

Stronsay Development Trust

Board Meeting on Monday 25th June 2018, Woods Yard at 7.30 pm

1. Welcome and apologies –

In attendance :

Richard Seeber (RS)
Alan Strong (AS)
Duncan Bliss-Davis (DBD)
Jim Seaton (JS)
Susanne Davidson (SD)
Raymond Dennison (RD)
Laura Wood (LW)
Kevin Kent (KK)

Present :

Anna Bliss-Davis (ABD)

Apologies from James Davidson and Mike Erdman

2. Agreement of past minutes

Proposed	DBD	Seconded	RS	All in Favour	Yes
----------	-----	----------	----	---------------	-----

3. Action points from last meeting.

ABD to Create email account for relevant Directors roles, Add the board health check action plan to future Agendas, Prepare Directors handbook folder for board members for the AGM and Prepare and distribute Annual Report by the allotted deadline. ABD Confirmed with the Board all action points had been completed and distributed the relevant email details to the board members. It was suggested that accompanying the public display/announcement on the new contact details should be an agreed time limit on responses to emails. 48hrs seemed a fair length of time given the voluntary role and busy lives of the directors.

4. Email decisions for ratification.

- Year of the Young People Roadshow, requested funding for hall hire to enable them to put on the roadshow here in Stronsay

Proposed	DBD	Seconded	RS	All in Favour	Yes
----------	-----	----------	----	---------------	-----

5. Roles of the directors

RS as Chair had been sent an email from the Community Justice Coordinator at Orkney Islands Council asking if we thought that the community would benefit from the provision of Unpaid Work as part of Community Payback Orders in Orkney. The board felt that this subject was a difficult one to discuss on its own and better suited for the Community Council, JS would forward this for discussion. The Board also stated it would be willing to enter into discussions with the community council as a joint effort if they felt it relevant to our community.

ABD and AS gave a brief update on the works at Woods Yard, an inspection had been booked for Monday 16th July in order to have the completion signed off. ABD feedback

that she had recently met with the building inspector to discuss the final details needed to be completed and had received positive feedback overall.

6. Board Health Check Action Plan

Action point 1. It had been questioned whether the current M & A's were filed with Companies House.

ABD Confirmed that they were indeed filed but under a heading that may make it difficult to discover with a search, Anna would look at making this easier to find.

7. Development report

ABD Updated the board that the Development Plan Draft was almost ready for community Feedback.

8. AOB and end of Public Meeting.

ABD asked that a statement of how many community fund awards given that month be added to the minutes/agenda of each board meeting which was agreed by the board with immediate effect.

The AGM booking was confirmed for 20th July and all relevant paperwork would be sent to the Members.

Community Fund Applications

The Stronsay Development Trust awarded 5 Education and skills grants and discussed one expression of interest to the Community Fund.