



Orkney Partnership Board

Minute of the meeting of the Orkney Partnership Board
held at 10:00 on 18 December 2018 in the Council Chamber, Kirkwall

Present:	James Stockan	Orkney Islands Council (<i>Chair</i>)
	Ian Kinniburgh	NHS Orkney (<i>Vice Chair</i>)
	Gail Anderson	Voluntary Action Orkney
	Alistair Buchan	Orkney Islands Council
	Erica Clarkson	Scottish Government
	David Drever	Integration Joint Board
	Alan Dundas	SEPA
	Graeme Harrison	Highlands and Islands Enterprise
	Leslie Manson	Orkney Islands Council
	Gillian Morrison	Orkney Islands Council
	Graham Neville	Scottish Natural Heritage (<i>for items 1 – 17</i>)
	Craig Spence	Orkney Housing Association Limited
	Louise Wilson	NHS Orkney

By invitation Scott Hunter OHAC (*for item 16*)

In attendance: Marie Love Orkney Islands Council (*Secretary for this meeting*)

Item	Topic	Lead	Purpose
1	Apologies		
	Cheryl Chapman	VisitScotland	
	John McKenna	Scottish Fire and Rescue Service	
	Gerry O'Brien	NHS Orkney	
	Garry Reid	Scottish Sports Council	
	Bill Ross	Orkney College	
	Sally Shaw	Integration Joint Board and Orkney Community Justice Partnership	
	Graham Sinclair	HITRANS	
	Matt Webb	Police Scotland	
	Anna Whelan	Orkney Islands Council (<i>Secretary</i>)	

Item	Topic	Lead	Purpose
2	Draft minutes of the last meeting of the Board on 14 September 2018	Chair	To amend as necessary and agree the minutes

2.1 The minutes were agreed.

Item	Topic	Lead	Purpose
3	Matters arising	Chair	
3.1	<u>Item 4.1.3 (Executive Group Report – Loganair discussion)</u>		
	<p>The Board had agreed with the Executive Group’s recommendation that Jonathan Hinkles of Loganair be invited to speak to the Board re. the Orkney Pledge, but that this be arranged around a time when he was in Orkney for another meeting rather than as part of a Board meeting. The Board had reiterated the importance of maintaining a dialogue with Loganair. Marie Love advised that she had not received a response from Jonathan but would pursue this further. <u>Action: ML</u></p>		
3.2	<u>Item 5.1 Locality Plan Actions (Digital Connectivity and Getting Around the Islands – Road Equivalent Tariff)</u>		
	<p>Craig Spence had previously raised the issue of Road Equivalent Tariff. James Stockan was pursuing this with Michael Matheson, the new Scottish Minister for Transport, Infrastructure and Connectivity. Although there had been no movement to date, he would continue his efforts given the double disadvantage inequality faced by people in the non-linked isles. Alan Johnston had had an action to raise the issues of Road Equivalent Tariff and Digital Connectivity with Michael Matheson to ensure that a meeting took place between the Minister and Chair of the Partnership. This had not yet been done, although Alan had advised he was following it up. Erica Clarkson agreed she would raise this with Michael Matheson. <u>Action: EC</u></p>		
4	Executive Group report		To report progress
4.1	<u>Update from the Group</u>	Alistair Buchan	
4.1.1	<p>Alistair Buchan reported that the Executive Group had met on 4 December 2018. They had carried out a number of pieces of work, all of which were on the Board agenda.</p>		
4.2	<u>Development Plan update</u>	Marie Love	
4.2.1	<p>Marie Love presented a progress report on the Development Plan.</p> <ul style="list-style-type: none"> • Re. action C1 (Community engagement) noted that officers in Development and Marine Planning intended to hold a Place Standard consultation exercise during 2019 in relation to Orkney Development Plan. They had offered to do this jointly with the Orkney Partnership. Agreed to participate in the exercise, entitled ‘Orkney Matters’, which would be a useful source of data. • Re. action D1 (Develop a partnership approach to property asset management for existing and future property projects) noted that, although this was still red (overdue), it had now been agreed by the various legal teams and had been circulated to partners for submission to their own boards where necessary. The finalised version was on the agenda and, all being well, it would be marked as blue (complete) at the next meeting. 		

