



Minutes of the meeting of the OCPP Steering Group
held at 14.00 on 27 March 2014 in the Council Chamber

Present:	Steven Heddle	Convener, Orkney Islands Council (<i>Chair</i>)
	John Ross Scott	Chair, NHS Orkney
	Andrew Drever	Chair, OIC Police and Fire Sub-Committee
	Alistair Buchan	Orkney Islands Council
	Sally Inkster	Partnership Liaison Group
	Gillian Morrison	Orkney Islands Council
	Anna Whelan	Orkney Islands Council (<i>Secretary</i>)
By invitation	Mark McCabe	Senior Performance Auditor, Audit Scotland
	Jacquie Pepper	Head of Inspection, Care Inspectorate
	Trish Gillespie	Lead Inspector, Care Inspectorate
	Jon Humphreys	Chair, Community Safety Partnership (<i>for item 4</i>)

1. Apologies for absence

Jim Foubister	Vice-Convener, Orkney Islands Council
Cathie Cowan	NHS Orkney
Les Donaldson	Police Scotland
Graeme Harrison	Highlands & Islands Enterprise
Gail Anderson	Voluntary Action Orkney
Billy Wilson	Scottish Fire & Rescue Service
Hannah Thomson	Orkney Islands Council (<i>Minute</i>)

2. Draft minutes of meeting held 27 January 2014

2.1 The minutes were approved (proposer: SH, seconder: JRS).

3. Matters arising

3.1 Our Islands – Our Future (*item 4*)

3.1.1 The Chair reported that the Islands Ministerial Working Group had just held their fifth meeting and were now negotiating over what was to be in the prospectus prior to their final meeting which would be in Kirkwall on 2 June. Negotiations were also being pursued with the UK Government with a series of meetings planned in Westminster. European issues were due to be discussed at the Conference of Peripheral Maritime Regions in April. The Chair noted that the OIOF campaign shared a view, and mutual support, with the City Regions initiative, arguing that more flexibility was needed overall.

- 3.1.2 JRS felt that a debate was needed on where other partners, notably NHSO, came in, given the links with health and social care integration. SI reported that she didn't feel engaged but had attended the OIOC conference. It was noted that all partners had been invited to the conference, and the OIOF "asks" were all in accordance with existing OCPP policy.
- 3.1.3 It was confirmed that the Chair had made a presentation on OIOF to the Third Sector Forum (*item 4.6 in the last minutes*) and agreed to circulate the final version of the presentation on OIOF which the Chair had been making to recent public engagement events. **Action: AFW**
- 3.2 Communications Strategy (item 3.5)
AFW reported that this was still in preparation and would be deferred to the June meeting.
- 3.3 OCPP Partnership Guide
AFW confirmed that the OCPP Partnership Guide had been updated and circulated for reference. SI commended that she had not previously been aware that the Partnership Liaison Group was required to re-elect its Chair annually, but would see that this was done at the next meeting. **Action: SI**
- 3.4 Environment Strategy (item 3.4)
It was reported that the last meeting of the Environment Partnership had revisited the action plan and agreed to follow up whether this had included naming lead individuals for each action. **Action: AFW**
- 3.5 Integrated Children's Services Plan (item 5.2)
It was asked that details of the reporting mechanism should be reported to the next meeting. **Action: AFW/MO'S**
- 3.6 Fire reform (item 7.3)
AD reported that a counter-motion was raised by the North Hub members at the SFRS Board meeting on 30 January in favour of the retention of the northern control rooms, but it was not supported by the majority.
- 3.7 Traffic wardens (item 7.2)
It was noted that three councils were considering raising a petition to the Court of Session to require Police Scotland to maintain the traffic warden service. Officers were meeting with Police Scotland at COSLA on 22 April. OIC had indicated an interest in joining in the action. OIC had received a letter from ACC Wayne Mawson confirming that the service was to cease and there was no scope for challenge. AB noted he was attending a SOLACE meeting on 28 March and would raise the issue there. **Action: AB**
4. **Progress report from Orkney Community Safety Partnership**
- 4.1 Jon Humphreys gave a progress report on the CSP in his capacity as Chair. Community safety was a key focus of the Scottish Government, but with less ring fencing of funds and more autonomy than formerly. In all, 50 organisations were involved with the CSP, and all had opportunity to input into

the overall outcome at various times. The CSP provided a conduit for communication, while the SOA provided a framework for the annual review and updating of priorities. For 2014-15 the CSP was focusing on water safety, a ROSPA initiative, and e-safety also featured in the plan. The Alcohol and Drugs Partnership was focusing on legal highs and unexpected local effects. The CSP met relatively infrequently but conducted business electronically in between meetings.

