



OCPP STEERING GROUP

Minutes of the 50th meeting of the OCPP Steering Group
held at 2.00pm on 16 November 2009 in the St Magnus Centre, Kirkwall

Present:	Stephen Hagan John Ross Scott James Stockan Alistair Buchan David Pigott Ken Grant Gaynor Jones Mhairi Grant Elaine Grieve Gillian Morrison Anna Whelan	Convener, OIC (<i>Chair</i>) Chair, NHS Orkney Vice-Convener, OIC Chief Executive, Orkney Islands Council Interim Chief Executive, NHS Orkney Area Manager, HIE Chief Executive, Voluntary Action Orkney Area Commander, Northern Constabulary Chair, Partnership Liaison Group Assistant Director (Strategy & Improvement), OIC Head of Policy, OIC (<i>Secretary</i>)
By invitation	John Mason	Director, Climate Change & Water Industry and Environmental Quality Directorates, Scottish Government Representatives of The Orcadian and Orkney Today (<i>for item 1</i>)
Apologies:	Brian Murray	Highlands & Islands Fire and Rescue Service

1. Press call to mark the 50th meeting of the Steering Group

- 1.1 The Chair noted the 50th meeting of the Steering Group and the progress that community planning in Orkney had made since the group first met in 2000.
- 1.2 John Mason noted that Orkney was the first community planning partnership to reach its 50th meeting. National emphasis now was on the delivery of Single Outcome Agreements (SOAs). All 32 annual reports on the first year of SOAs were now in, and were being analysed with a view to putting a report to the Scottish Parliament in December. John confirmed that the Scottish Government was wedded to the Concordat and SOAs and this approach was not going to change. He would aim to continue to be “a helpful friend to Orkney” in Orkney’s dealings with the Government.
- 1.3 Regarding performance reporting, it was noted that the National Performance Framework had 47 indicators and the Government wanted this to be a key document to guide other bodies e.g. Audit Scotland. Discussions were ongoing to reduce data demands.

1.4 It was noted that Orkney was a national leader in some areas of good practice, notably the voluntary sector interface with community planning. Further examples of good practice from across all CPPs would be included in the collated report on the first year of SOAs.

1.5 The Chair thanked NHS Orkney for providing a splendid cake to mark the occasion, decorated with the logos of Steering Group partner organisations.

2. Draft minutes of 49th meeting held 19 August 2009

2.1 The minutes were agreed.

3. Matters arising

3.1 Orkney Alcohol and Drug Partnership

Gaynor Jones reported that the Scottish Government was still seeking the names of two separate NHSO and OIC contacts with regard to the ADP. Alistair Buchan confirmed that he would designate Duncan MacAulay but would make it clear that Orkney would not be sending three representatives to meetings.

3.2 Corporate Parenting

Elaine Grieve reported that the Council's Corporate Parenting statement had been referred to the Partnership Liaison Group for comment with a view to compiling an OCPP version which would be submitted to the Steering Group in December. Training would then be arranged as necessary.

3.3 Review of community planning (item 5.2.4)

It was noted that the potential incorporation of community planning partnerships had been raised at the recent NHS Orkney Review. John Mason confirmed that incorporation was back on the political agenda and it was anticipated that further legislation might be needed in addition to that existing.

3.4 Appointment of NHS Orkney Chief Executive

John Ross Scott reported that NHS Orkney was delighted to have appointed Cathie Cowan to the post of Chief Executive and looked forward to welcoming her. David Pigott confirmed that his interim posting would finish on 18 December.

4. Joint Working in Orkney

4.1 Alistair Buchan reported on the three workstreams currently in train:

4.1.1 The joint build programme was on track, and had secured approval to proceed to the "competitive dialogue" stage of the tender process.

4.1.2 Orkney Health and Care (OHC) was also on track, with both the Health Board and Council scheduled to meet (separately) on 8 December to decide whether to proceed to the substantive CHSCP on 1 April 2010.

4.1.3 The support services workstream was taking a lower priority at present but would be reactivated once OHC was up and running. A Public

Sector Reform Programme Board meeting was scheduled for December.

5. Fairer Scotland Fund

- 5.1 Gillian Morrison introduced the report, which set out a recommended procedure for the Council to release a proportion of the 2010-11 tranche of Fairer Scotland Fund in advance of the Council's budget setting process in February. Any decision on the remaining balance of the FSF would wait until February. It was noted that the Council's Finance Working Group, which was not a decision-making body, had agreed to take the issue to the Policy and Resources Committee to allow a wider debate.
- 5.2 It was noted that with the removal of ring-fencing, the decision now rested with the Council and would be a test of the maturity of the Partnership. It was acknowledged that there was an element of risk to the delivery of the Single Outcome Agreement, which the existing projects supported.
- 5.3 Gaynor Jones queried the deduction by the PLG sub-group of £7,000 from the Connect project bid, and it was agreed to add this back to the sum to be requested from the Council pending further discussion. It was agreed that further information was needed on the appraisal process prior to final decision making on individual project bids. **Action: AFW**
- 5.4 It was agreed to defer decision making on individual projects until the Steering Group meeting scheduled for 15 December, by which time the recommendation of the Policy and Resources Committee meeting would have been ratified by the General Meeting of the Council scheduled for 8 December. **Action: AFW**
- 5.5 John Mason reported that the same conversation was taking place in all 32 community planning partnerships. Glasgow had found a solution which had converted priority projects into protected programmes within the budgets of Council services, with an agreement not to cut them or seek to transfer responsibility to another partner agency.
- 5.6 With regard to the 2009-10 Fairer Scotland Fund budget, it was agreed that in the current climate it would be prudent to carry forward any unspent funds remaining in the budget, subject to the agreement of the Scottish Government. **Action: AFW**

6. OCPP Risk Register

- 6.1 The risk register was accepted and it was noted that for some of the identified risks it was fairly clear who the strategic lead should be. It was agreed to ask the Community Planning Officer to draft an action plan. **Action: AFW**

7. Financial Inclusion Champions Initiative

- 7.1 The report was noted and it was agreed that Gaynor Jones would take a lead on behalf of the Steering Group in working up the Development Day together with the Community Planning Officer. **Action: GJ**

8. Task Force—draft minutes of second meeting on 2 November 2009

- 8.1 It was reported that the Task Force had had a very useful meeting with George Baikie, and it had been agreed that the industry link should continue with a representative from a different sector being invited to each meeting.
- 8.2 The meeting discussed whether OCPP should communicate with every household in Orkney regarding the recession and decisions being taken locally.
- 8.3 It was noted that the Citizens' Advice Bureau locally might need some infrastructure support and this was a potential use for any additional Fairer Scotland fund resource which might be allocated to OCPP after the Council's budget setting in February.

9. Steering Group Membership

- 9.1 The request from the Northern Joint Police Board and the Highlands and Islands Fire Board was discussed. It was noted that two elected members of the Council currently sat on both Boards, and agreed to offer a single seat on the Steering Group, to be taken up by either member. **Action: AFW**

10. Any other business

No other business was raised.

11. Date of next meeting

17 February 2010 at 2.15pm (venue to be confirmed).

Anna Whelan
8 December 2009