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	<ul style="list-style-type: none"> Re. action E1 (Exploration of options for a Single Authority Model) this had been added to reflect that this piece of work was now a workstream of the Partnership. 		
5	Locality Plan Actions	Chair	To review progress
5.1	<p>Marie Love presented a progress report on the Locality Plan Actions.</p> <ul style="list-style-type: none"> Re. Actions 1 – 3 (Digital Connectivity) agreed the timescales for delivery be amended. While work had started, it could not be taken further at this stage until information around the Digital Scotland Reaching 100% programme was available in early 2019. Re. Action 5 (Work and local economies) noted assistance had been provided to two community councils to submit applications to the Aspiring Communities Fund to progress the rollout of the Empowering Communities project. Assistance had also been provided to another community council to apply to the Community Choices Fund with the same aim. Members were disappointed to note that the applications had not been successful. Noted that officers within OIC had challenged the position in respect of the reason for refusal re. the Aspiring Communities Fund applications. Re. Action 14 (Influence and engagement) Erica Clarkson advised that a template and guidance would be developed in respect of ‘island proofing’. Re. Action 15 (Influence and engagement) noted that a bid to the Community Choices Fund for a Your Island Your Choice 2 had been successful and work had commenced with the Strong Communities Delivery Group delivering this on behalf of the Partnership. 		
6	Living Well Delivery Group (LWDG)	Louise Wilson	To report progress
6.1	<p>Louise Wilson presented the LWDG’s Delivery Plan. She had been appointed as Vice Chair. She advised that work had taken place to go through the activities of the previous Positive Ageing Delivery Group and Healthy and Sustainable Communities Delivery Group. The Chair had wanted to ensure that nothing important was lost when the new LWDG developed and agreed its activities. Noted that all the actions were linked to the public health priorities. Louise suggested that some of the other delivery groups may also want to look at these. There will be a need for some logic modelling going forward. John Richards had been appointed as the elected member representative. The group held regular meetings and dates had now been fixed through until Spring 2020.</p>		
7	Strong Communities Delivery Group (SCDG)	Gail Anderson	To report progress
7.1	<p>Gail Anderson advised that Francesca Couperwhite, HIE’s Head of Strengthening Communities, had been appointed as Vice Chair. She reported that good progress was being made. An award from the Aspiring Communities Fund had been made in respect of the Community Led Wellbeing Service, a</p>		

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	<p>joint project with Development Trusts, HIE, RGU and OHAC. The funding would allow the appointment of a project manager and evaluator. The SCDG was developing resources to explain the realities of living in an island, with Sanday Development Trust taking the lead. There had been considerable discussion re. the complexities around the proposal to provide occasional accommodation in Kirkwall for young people from the isles. Funding had been awarded to carry out Your Island Your Choice 2. The visits to the isles were almost complete and all voting events would happen before the end of March.</p>		
8	Vibrant Economy Delivery Group (VEDG)	Graeme Harrison	To report progress
8.1	<p>Graeme Harrison presented the Delivery Plan. The VEDG had seen the least change and the same overarching themes had continued, but the priorities had been refreshed. The local Skills Strategy Group would oversee all aspects of skills. Good progress was being made on the Orkney Research and Innovation Campus with the first moves into the campus to take place shortly, interest having exceeded expectations. HIE was in partnership with OIC and it was hoped to have this partnership's first executive post filled early in 2019. It was anticipated some announcements would be made shortly on energy funding and specific projects. Activity had taken place around Islands Deal work re. some of the themes. Membership of the group had been refreshed to include representatives of the universities, HITRANS and an officer from OIC's Transport Team. Stuart Allison, OIC's Economic Development Manager, had been appointed as Vice Chair.</p>		
8.2	<p>Ian Kinniburgh asked how critical EU funding was in moving forward. Graeme explained that Orkney had been unusually successful in marine energy, with EMEC the partner of choice. It was hoped that that would not change, but it was not possible to say for sure. There had been mention of new funds such as the Strategy Challenge Fund and the Industrial Challenge Fund. There was, however, uncertainty around fishing and farming primary products. The Chair advised that Norway and Iceland have access to funds in a different way and, if there was any possibility of going into partnership with them, that could provide an option for alternative opportunities.</p>		
9	CONTEST/PREVENT	Gillian Morrison	To report progress
9.1	<p>Gillian Morrison advised CONTEST meetings took place regularly. Currently the focus was on national policy updates and there had been regular communication with the Scottish Government. Divisional officer Mel Fowler had presented training to raise awareness of the PREVENT agenda around the North of Scotland.</p>		

