

**Meeting of the Shapinsay Development Trust
held on 25th November 2010 at 8.00pm
in the Music Room**

Present: Sheila Garson, Debbie Sarjeant, Graham Rendall, Julian Tait, Jan Buchanan and David Holmes

In Attendance: Alan Manzie (CPO), Kasha Jarosz (CDO)

Apologies

None

Minutes of the Meeting held on 28.10.10

JB proposed the minute and it was seconded by JT.

Matters Arising

Playpark

DS explained that after OIC's inspection of the Park she had received an email from Garry Burton (OIC) informing her that the original equipment was in a worse state than they had expected and a team of men would need to come over during the winter. GB had said that the Playpark would need to be closed until all the work was finished. DS explained that even though the OIC had stated that the old equipment was only in need of a coat of paint and a few minor repairs it in fact was in a quite bad state and required some major work. SG said she was unsatisfied with the outcome of this and had spoken to Councillor Sam Harcus and raised her concerns about the Trusts image and the Education Depts handling of the whole project.

GR asked if a public notice could be placed in the shop to raise awareness of the situation. SG said she would bring the matter up with the Community Council at their next scheduled meeting.

Community Bus

KJ had been working to secure more funding for the Electric Bus and asked Directors for any ideas on raising more funds. A further £18,000 had been granted from Fairer Scotland Fund but the target of £60,000 was still needed.

CPO Report

AM handed out his report and informed the Board that the Polytunnel had been secured for the Shapinsay Community School. AM had also managed to get free transport from Streamline and a further £110 worth of equipment from the manufacturers.

Thermal Imaging had begun in some of the homes on Shapinsay and more were still needed. Alan also mentioned that perhaps the Trust could help with clearing loft spaces in the case of the elderly to enable the insulation to be installed.

The Universal Home Insulation Scheme had indicated that there were 2 grants of £6000 to go towards help insulate elderly residents properties. Two households had been identified on Shapinsay but AM had not been able to find out who the households were. He was concerned that if the residents

were either elderly or disabled then they may require assistance with the process. He wondered if we could help in any way. SG asked if a notice could be placed in the shop. AM to action.

Alan had met with Leslie Burgher and was pulling together speakers for the Save, Save, Save day. It was proposed that the attendance would be widened to outwith Shapinsay and also ask local Building Companies to attend the day. KJ wondered if the Credit Union would be prepared to attend. AM asked if the Parent Council at the School would be interested, JB who is a member said she would approach Marie Dunnett (Chair).

CDO

KJ handed out her report and outlined her proposals for the monthly newsletter. She handed out the proposed format and all Directors were happy with it. It was hoped that it would go out via mail at first and also take indications for electronic mailing. At a meeting with HIE the newsletter was discussed and was met with approval. It was also noted Kasha's contribution in securing funds for the Bakery that was to be installed at the Thomas Sinclair Shop.

KJ also spoke about sponsorship request from Smith Electric's regarding the Community Bus and her letter to them to request a pilot type bus at a reduced cost which might carry sponsorship.

Jb asked if she had approached the Marengo Centre in the Hope as they had a bus, which could be converted into Electric.

GR asked if Enercon might sponsor the project.

SRL Report

SG **gave** the Board an account of the progress so far. The planning issues had been resolved and negotiations regarding FITS and ROCS were ongoing but would not jeopardise the project. SG had been sent the Contract Specifications from Enercon. It was decided to inform the SDT Board of progress through the previous SRL minute and a verbal update.

Accounts

DS said that she had not yet received the Annual Accounts from Orcadia but had received a call from Doris Hutcheson with apologies. It was hoped that Accounts would be in the post.

AOB

HIE had indicated that there was funding for Financial Training for all Board Members. They were also planning training for Boards on handling the income from projects such as the turbine.

VAO were also planning training into Directors Responsibilities for both Charitable and Commercial purposes.

SG asked if the minute would reflect the Boards sadness at the passing of Nickie May. As CDO and CPO she had helped get the turbine project well on the way and also made possible the Playpark. SG asked if the Directors

would agree to perhaps a fund set up in her name, together with a dedication bench to be placed in the Playpark. It was suggested that SG wrote to her husband to ask if this was possible.

Correspondence

DS had received OSCR Annual Report and an information leaflet from Triodos.

OSCR had also verified the change to the Mem and Arts passed at the AGM in September.

At this point the Meeting was brought to a close and the next meeting set for the 16th December 2010.