



## Orkney Community Planning Partnership Steering Group

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Minutes of the 55th meeting of the OCPP Steering Group  
held at 1.00pm on 28 September 2010 in the Pickaquoy Centre

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Present:	Stephen Hagan	Convener, OIC ( <i>Chair</i> )
	James Stockan	Vice-Convener, OIC
	Andrew Drever	Northern Joint Police Board and Highlands & Islands Fire Board
	Albert Tait	Chief Executive, Orkney Islands Council
	Cathie Cowan	Chief Executive, NHS Orkney
	Ken Grant	Area Manager, HIE
	Gaynor Jones	Chief Executive, Voluntary Action Orkney
	David Gill	Highlands & Islands Fire and Rescue Service
	Elaine Grieve	Chair, Partnership Liaison Group
	Gillian Morrison	Assistant Director (Strategy & Improvement), OIC
	Hannah Laird	Community Planning Officer
	Anna Whelan	Head of Corporate and Community Strategy, OIC ( <i>Secretary</i> )
By invitation	Russ Madge	Orkney Health & Care ( <i>for item 6</i> )
	Ian Carse	Skills Development Scotland ( <i>for item 8</i> )
Apologies:	John Ross Scott	Chair, NHS Orkney
	Mhairi Grant	Area Commander, Northern Constabulary

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The Chair welcomed David Gill to his first meeting of OCPP, and advised that item 8 would be taken first.

### **8. Skills Development Scotland** (*Ian Carse in attendance*)

#### **8.1 Service Delivery Agreement**

Ian Carse reported that the SDA was to be bilateral initially between OIC and Skills Development Scotland, with a view to extending it to the Partnership following a "broader conversation". The SDA was based on three regional objectives agreed with the Convention of the Highlands and Islands in December 2009. In discussion it was agreed that an SDS/ CPP agreement should be the ultimate aim. It was noted that the SDA had been modelled on the established SOA concept.

#### **8.2 SDS/ CPP bid to the European Social Fund**

Ian Carse reported that the Scottish Government had encouraged SDS to bid for ESF funding to support their Priority 1 and 5 programmes. CPP support was being sought to underpin the bid, and there was a possibility that an

assessment panel might be convened with local authority representation. It was agreed to support the ESF bid.

## **1. Draft minutes of 54<sup>th</sup> meeting held 15 June 2010**

The minutes were agreed.

## **2. Matters arising**

### **2.1 OACAS bid to the Fairer Scotland Fund**

It was noted that OACAS had submitted additional information as requested to support their bid to the Fairer Scotland Fund. It was confirmed that OACAS would use FSF funds first so that they would be spent by 31 March 2011. It was noted that OACAS mostly worked with people with alcohol issues, but young people tended to present with multiple issues. It was agreed to grant the project a sum of £5,929 from the FSF. **Action: HL**

### **2.2 Single Public Authority**

2.2.1 The Chair reported that the Convention of the Highlands and Islands was meeting in Orkney on 25 October and would be considering the Argyll and Bute paper on shared services deferred from April's cancelled meeting. The Chair recommended that a note on the SPA proposal should be attached to the shared services paper to demonstrate an alternative approach. It was agreed to prepare a paper for the Convention. **Action: SH/AFW**

2.2.2 It was noted that Ross Martin of the Centre for Scottish Public Policy was not yet in a position to report back to OCPP on the project, but anticipated having something in writing during October 2010.

## **3. Standing Items**

### **3.1 Joint Working in Orkney**

There was nothing to report under this item other than matters to be covered under item 6.

## **4 Single Outcome Agreement Annual Report 2009-10**

4.1 The draft Annual Report was considered. It was noted that many targets had not been met, and were no longer realistic. The NHS had already changed some of their national targets for 2010-11 and this had been noted within the report where it affected the Orkney SOA. It was noted that the new SOA for 2011-14 would provide an opportunity to modify targets as appropriate, and agreed that the new SOA would need more maintenance targets and fewer stretch targets.

4.2 Albert Tait reported that the Concordat Oversight Group had not met for some time. It was acknowledged that the future of SOAs depended on the outcome of the Scottish Government election.

4.3 The question of Orkney's SOA "Asks" was raised, and it was noted that no feedback had been received beyond the original response from the Government. It was agreed to revisit the "Asks". **Action: AT/AFW**

4.4 A number of minor amendments were made to the draft. It was noted that a few pieces of information remained to be added once received. Subject to these amendments, the draft was approved.

