



Steering Group Orkney Community Planning Partnership

Minutes of the meeting of the OCPP Steering Group
held at 11.00am on 13 June 2011 at Voluntary Action Orkney, Kirkwall

Present:	Stephen Hagan John Ross Scott James Stockan Andrew Drever Albert Tait Ken Grant Gail Anderson David Gill Les Donaldson Hannah Thomson Anna Whelan	Convener, OIC (<i>Chair</i>) Chair, NHS Orkney Vice-Convener, OIC Northern Joint Police Board and Highlands & Islands Fire Board Chief Executive, Orkney Islands Council Area Manager, HIE Voluntary Action Orkney Highlands & Islands Fire and Rescue Service Northern Constabulary Community Planning Officer Corporate & Community Strategy, OIC (<i>Sec</i>)
By invitation	Christina Bichan	Healthy Communities Group
Apologies:	Mhairi Grant Gaynor Jones Gillian Morrison Cathie Cowan Elaine Grieve	Area Commander, Northern Constabulary Chief Executive, Voluntary Action Orkney Assistant Director (Strat & Imp), OIC Chief Executive, NHS Orkney Chair, Partnership Liaison Group

In her absence, and on behalf of the Steering Group, the Chair expressed thanks to Gaynor Jones, who will be leaving VAO at the end of July, for her significant contribution to the Partnership while in the role of Chief Executive at VAO.

1. Draft minutes of meeting held 5 April 2011

1.1 The minutes were agreed.

2. Matters arising

2.1 Feedback from audit of OCPP economic activity (*item 9, 17 Feb 2011*)

2.1.1 The Secretary reported that informal feedback had been received from Audit Scotland at the end of their visit. Points to note included:

- Community planning works well in Orkney, but in a different way to anywhere else.
- There has been a positive change in the level of involvement of councillors.
- OCPP may have too many groups for the limited number of people.
- Decision-making needs to be more decisive.

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2.1.2 Messages to take back, agreed with the auditors, included:

- National initiatives should not be imposed where they would be inappropriate.
- The SOA was intended to prevent multiple reporting but it is still being requested.

2.1.3 It was noted that in meetings with some OCPP representatives, the main topic of discussion had been the Single Public Authority, in which the auditors had seemed interested.

2.2 Hyperbaric chamber (item 4.5)

It was queried whether there had been any progress on this matter and agreed to take it up with Alex Reid.

Action: AFW

2.3 Community Councils (item 3.2)

It was noted that there had not been any opportunity for discussion of community planning representation at the recent conference, responses to the survey had been inconclusive and community councils were currently busy. It was agreed that the Chair would write to community councils to let them know that the matter would not be progressed further at present, but that an OCPP representative would be made available to attend their future conferences and to contribute as required.

Action: SH/HT

2.4 National Outcome 15 (item 8.2)

It was reported that the Partnership Liaison Group had agreed at its meeting on 10 June to review the indicators used against this outcome and make recommendations on improvements to the Steering Group.

Action: HT

2.5 Recruitment of retained firefighters (item 9.2)

David Gill reported that he was discussing local promotion with VAO. Christina Bichan agreed to progress the action proposed by NHSO at the previous meeting, and Ken Grant agreed to follow up the action proposed by HIE.

Action: CB/KG

2.6 Firm Base update (item 1)

It was reported that a meeting had been held at the TA Centre in Kirkwall on 13 May 2011 between representatives of the Army, NHSO and OIC. The meeting had focused on housing and health issues, and noted that education and employment would be addressed at a future meeting. It was noted that the Army's experience was that the British Legion engaged only with older veterans, but that Help for Heroes was successfully filling the gap in accessing help for younger veterans, who could be more troubled. The Army would be talking to the Youth Cafe about hosting awareness raising sessions, and was also planning an Armed Forces Day in Orkney on 18 June.

