

Stronsay Development Trust

Board Meeting on 15 June 2011 at Fishmart 19.30

Minutes

Present: Malcolm Addison Helen Garside Sara Goodram
(Treasurer) Nina Gleed Karen Griffin (Vice Chair)
Julia Crocker (Chair) Cora Goodram Anthony Withers (CDO/TDO)
Lisa De Geer (Secretary)

Apologies: None

In Attendance: None

1. Welcome by Chair

Action

Julia Crocker welcomed all and thanked all members for attending.

2. Minutes of previous meeting (paper circulated)

Julia Crocker asked if the board agreed that the minutes of the meeting on 11 May 2011 were a true account. Cora Goodram proposed, Nina Gleed seconded and the minutes were formally approved.

3. Matters Arising

3.1. The chair informed about the care that has been given to make the minutes more detailed to improve the trust's transparency.

3.2. Co-opted directors

The trust doesn't have any co-opted directors at the moment. Anthony Withers informed, as member of the Stronsay Community Council, that they do not want any co-opted directors from the council. Lisa De Geer will make a draft letter with an open invitation to all community groups to be represented by a co-opted member.

LDG

3.3. Open meeting about the development plan and the enterprise zone

The hall is booked for 14 July 2011, the earliest possible date when VAO could come and facilitate the meeting.

3.4. Fishmart

The Stronsay Community Council is not interested in making the Fishmart a community owned building at present. They are moving forward themselves, and do not want to lose ownership.

3.5. Sea Sport Shed

The committee for the sea sport club has given their approval to transfer the shed to SDT, but the Trust will have to pay for any costs involved (legal fees etc.). The board voted yes unanimously to this proposition, and it was decided that the sea sport shed will be a development plan item.

AW

4. Correspondence – reported under Chair’s Report

5. Chair’s Report

5.1. *Recruitment of bookkeeper*

Interviews were conducted by Julia Crocker (Chair), Malcolm Addison (Treasurer) and Juliet Durrant (Independent). Three candidates were interviewed. Lisa De Geer was offered the post, and she has accepted.

5.2. *Official complaint about the CDO and action taken*

A letter containing a complaint about the CDO not fulfilling his role and details of a private dispute with the CDO has been sent to the chair by a member of the public. The letter was copied to Liam McArthur MSP, Graham Sinclair OIC, Ken Grant HIE and Anna Murray LEADER.

All complaints are taken very seriously. As a response to this complaint the chair has written a letter to the sender with copies to the above mentioned.

The following actions will be taken:

- a) An article will be published in the Limpet defining the CDO role, and how people can get help from Business Gateway in Kirkwall to start up a new business or develop an existing one.
- b) A standard reply letter will be drafted as a reply to all who approach the CDO. This letter will ask the person to put their questions in writing or to make an appointment during business hours.

JC

AW

5.3. *Capacity Funding*

The Orkney Island Council will reimburse the SDT to administrate the capacity funding for all 12 trusts on Orkney.

5.4. *HIE Seminar in Kirkwall*

Julia Crocker and Cora Goodram attended a two day seminar arranged by HIE to begin the process of deciding how to distribute the revenue from the wind turbine. A separate working meeting for the board will be held on 14 September 2011 when information about the seminar will be given. How to apply and the criteria for awarding grants will be discussed at this working meeting.

6. Secretary’s Report - none

7. Treasurer’s Report - None

8. CDO’s Report

8.1. *Enterprise Zone*

The planning permission has been granted for the yard in Whitehall. There were five objections (out of 180 households), one about the location of the EZ and four about the project in itself. The Orkney Island Council supported the plan with unanimous endorsement, with only a couple of adjustments required, and it fits well to their new development plan.

8.2. *Formation of a trading subsidiary company*

A trading subsidiary for the Enterprise Zone will have to be formed in the nearest future so that everything is in place in good time before any work begins. Up to the point of completion of the building the CDO can function as a liaison.

8.3. *EZ meeting with HIE's Community Land Acquisition Team*

CDO had a successful meeting with HIE's Community Land Acquisition Team, and they are supportive of the EZ project. Their funding may be reduced to 40% of the purchase price of the land but still 100% of the legal costs, in the light of BLF grant and our turbine revenue in the future.

8.4. *Lobster Ponds*

Jim Holland has given permission for SDT to ask our solicitors at Lows to commence a thorough search of the deeds of the yard to confirm if any right of access across the land to the Lobster Ponds exists.

8.5. *BLF outcome 2: Fuel poverty*

Anthony Withers has asked the chair of the Community Association, Ian Stevenson, to get 3 quotes for insulation and effective heating for the Stronsay Community Centre. The CDO is also investigating the costs for training courses in techniques in solid wall insulation for tradesmen on the island.

9. Project Report

9.1. *Turbine update*

The only thing remaining for financial close is the lease with the landowner. SDT is waiting to hear from the landowner's solicitor.

10. Any Other Business

10.1. *Development Plan*

The board decided to produce two versions of the development plan. One full/complete plan to send to funders and at request, and one leaflet to be distributed to all households.

The development plan is to be circulated to all board members before the next board meeting. All board members are encouraged to make comments and to contribute.

11. Date of next meetings and events

Open meeting: 14 July at the Community Centre at 19.30 (with light supper).

Board meeting: Thursday 11 August at Fishmart at 19.00.

Science Festival: 2-4 September

Board meeting: Wednesday 7 September at the Fishmart at 19.00

Working meeting about turbine fund grant criteria: 14 September at Woodlea at 19.00

Meeting Closed at 22.05