



OCPP STEERING GROUP

Minutes of the 48th meeting of the OCPP Steering Group
held at 2.00pm on 15 June 2009 in the Pickaquoy Centre, Kirkwall

Present:	Stephen Hagan James Stockan Alistair Buchan David Pigott Ken Grant David Clark Gaynor Jones Elaine Grieve Gillian Morrison Anna Whelan	Convener, OIC (<i>Chair</i>) Vice-Convener, OIC Chief Executive, Orkney Islands Council Interim Chief Executive, NHS Orkney Area Manager, HIE Highlands & Islands Fire & Rescue Service Chief Executive, Voluntary Action Orkney Chair, Partnership Liaison Group Assistant Director (Strategy & Improvement), OIC Head of Policy, OIC (<i>Secretary</i>)
By invitation	Susan Shearer	Planning Services, OIC (<i>for item 1</i>)
Apologies	John Ross Scott Les Donaldson Hannah Laird	Chair, NHS Orkney Northern Constabulary Community Planning Officer

1. Local Development Plan—presentation by Susan Shearer

- 1.1 Susan Shearer, of OIC Planning Services, gave a presentation on the Council's consultation process for the new Local Plan, and offered to arrange consultation meetings with community planning partners.
- 1.2 It was noted that the consultation process was very thorough this time, and would give everybody an opportunity to comment. It was agreed that a clear and understandable linkage was needed between community planning and the development plan, carrying through to the Single Outcome Agreement.

2. Draft minutes of 47th meeting held 20 April 2009

- 2.1 The minutes were agreed, subject to correction of the numbering of the meeting and previous meeting referred to.

3. Matters arising

3.1 Fairer Scotland Fund

Elaine Grieve reported that a report had been drafted for the Council's Finance Working Group regarding community planning infrastructure support and the Fairer Scotland Fund. The Council's Corporate Management Team

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would be working with the Finance Working Group to manage the situation, which was difficult in light of the economic circumstances. It was noted that clarity on the future of the Fairer Scotland Fund would be desirable before committing to new projects, but it was hoped that the Fund would be able to maintain projects which were working well. Future constraints on public spending were to be expected, and it would be up to local partnerships to decide their priorities.

- 3.2 It was confirmed that the development of arrangements for monitoring the Single Outcome Agreement was in hand. A report to the Scottish Government on the 2008-09 OIC SOA was due in September 2009 and presented an opportunity for a trial run.
- 3.3 It was confirmed that partner organisations had been asked for their contributions to the combined capital programme requested by COHI, but had little to add to the OIC programme since a number of major works had recently been completed. It was agreed to consult further with NHS Orkney with regard to the planned hospital development. **Action: AFW**

4. Joint Working in Orkney

- 4.1 Alistair Buchan reported that the joint build programme was progressing reasonably satisfactorily, and was at the tendering stage. The inaugural CHSCP meeting had been held that morning and Councillor Russ Madge elected as Chair. The Scottish Government's Health directorates had confirmed that the proposed Special Purpose Vehicle (SPV) for shared services was legal, but current workloads were too high to progress all the proposed workstreams simultaneously. It was intended to proceed with just ICT initially. Work to date on some other workstreams was due to be signed off by the Public Service Reform Programme Board on 16 June.
- 4.2 David Pigott noted that there was potentially £50k available from the Government for mapping work on the next stage of the CHSCP, but practicalities were still to be discussed.

5. Single Outcome Agreement

- 5.1 It was confirmed that the final version of Orkney's shared SOA for 2009-11 had been submitted to the Scottish Government. Official confirmation was expected shortly as to whether it had been approved, when the signing ceremony would take place and who the Government signatory would be.

6. Orkney Population Change Study

- 6.1 The Hall Aitken report was noted.

7. Recession Task Force

- 7.1 Elaine Grieve reported that the draft report on the Task Force had been taken to the Council's Corporate Management Team for comment, where it was

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suggested that Shona Croy, Assistant Director (Development) be added to the membership. This was agreed by the meeting. It was further agreed that James Stockan should replace Stephen Hagan on the membership list. It was proposed that a representative of the third sector should also be included and agreed that Gaynor Jones would advise on who this would be. **Action: GJ**

7.2 It was noted that representatives of particular sectors could be co-opted onto the Task Force in future as the need arose.

7.3 It was reported that Stephanie Young, Strategic Director of Skills Development Scotland, was visiting Orkney on 25 June and had requested a meeting with members of the Task Force. It was agreed that Ken Grant and James Stockan would attend the meeting, subject to confirmation of their availability. **Action: KG/JS**

7.4 Subject to agreed changes in the proposed membership, the recommendations were agreed and it was agreed that an initial meeting of the Task Force would be called as soon as Gaynor had confirmed the identity of the Third Sector representative. **Action: AFW**

8. Risk Management and Orkney Community Planning Partnership

8.1 Presenting the report, Gillian Morrison commented that the proposed action on risk management would keep OCPP at the top of the tree with regard to good practice in partnerships. David Pigott noted that there was room for improvement at NHS Orkney and this was a good time to address risk management. Alistair Buchan welcomed the proposal to extend the Council's risk management programme to OCPP.

8.2 The recommendations were approved and it was agreed to set up a risk management seminar with Zurich. **Action: AFW**

9. New Alcohol and Drug Partnership Framework

9.1 Gaynor Jones reported that the letter received from the Scottish Government on 7 May confirmed the need for local partnerships on alcohol and drugs to have closer links with HEAT targets, the SOA etc. Partnerships needed to be at a strategic level. It was noted that the change in Orkney would not be as significant as in some areas, as DASAT was already involved in community planning and had good operational links with the local police.

9.2 It was agreed to nominate Gaynor as lead contact for the Government from Orkney Community Planning Partnership. **Action: AFW**

9.3 It was reported that representatives of the Government's Drug Policy unit would be visiting Orkney on 21 July. It was agreed that David Pigott and Elaine Grieve would meet with them on behalf of the Steering Group.

Action: DP/EG

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10. Any other business

10.1 Fairer Scotland Fund project—Fast boat for the North Isles

It was reported that the Fast Boat project had been unable to find a suitable operator and was therefore likely to postpone the pilot for a year. Final confirmation was awaited from the project team on Eday. It was noted that postponement would release £20k of 2009-10 funding, which could be carried forward if necessary under Fairer Scotland Fund rules. It was suggested that this funding might potentially be redirected to the Task Force to fund any proposed actions which met the criteria of the Fund.

10.2 Corporate Parenting

Elaine Grieve noted that an HMle inspection of Child Protection services was scheduled for the autumn. A follow-up report on Corporate Parenting would be submitted to the August meeting of the Steering Group. **Action: EG/AFW**

11. Date of next meeting

Wednesday 19 August at 2.00pm in the St Magnus Centre, Kirkwall.

Anna Whelan
6 July 2009