

**Meeting of the Shapinsay Development Trust
held on 9th February 2011 at 8.00pm
in the Club Rooms**

Present: Sheila Garson, Debbie Sarjeant, Julian Tait and Jan Buchanan

In Attendance: Kasha Jarosz (CDO)

Apologies: Graham Rendall, Alan Manzie (CPO)

Minutes of the Meeting held on 12.01.11

JT proposed the minute and it was seconded by JB

Matters Arising

Playpark

DS said that she had been in contact with Gavin Cameron from OIC to discuss further funding from the underspend of the CDF Grant. This meant that there could be a further £9000 grant available if the Trust could match fund. With a shortfall of £4000 it was discussed to approach Balfour Estates to enquire if this would be the sort of project they would be in favour of. It was decided to approach Nic Thake through email and SG said she would be happy to do this.

DS had received 2 quotes for the surface work on the area and both had come in under £18,000.

The Board discussed holding a meeting to decide what to do for the Official Opening and it was decided to hold an open Meeting of 25th Feb at 7pm in the Music Room. DS to arrange posters etc. It was agreed that DS, SG, and KJ would host the informal meeting on behalf of the Board.

At this point DH joined the meeting and apologised for his lateness.

Community Bus

KJ had not heard anything regarding the OIC funding from the Fairer Scotland Fund as yet but had emailed Hannah to ask for an update. KJ mentioned that even if we were unable to secure the remaining funding we still had enough funds to finance a minibus for a year on a lease contract. KJ also mentioned that AM would be submitting a proposal to the Climate Challenge Fund for financing the running costs of the minibus.

DS Mentioned that the bus fund stood at £28,000.

CDO Report

KJ circulated the CDO report.

KJ had attended the Housing Forum that was held on Shapinsay and positive feedback was received from Evelyn regarding the possibility of using the NHS building as a proposed Hub.

The Housing Forum indicated they would like to attend the Save, Save, Save day.

CPO Report

Due to AM absence the Board heard from SG that advertisements for the Save, Save, Save day would be through local posters and Radio Orkney only

and that the decision was made not to advertise it in the Orcadian as this was an island event. SG would speak to AM regarding the refreshments for the day.

SRL Report

Minutes of the last meeting had already been circulated to Directors. SG told the Board that Financial Closure was due at the end of the Month. The Turbine Order had been signed by SG and returned to Enercon. The BIG Lottery had indicated that the Grant monies would go to the Trust purely for the Outcomes. This was a 5yr arrangement. There had been no formal letter substantiating this yet. SG asked the Board to consider the arrangements for the financial sculpting. It was suggested that the Boards would need to be given detailed information regarding this and it was discussed and agreed that Mark Hull from CES would be the best person to present the figures to the Board. SG would arrange this. JT mentioned that if we got the sculpting wrong and little was seemed to be happening with the profits from the turbine it could reflect on the trust and lead to Community becoming dispondent.

Accounts

DS had circulated the Accounts prior to the meeting. There were no issues at this time and the board was happy with the Accounts. SG asked if she could submit reimbursement for Ferry Travel for the financial year. The Board agreed.

AOB

SG had received the financial agreement for the HIE financial training and had discussed the training with Doris Hutcheson at Orcadia. It was agreed that one to one training to be given to DS and any other Board Member who would benefit from this. Further Board Training would also be available.

Correspondence

DS had passed an email from Lisa Muir regarding assistance for dance tuition. After discussion it was agreed to reply to Lisa recommending that the CDO could help with funding applications and also the Board could help with Training due to it being one of the 5 Outcomes from BIG. SG agreed to reply to LM.

At this point SG thanked the Board for their attendance and set the next meeting for 9th March 2011.