

Stronsay Development Trust

A Scottish Charity SC038888

Board Meeting on 5 March 2009 in the Community Centre at 20.00

Approved Minutes

Present: Malcolm Addison Mike Erdman (Chair) Heather Johnstone
 Julia Crocker Val Fraser Leo Martini-Brown
 Brian Crowe Jennifer George

Apologies: Cora Goodram, William Caithness (on leave), Ian Stevenson
Damian Stout, John Steenton (on leave)

In Attendance: Chartered Accountant Alan Long from The Long Partnership,
Nigel Durrant (minutes)

The meeting commenced at 20.00

Action

Welcome by Chair

ME welcomed everyone.

Minutes of previous meeting.

The Chair asked whether the minutes of the wind turbine meeting on 19 February were a true account.

MA proposed that they were and JC seconded.

The Chair asked if the minutes of the meeting on 11 February were a true account.

MA proposed that they were and LM-B seconded. The minutes of both meetings were approved

Matters arising from 19 February meeting.

The lease offer is now with the landowner's solicitor. The advice from OSCR about a conflict of interest has been given to the landowner informally. ME to write to the Community Council. **ME**

JC advised everyone that Adrian Miller has decided not to be appointed to SDT board. This means we still have two vacancies on the partnership for the Community Council

Matters arising from 11 February meeting.

None

Correspondence.

1. E-mail from Community Powerdown with claim forms/attachments serves as a reminder that we urgently need to agree the job description for the post of Energy officer in order to begin the recruitment process. LM-B volunteered to work out the budget and conditions of employment. BC and ME volunteered to join him and draft the job description.

LM-B
BC
ME

- | | |
|---|---------------|
| | Action |
| 2. OIC needs an estimate of the decommissioning costs of the wind turbine. JC has approached a contractor. | JC |
| 3. E-mail from Eday partnership about the Leader funds application for the Fast boat pilot scheme. We need to supply some information and the board was asked to approve a contribution of 5% towards the project – probably £1000. The board approved and the treasurer agreed that this amount could be found. JC is in the process of supplying the information while WC is on holiday, and agreed to reply to the Eday partnership. | JC |

Chairs report

Nothing to add to the updates already discussed

Secretary's report

1. JC advised the board of her holiday dates in March/April
2. Awaiting draft M&As for the Trading subsidiary and amendments to our own M&As from Alan Caldwell and JC suggested a small group of us read and comment on these, when received.
3. AGM will involve a great deal of work and tight timescales when JC returns from leave. A suggested format for the Annual Report will be sent to contributors and JC asked that it be ready for printing by the next meeting. Of the existing board, ME and BC will need to resign at the AGM and stand for re-election if they wish. One more director will need to be chosen at random to resign on this date.

LDO report

None received. The LDO was on holiday so this item was deferred until the next meeting

Break from 20.28 – 20.34

Treasurer's Report (paper circulated)

Copies of the Draft Report of the Trustees and Unaudited Financial Statements for the year ended 31 August 2008 were given to all board members. Alan Long was pleased to report that their figures agreed with that of SDT treasurer. There were slight differences in presentation of restricted and unrestricted funds, fixed assets and the treatment of interest earned. AL gave the board a good walk through and explanation of the accounts.

Sub-Group reports

JC reported that the leaflets project is progressing well.

JC had attended a meeting with VisitOrkney on Feb 12 and explained that there was an opportunity for all the islands to get together to apply for funding to help accommodation providers to obtain Quality Assurance and therefore feature in publications and website. Currently VisitOrkney/Scotland do not promote any accommodation (or other businesses) on Stronsay. JC agreed that in the past there has been some resistance to paying for the privilege. The board agreed that it would be a good idea to test the water again and to have some business input to this potential project.

JC to speak to possible interested parties with a view to starting a tourism association **JC**

AOB

- ME explained that Howie Firth would be giving a talk at the Community Hall about climate change at 7.30 on March 9. Posters have gone up advertising the event and he would like directors to attend and to help where they can. **All**

Next meeting 8 April at 7.30 in the Community Hall.

Meeting closed at 21.45