3. Joint Health Improvement Strategy

- 3.1 Introducing the JHIS, Christina Bichan noted that it was a shared partnership strategy and had been agreed by all the individual agencies involved. The JHIS highlighted the main challenges and plans, while detail would sit at an operational level. It was noted that the three top priorities for Orkney were smoking, obesity and alcohol.
- 3.2 The JHIS was commended for being a very clear and concise document which was easy to read. It was noted that the alcohol issue had been picked up by the local press, whereas obesity was an equally significant problem but unacknowledged locally. Christina reported that the healthy Communities Group was focusing on each area in turn, identifying gaps in provision and planning how to fill them. Taking a community planning approach was helping to raise awareness of hidden links. For example, Les Donaldson noted that raising awareness among staff of licensed premises of the peak months for alcohol related problems had helped to reduce alcohol-related assaults and hospital admissions.
- 3.3 It was agreed to approve and endorse the JHIS as a Partnership document, and to circulate it to OIC elected members as a briefing note. **Action: HT**

4. Single Public Authority

4.1 Presentation to Scottish Leaders' Forum 16 June 2011

- 4.1.1 Albert Tait reported that he had been invited to give a presentation to the Scottish Leaders Forum on 17 June on the SPA, as part of a series of short presentations linking Scottish policy with the English concept of "Total Place". The meeting had been called by Sir Peter Housden who was an SPA supporter. Albert noted that a presentation had been drafted which would incorporate the main messages of leadership buy-in, trust, tolerance, economic drivers, and "it's about improving services".
- 4.1.2 It was noted that there was unlikely to be a Government response to the Christie Commission much before the end of the year as the report would be published just before the holiday period, followed by the budget, and John Swinney had already stated that the Government would take its time over digesting the report.
- 4.1.3 It was agreed that the presentation would be circulated to SG members when finished. **Action: AFW**

4.2 The Big Event 23 June 2011

The Chair reported that he had been invited to speak at this event in Edinburgh which was being organised by the Centre for Scottish Public Policy in the style of Britain's Got Talent. He would have three minutes to make a pitch for the SPA.

5. Community Plan/SOA for 2011-14

5.1 National Performance Framework

The Secretary reported that she and the Community Planning Officer had held a telephone meeting with Janet Whitley and Alex Reid on 8 June. Janet had reported that the new Scottish Government was fully committed to the National Performance Framework, and any changes would be minimal. It was therefore planned to write the new SOA (incorporating the community plan) around the 15 existing national outcomes. It was planned to have a first draft ready in time for the next meeting of the Steering Group in September, along with a draft of the annual report to the Scottish Government on the original OCPP SOA for 2009-11.

5.2 Revision of the “Asks”

5.2.1 It was reported that the Partnership Liaison Group had considered the existing list of “Asks” in the SOA, and had proposed some additions, viz:

- Support for the Single Public Authority
- Restoration of business travel to the Air Discount Scheme
- Grid strengthening
- Rural broadband
- Support for video conferencing from organisations south to reduce the need for travel
- To ensure that the Olympic Games in 2012 did not strip funding out of other areas (geographically and culturally)
- to acknowledge the de minimis cost of doing anything in an islands community

5.2.2 The meeting agreed with the PLG proposals, and suggested in addition the methodology for distribution of resources (which might come under the SPA), the Crown Estate, support for a marine campus and the new hospital. It was agreed that reference to the container hub should be dropped and replaced with marine renewables. It was also agreed that the Asks should emphasise the national benefits which would arise from Government support for the issues raised. arising from Asks. **Action: AFW**

6. OCPP Risk Register and Action Plan 2011

6.1 Hannah Thomson explained that the OCPP risk register had been revised by a small officer group following the Scottish parliamentary election, the outcome of which had itself previously been identified as a potential risk. A number of risks had provisionally been removed or amalgamated.

6.2 There was some discussion regarding risk no. 8. This risk related to communications, and had been removed following the adoption and implementation by OCPP of a communications strategy. It was felt that this was an area where problems might arise in future, and it should therefore be

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considered a continuing risk. It was agreed to update and reinstate this risk, subject to which the revised risk register was approved. **Action: HT**

7. Status report on thematic groups

7.1 The report was noted.

8. Any other business

8.1 Since Liam McArthur had not yet arrived, it was agreed to invite him to the next meeting instead. **Action: AFW**

8.2 David Gill reported that Roseanna Cunningham was now the Minister in charge of the Fire and Rescue Service. It now looked as if the outcome of the consultation was likely to be a regional approach as Strathclyde would lose significant funding under a single force.

9. Press release

9.1 It was agreed that the post-meeting press release should focus on the JHIS and SPA. **Action: HT**

10. Date of next meeting

10.1 It was agreed to meet next in September, date to be determined. **Action: AFW**

Anna Whelan
20 June 2011