government on 27th February, it will still technically be a draft version. It was noted that the Partnership Liaison Group had considered the 'asks' at their recent meeting and agreed on some broad themes, which could be illustrated with specific requests.

5.2 Programme for joint SOA seminar 27 February 2009

It was noted that there would not be an opportunity at this event to make changes to the document; its primary purpose was to give the SOA a formal send-off. It was agreed that the event should nevertheless go ahead. **Action: AFW**

6. The Hub Initiative

6.1 John Ross Scott spoke to this report and explained that colleagues in Health were exploring the potential costs and benefits of this initiative. Its purpose was to gain economies of scale by sharing procurement activity in the North of Scotland. Membership would enable NHS Orkney to be party to future development of the scheme, but it would be under no obligation to join. There was scope for the initiative to include innovative solutions for the isles which could potentially offer funding for shared service development which Orkney was already interested in undertaking. There was some discussion around the need to remain cautious, and to maintain focus and progress on Orkney's projects.

6.2 It was agreed to endorse the recommendation in the report that NHS Orkney should pursue initial work towards a Memorandum of Understanding for the Northern Territory Hub. The Chair requested that the issue return to the Steering Group when more information became available. **Action: AFW**

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7. Early Years Framework

7.1 This report was presented for noting by Gill Smee, who explained that it was directed towards community planning partnerships, although would require individual approval by Orkney Islands Council and NHS Orkney Board. In light of the report, the Childcare Partnership were to review their terms of reference.

7.2 The report's recommendation at item 4.3 that 'planning for the delivery of Early Years Framework should be undertaken by the Services for Children and Young People Development Group' was approved by the Steering Group.

8. Any other business

There was none.

9. Date of next meeting

Friday 27 March 2009 at 11.00am.

Anna Whelan
24 March 2009