



## Action

JC asked LH if she would leave the meeting while the secretary post was discussed.

LH left the room at 19.50 and returned at 20.00

JC explained to the board that although LH had taken on the job of Admin and Secretary from August 2009 till July 2010, there were several reasons why it was now difficult for her to take on the full secretary responsibility – which means that JC is still doing the job and is suffering from overload of voluntary hours.

The Trust has to have an official company secretary and JC asked the board to consider whether we should advertise for a secretary, whether we could afford it and if we had sufficient work to retain LH as Admin support until July.

The board was in agreement that we should advertise for a secretary and that we could afford an overlap of posts for a short period. LH will have ample work in support of LDO/CDO, Secretary and treasurer. We shall need to review in June.

Advert to be drafted

JC

### Secretary's report.

Revised AGM date is now confirmed as 13<sup>th</sup> May 2010. MA to contact and send accounts for preparation to The Long Partnership. The accounts will need to be approved by the board at the March meeting in order to give members the financial report with the AGM mailing in April.

MA

As a reminder, our accounts need to be lodged with Companies House and OSCR by 31 May 2010.

### LDO Report.

TW handed out copies of paper that had been sent to HIE – with outline plans for the haulage yard. He talked through various points and answered questions about this project. TW is to meet HIE Orkney and the Community Land Unit to discuss the plans and funding at the end of January.

TW had prepared a petition to be sent to SEPA about the outfall of untreated sewage on the village beach. The petition will be at Ebenezer Stores for signing.

### Powerdown report.

Marion updated the board

The funding application for the Community Greenhouse has been completed and sent to CCF. The Community Association has offered some land at the football ground (owned by the CA) to be used for this project. The next stage is to apply for planning permission. There was discussion about the site for the greenhouse and the board suggested that we have more than one option. JC expressed the view that the CCF funding process meant that despite Marion's excellent application, the project appears rushed and the outcomes might not be achievable in the timescale. TW to apply for outline planning permission for a greenhouse on the haulage yard/other brown field sites near the village.

MM

TW

Powerdown is waiting for news on the previous funding application made to CCF in November for the Affordable Warmth project

**Treasurer's report**

- Arrangements have been made to take all finance papers to A. Long (Accountants) on Monday 18<sup>th</sup> January.
- A conditional Lottery, 'Awards for All', grant of £3840 has been offered for the Art project. The supplementary papers and contract required by the Lottery have now been sent off.

**Sub Group reports.** None

**Any Other Business.** None

**Next meeting**

Wednesday **17<sup>th</sup> February at 19.30** in the Community Hall.

Meeting closed at 21.15