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10	The Islands Deal	Chair	To review progress
10.1	<p>The Chair presented an update by David Amos on the Islands Deal. He advised that Jayne Venables had been appointed as the Islands Deal Project Lead Officer. The UK Government had yet to make an announcement re. a Deal. While the present UK Government was supportive of an Islands Deal, it wasn't known what would happen if the Government were to change. The Secretary of State for Scotland, David Mundell, intended to speak to the Chancellor of the Exchequer and he would be lobbied to ensure this took place as a priority after the Christmas break. The full update would be circulated <u>Action: ML</u></p>		
11	Single Authority Model	Gillian Morrison	To receive an update
11.1	<p>Gillian Morrison gave an update on work being carried out by the Single Authority Model Steering Group.</p>		
12	Horizon Scanning	Gillian Morrison	To consider and approve
12.1	<p>Gillian Morrison presented the results of the PESTLE exercise which had been discussed and updated at the meetings of the Community Planning Working Group and the Executive Group. Noted that the exercise had been carried out to ensure that the current strategic priorities were still pertinent. Agreed to add the increased frequency of storm events and climate change to the PESTLE diagram.</p>		
12.2	<p>Louise Wilson asked if a strong statement could be added to what the Partnership did, such as 'No child or person growing up cold and hungry'. Members agreed child poverty does exist and this could be picked up by one of the Delivery Groups; the Living Well Delivery Group was agreed as most appropriate.</p>		
13	Brexit preparations	Gillian Morrison	To consider and approve
13.1	<p>Gillian Morrison advised that, re. the EU Settlement Scheme, a pilot scheme was now live for EU nationals who work in health and social care to register. Work had been done within partner organisations to identify employees who were EU nationals with a view to providing assistance. Specific risks around supply chain and delivery had also been identified. However, there were concerns around the private sector. Gail Anderson advised that she did not anticipate an issue for the Third Sector. Partners were taking the view that they had to be as prepared as they could be for a hard Brexit.</p>		
14	Board Membership	Gillian Morrison	To consider and approve
14.1	<p>Agreed that the Improvement Service would no longer be a member of the Board, but that Gerard McCormack, Interim Head of Change and Partnership Delivery at the Improvement Service, and Orkney's account manager, would come to the Board as and when required / requested.</p>		

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14.2	Agreed that the Scottish Ambulance Service be invited onto the Board. While not a facilitating or participating body in terms of legislation, the Board could co-opt SAS.		<u>Action: AFW/ML</u>
14.3	A request had been made by an elected member that a 'young person' be invited to join the Board. This had been discussed by the Board in March 2018 and it had been agreed at that time not to have a representative of one specific equalities group given the wide range covered by the protected characteristics. Agreed not to invite a young person to join the Board simply because of their age and that, should another request along these lines be received, this would not be discussed for at least a year.		
15	National Islands Plan	Erica Clarkson	To consider and approve
15.1	Erica Clarkson, who works in the Agriculture and Rural Economy Directorate, advised she is leading on the development of the National Islands Plan. The Plan is due to be laid before Parliament by 4 October 2019 and the consensus is that significant consultation is required. Pre-consultation discussions with key stakeholders would take place by February 2019 and these would feed into the development of a discussion paper on the focus of the Plan and what it needed to achieve. The Plan would be written once the main consultation phase had been completed in June or July 2019. Noted that it would be a five-year Plan with annual reviews. Members were pleased to note that Erica is based in Orkney.		
16	Poverty and disadvantage factors that affect children and young people in Orkney	Scott Hunter	To consider and approve
16.1	Scott Hunter presented a report on the results of independent research undertaken to identify what poverty and disadvantage meant to children and young people living in Orkney. Noted that for the majority of children their childhood was positive, but it was important to recognise that child poverty continued to blight our community.		
16.2	Some concern was expressed around the group that was just above the level classified as 'in poverty'. They were not well off but not always recognised; they were part of the hidden poverty that exists in Orkney. Noted that there was work to be done around 'normalisation' so that everyone was asked specific questions around finance at pertinent appointments so that it would become part and parcel of practice. Assumptions should not be made and there should be no fear about asking these questions. Erica Clarkson would find out what was done in other areas around normalisation.		<u>Action: EC</u>
16.3	An action plan was currently being developed and members asked that this be brought back to the Board when complete to see what the Orkney Partnership could do.		<u>Action: SH/ML</u>