## **5 Consultation and engagement**

### **5.1 Budget strategy and savings options**

5.1.1 Gillian Morrison reported that OIC wanted to work within OCPP on strategies to achieve the budget savings necessary over the next few years, both to achieve joint efficiencies and to avoid cost shunting. Various agencies were consulting in different ways, for example OIC was putting out a "Tough Times" mailshot and organising 20 roadshows. This was an opportunity to see if there was any scope for closer working.

5.1.2 Following discussion it was felt that there was currently too much uncertainty to consult jointly, but once there was more clarity as to the effects of budget cuts, OCPP could pull it together into a single communication. This would provide an opportunity to reinforce public perception of what the Partnership was, without overdoing the terminology. It was agreed that Gillian Morrison would work with David Hartley at OIC to draft something at the appropriate time in consultation with the Steering Group. **Action: GM**

### **5.2 Single Outcome Agreement 2011-14 and Community Plan**

5.2.1 Gillian Morrison noted that a new SOA and Community Plan (possibly merged into a single document) were due in April 2011 but this was a bad time to consult as there was potential for confusion with the consultation already taking place on the budget savings. It was thought that there might be scope to defer the launch of the new SOA to later in the year, and agreed to defer community consultation until after budget setting had been completed in March 2010. Timing of the new SOA would be discussed with David Wilson (OCPP's directorate lead in the Scottish Government—see *item 10*).

**Action: AFW**

## **6 Orkney Health and Care — progress report** (*Councillor Russ Madge in attendance*)

6.1 Russ Madge reported that the interim director of OHC, Duncan McAulay, had left on 8 August and Cathie Cowan had taken over temporarily pending the recruitment of a permanent director. A report on the management structure of OHC was expected to be ready by 21 October. Currently an OHC Committee met regularly, six weeks in advance of the OHC Board.

6.2 Early progress included care facilities in St Margaret's Hope and Kirkwall, which were scheduled to be ready for use in 2012. An Integrated Resource

Framework, analysing costs and assets across 14 delivery platforms as being expanded to include OIC and 3<sup>rd</sup> sector assets, with the intention of working all assets more productively in future. It was noted that Orkney was the only part of Scotland with a “whole life” disability service, so that there was no interruption to services when a service user turned 16. Another well integrated service was the intermediate care team, which began planning for a patient’s release from hospital as soon as they went in.

- 6.3 It was agreed that Russ would report again to the Steering Group in six months time. **Action: AFW**

## **7 Third Sector Forum — progress report**

This item was deferred until the next meeting.

## **8. Skills Development Scotland**

This item was taken first and is reported at the top of this minute.

## **9. Community Council Participation in Community Planning**

- 9.1 The proposal was discussed and it was agreed that community councils needed their own forum and should be consulted on the proposal, with their feedback brought back to the next meeting. **Action: AFW**

## **10. Scottish Government Directorate Leads**

- 10.1 It was reported that Orkney’s Directorate lead in the Scottish Government was now David Wilson, Energy Director. David had been invited to visit Orkney and had suggested 25 November 2010. A draft programme was being worked up to incorporate a visit to EMEC. It was agreed to confirm the date and that the Steering Group would meet with David in the early afternoon. **Action: AFW**

## **11. Any other business**

- 11.1 Elected member representation on thematic groups  
Gaynor Jones queried how this was progressing, since the Third Sector Forum was keen to recruit an elected member representative. It was confirmed that most thematic groups had now been matched with elected members. A few were still being actioned and the Third Sector Forum would be added to these. **Action: HT**

- 11.2 H&IFRS representation on SG  
David Gill introduced his role as the new Area Manager at Inverness and suggested that he make a quarterly report to the Steering Group. David reported that the HiFIRES programme (previously supported in Orkney by the Fairer Scotland Fund) would be losing its national funding at the end of 2010-11 and would need to close. It was noted that the programme had made a lasting impact all over the region, and teachers had reported a rise in confidence and self-esteem among young people taking part.

## **12. Press release**

- 12.1 A press release was agreed following the meeting which would include the Single Outcome Agreement Annual Report, a summary of some of the outcomes noted during the verbal update from Orkney Health & Care and reference to further consultation with community councils. It was also agreed that a separate press release would be issued which would focus upon the partnership approach to the potential budget cuts facing the public sector.

***Action: HT***

## **13. Date of next meeting**

Thursday 2 December from 10.00-12.00, venue to be confirmed.

Anna Whelan  
28 October 2010