

Stronsay Development Trust

Board Meeting on Monday 17th September 2018, Woods Yard at 7.30 pm

1. Welcome and apologies –

In attendance :

Richard Seeber (RS)
James Davidson (JD)
Susanne Davidson (SD)
Raymond Dennison (RD)
Laura Wood (LW)
Mike Erdman (ME)
Jim Seaton (JS)

Present :

Anna Bliss-Davis (ABD)

Apologies were received from Alan Strong and Duncan Bliss-Davis

2. Agreement of past minutes

Proposed	LW	Seconded	SD	All in Favour	Yes
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3. Action points from last meeting.

ABD and ME to set up a new online banking system. This process had begun and ABD was awaiting further security measures through the post. ABD to continue working on this.

ABD to continue working on Applications process with assistance from SD. This was still ongoing with the need for a hold on grant applications for the process to be overhauled. ABD to book and confirm a community consultation process in October. This had been booked and would be advertised via the limpet for the 19th and 20th October.

4. Finance Report

ABD and ME have begun the process of registering for the new online banking for RBS, the specific log in details and security measures are in the process of being established.

A number of invoices were discussed from Orcadia chartered accountants and Companies house, further action was required before they could be paid ABD to action and report back to the board.

The Co-op Bank has sent through a number of documents requiring personal information on all board members, even if they are not a signatory on the account. The board discussed the need for this information. ABD would send a copy to each board member to look over.

5. Business Initiatives Stronsay

The board discussed the need to re establish BIS in order to manage the units and containers at Woods Yard and any further business opportunities that may arise. The board felt that this could be opened up to the community for nominations. ME, LW and RS put themselves forward as nominations for board members to enable the company to begin functioning. A recruitment announcement would be made at the next community consultation along with adverts in the Limpet etc.

Proposed	RS	Seconded	ME	All in Favour	Yes
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6. Development Report

ABD Gave a report on the current development work, including the completion of Woods Yard after a final visit from the building inspector ABD to send off the relevant paperwork.

ABD presented signage options for Woods Yard including an initial sign for the entrance, a large reception sign for above the office door, and individual unit number signs for each of the Main unit doors 1-5. The board Discussed possible external notice boards and location of main sign and decided against notice boards and asked for further details on possible positions on main signage. ABD to look into these options and report back.

ABD explained to the board that all containers were now spoken for and that an increasing waiting list was developing, ABD asked the board to consider an additional 2 containers taking the total from 6 to 8, these would still fit into the yard once all the existing containers had been placed on their platforms. The board agreed and ABD would begin to source these. These would then be made available to new applications/interest.

Proposed	RS	Seconded	ME	All in Favour	Yes
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The board also discussed the need for potentially installing power to the container locations and ABD would investigate the options and report back.

7. AOB and end of Public Meeting.

The board discussed and agreed to co-opt Alison Fraser onto the Board as a representative of the Community Association.

Proposed	RS	Seconded	ME	All in Favour	Yes
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Public Meeting closed at 8.59pm

Award Statement

2 x Education/skills Awards granted