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17	Young People and the Highlands and Islands: Maximising Opportunities	Graeme Harrison	To consider and approve
17.1	Graeme Harrison presented the report on the findings of a research study on the changing attitudes and aspirations of young people aged between 15 and 30 living in the Highlands and Islands. Noted that it was hoped an Orkney specific report would be ready for the next meeting of the Board.		
18	LOIP Stocktake	Marie Love	To consider and approve
18.1	Marie Love reported that the Improvement Service, Audit Scotland and NHS Health Scotland had recently carried out a stocktake on Local Outcomes Improvement Plans (LOIPs). Noted that they had found there to be considerable variance in the scale and scope of LOIPs and Locality Plans and their stages of development. A need had been identified for a sharper focus on the areas where partnerships could make the biggest impact rather than replicating the catch-all nature of Single Outcome Agreements.		
18.2	Some areas of current practice had been highlighted and the Orkney Partnership had been included in respect of the joint resourcing plan and the way the delivery groups worked. Noted that, while it was important not to be complacent, the Orkney Partnership did appear to be making good progress and going in the right direction. The full report on the stocktake would be circulated to the Chairs of the Delivery Groups. <u>Action: ML</u>		
19	Performance Management Framework	Marie Love	To consider and approve
19.1	Marie Love presented proposals around performance management. Agreed that, rather than written progress reports to each meeting, the Chairs of the Delivery Groups would submit their Delivery Plans twice each year, in Spring and Autumn. Reporting in between those times could be done by exception if a major piece of work had been progressed. <u>Action: GA/GH/GO/ML</u>		
19.2	Noted that work would also take place to develop a logic model. A logic model is a graphic telling the story of how outcomes are delivered in a diagram and a few simple words. Progress would be reported to the meeting on 14 March 2019. <u>Action: ML/LW/GA</u>		
20	Property Asset Management Property Sharing Protocol and Confidentiality Agreement	Gillian Morrison	To consider and approve
20.1	Gillian presented the Property Asset Management Future Property Sharing Protocol and Confidentiality Agreement which was approved. It was noted that the Protocol was a national first. Some partners would now require to submit it to their own governance bodies.		

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20.2	Noted that Scottish Ambulance Service could also be invited to participate going forward. Agreed that it was open to partners to join at a later date, and decisions on membership for any organisations / groups who were not partners would be delegated to the Executive Group.		<u>Action: GM/ML</u>
21	Third Sector Interface Outcome Framework	Gail Anderson	To consider and approve
21.1	Gail Anderson reported that the new framework for Third Sector Interfaces meant a move away from the previous focus on core functions. A more strategic role around involvement in community planning and integration would be taken in responding to local needs and outcomes. Voluntary Action Orkney was already achieving that. The Scottish Government was now developing an outcome framework in conjunction with the Third Sector Interface network. Gail was currently working on this and was developing a logic model to submit to the Scottish Government alongside a more detailed plan.		
22	Your Island Your Choice	Gail Anderson	To consider and approve
22.1	Gail Anderson presented a report on the island projects which had been funded from the 2016/2017 Your Island Your Choice Participatory Budgeting project. Noted that Your Island Your Choice 2 was now well underway.		
23	Active Ageing Sandpit	Gail Anderson	To consider and approve
23.1	Gail Anderson reported that an Active Ageing Sandpit was facilitated recently in Orkney by Robert Gordon University with the aim of identifying collaborative projects / ideas around health and social care for older people. The session had identified that a great deal of valuable data from local consultations which had been carried out by a variety of agencies was available. However, there was no way to access this or even to know what had been done and when. It had been agreed at the Sandpit that this should be taken forward as a joint project and Gail would work with Professor Heather Fulford to establish a 'repository'. A small, local steering group would be established to take the work forward and a project plan was currently being drafted. Members were supportive of this work.		
24	Joint Resourcing	Gillian Morrison	To consider and approve
24.1	It was agreed that an updated Joint Resourcing Plan, reflecting the activity in the Delivery Plans, should be submitted to the meeting of the Board on 28 May 2019.		<u>Action: GA/GH/GO/ML</u>
24.2	It was agreed in principle that the estimated budget for the shared post of Community Planning Business Manager should be approved for 2019-20, pending final national pay negotiations. The proposed apportionment of this budget between the five partners was agreed.		<u>Action: AFW</u>

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25	The King's Fund – Wigan Council	Gillian Morrison	To consider and approve
25.1	The Board watched the film where Donna Hall, Chief Executive of Wigan Council, explained the 'Wigan Deal'. When faced with austerity, Wigan Council transformed its relationships with local residents and redesigned its services through the Wigan Deal, a social contract between the council and the community.		
25.2	Members were interested in how this had been done, and what issues Wigan Council had had to deal with. Gillian Morrison advised that officers from the Improvement Service had gone on a field trip to Wigan to look at the work. She would ask them to provide an overview of the change management structures which she would then circulate. <i>Action: GM/ML</i>		
26	Any Other Competent Business	Chair	To consider and approve
26.1	There was no other business.		
27	Date of next meeting 14 March 2019 at 14:00	Chair	

The meeting closed at 12:55

ML
18.12.2018