

Stronsay Development Trust

Board Meeting on 13 October 2010 in the Community Centre 19.30 Approved Minutes

Present: Julia Crocker (Chair) Sara Goodram Anthony Withers (CDO/TDO)
Nina Glead Helen Garside John Steenton (Clerk)
Cora Goodram Yvonne Weaver Lisa De Geer (Secretary)

Apologies: Malcolm Addison, Valerie Fraser, Marion Macleod (Powerdown)

In Attendance: Madeleine Martin

Welcome by Chair

Action

JC thanked all members for attending.

Appointment of new Director

The Chair introduced Helen Garside to the board and asked if there were any objections to approving Helen as a new director. The vote was unanimous and Helen was approved.

Minutes of previous meeting (paper circulated)

JC asked if the board agreed that the minutes of the meeting on 8 September were a true account. CG proposed SG seconded and the minutes were formally approved.

Matters Arising None

Correspondence

The chair has replied to all letters received about the light haulage and enterprise zone project. JC also added that there has been considerable support given by HIE. An informal meeting will be held on the 26 Oct at 18.30. People who have expressed suggestions and opinions have been invited, and the meeting will be attended by JC and MA from the Trust.

JC/MA

Chairs report

JC attended a meeting with HIE regarding the growth plan for SDT board. There was a good discussion and agreement was reached about how to take improvements forward alongside the community development Plan.

Action

Chairs report on staffing issues:

- Robin Graham finishes his employment when he goes on leave on 25 October, having worked his conditioned hours up to the end of his contract.
- Marion Macleod's maternity leave starts 1 November
- Simone Kirk was the successful candidate for the Powerdown officer maternity cover post and starts on 25 October.
- John Steenton will end his employment as clerk on 31 October.
- The clerk's duties will be part of the Company Secretary role from 1 November.

JC showed an organisational map of the SRE Ltd board and gave information about the directors. SRE has a board of five directors; Julia Crocker, Malcolm Addison, Andrew Stennett, Cora Goodram and Lisa De Geer. Tony Withers as Turbine Development Officer will form part of the management team and liaise directly with Northwind Associates (NWA) and other stakeholders.

A new domain name has been purchased for a separate wind turbine website; Bruce Fletcher will be working on building the site for us.

Secretary's Report None

Powerdown officer (paper circulated)

As well as other updates, MM reported that:

- The Greenhouse group agreed by voting that they wished to remain a sub group of the Trust. It was also decided that Marion Macleod would have the position as "coordinator" of the group. One member is also considering being a director on the board as a representative of the Greenhouse group.
- An agreement will be worked out and drawn up between group and SDT.
- The maternity cover post was advertised locally and in the Orcadian. There were 2 applicants of which both were interviewed. The panel consisted of JC, MA and William Caithness. The successful applicant was Simone Kirk and she will start in post on the 26 October to allow a week of handover time.

JC/MM

Break 20.30-20.40

CDO Report (paper circulated)

- TW will meet soon with the Eday co-op shop regarding the light haulage to discuss the project and any issues they may have.
- The Limpet now has its own website. Readers will be given the option of reading the Limpet on the web site instead of receiving a paper version which is hoped to lower the cost of production. Everyone will be given the option to continue with a printed copy.

- Work on the island's joint development plan will begin in earnest next month and TW will be asking other community groups for their input and plans for the future. **TW**
- BBC's Autumn watch will be visiting us for almost a month from late October. **TW**
 - Huge accommodation logistics to cater to the up to 14 people here at the same time. TW is continuing to liaise with BBC and interested parties on the island.

TDO report (paper circulated)

- Several Community Power Orkney (CPO) meetings have taken place in Kirkwall since the last report, averaging 2 a week.
 - They include regular meetings with Northwest Associates (NWA) our joint project management consultants and the Co-op bank. NWA are providing useful in what is becoming a very complex project.
 - These meetings are designed to help due diligence matters to satisfy our funders and contract partners.
 - TW has also attended joint TDO meetings to ensure that all of us understand what needs to be achieved.
- Our Civils works consultant have been tendered for and Fairhurst have been selected by the CPO
- Enercon (who are supplying the turbine), NWA and Fairhurst visited Stronsay today in order to check the roads and access. They were accompanied along the whole route from the pier to the turbine site by TW and JC and also met the landowner at Rothiesholm.
- Due diligence work has continued and the Co-op bank is only waiting on one final document before the completion of the 1.2 Million loan offer to SRE Ltd, with a completion date of the end of 2010.
- This is the last report from the Turbine Development Officer to the SDT board, because in future the progress reports will be given to SDT by directors of SRE Ltd.

Treasurers Report None

Any Other Business None.

Date of next meeting

Thursday 11 November at the Community Centre at 19.30.

Meeting Closed at 21.15