- 4.2 AB thanked JH for a helpful and concise presentation and enquired re. civil contingencies input and noted that the local regional resilience partnership was a useful group to liaise with. JRS enquired whether there were too many thematic groups and JH noted that the SOA gave a template and strategic coherence to all the groups. He would keep it under review but for now the CSP worked well.

5. Community Planning Audit

- 5.1 Mark McCabe of Audit Scotland presented the finalised audit scope which had been agreed by the Quality and Consistency Review Panel the previous day. It was noted that the themes had now been compressed into two: Rural Sustainability and Health & Wellbeing. Alcohol issues were included in the latter. (*Presentation appended to this minute.*)

6. Feedback regarding the independent evaluation of the joint children's services pilot inspections

- 6.1 Jacquie Pepper described the role of the Link Inspector and the pilot Children's Services Inspection. The focus of the pilot was improving outcomes for children and building capacity. An independent consultant, Christine Knight, had been commissioned to evaluate the inspection by visiting all the pilot areas and reporting how it went. While the underpinning principles of the inspection had been broadly met, different areas reported very different experiences. Key messages received included:-
- Stakeholders were seeking more transparency in how the inspection was conducted;
 - Front line staff found the experience dynamic and learned from it;
 - Senior managers found it less worthwhile and expected more challenge;
 - The inspectors lost sight of the scope at times;
 - Some staff reported it felt like a social work inspection;
 - There was a need for more professional discussion at all levels to understand the process;
 - Some areas had done too much preparation.
- 6.2 Jacquie reported that following the evaluation, some changes had been implemented: there were more meetings with managers, the scope was clarified and the range of indicators narrowed. Another seven joint inspections had been carried out since the initial four pilots, and the key findings would be analysed by the end of June 2014. The Care Inspectorate was now developing a pilot joint inspection of adult services.

6.3 In conclusion Gillian Morrison confirmed that the Council was keen to deliver all statutory functions the right way wherever delegated and regardless of restructuring. All voices would be heard.

7. Action Planning Workshop 3 Feb 2014

7.1 It was noted that the summary output of the workshop included the three key priority areas identified as strategic policy drivers:

- **Positive ageing:** To promote positive ageing recognising the growth in the ageing population in Orkney.
- **Vibrant economic environment:** To enhance the vibrancy of Orkney's economic environment in the context of geography, external influences and opportunities.
- **Sustainable communities:** To maintain and increase a sense of belonging and community to enhance social sustainability throughout Orkney's islands.

7.2 It was agreed to defer discussion of the workshop output to the next meeting when more members of the group could be present. Meantime the key priorities would be worked into the Steering Group's introduction to the new edition of the SOA for 2014-17. **Action: AFW**

8. Revision of rolling Single Outcome Agreement for 2014-17

8.1 Anna Whelan gave an update on the revision of the SOA for its 2014-17 release. Thematic groups had been asked to review and update the text relating to their national outcomes, and to extend the targets for their indicators to 2016-17. Introductory material would be reviewed and revised in line with the output of the two development workshops held to date with the Steering Group. It was planned to have a draft ready for circulation and consultation by early May, so that it could be taken to partner Boards in advance of submission to the Steering Group on 9 June and the Council's Policy and Resources Committee on 24 June.

9. Thematic group updates

9.1 The updates from thematic groups were noted and it was asked that the PLG clarify who was responsible for providing the updates as in some cases there was an element of doubt.

9.2 It was noted that further information had been received since the report had been compiled and agreed that this should be added and the report recirculated. Thereafter it should be updated and circulated 6-monthly.

10. Response from OCPP to call for evidence from the Local Government and Regeneration Committee Inquiry into the Flexibility and Autonomy of Local Government

10.1 It was reported that separate responses were being drafted for submission by the Council, OCPP and the Our Islands – Our Future campaign. A first draft submission from OCPP was tabled, and it was agreed that the final draft would be circulated prior to submission. **Action: AFW**

10.2 It was noted that the list of “asks” cited from the 2013-16 SOA did not include fuel poverty, and agreed that this would be added to the list for the 2014-17 edition. **Action: AFW**

11. Any other business

11.1 Data sharing

In response to a request from VAO, it was agreed to set up a Data Sharing Working Group, and asked that the membership should include Louise Wilson (in her capacity as NHS Orkney’s Caldicott guardian), and Dawn Sherwood from the Council. **Action: AFW/GA**

12. Date of next meeting

12.1 The next meeting was scheduled for 9 June 2014 from 14.00-16.00.

AFW
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Presentation – to be added