

**Meeting of the Shapinsay Development Trust
held on 23rd June 2011 at 8.00pm
in the Club Rooms**

Present: Sheila Garson, Debbie Sarjeant, David Holmes and Jan Buchanan

In Attendance: Kasha Jarosz (CDO) and Alan Manzie (TDO)

Apologies: Julian Tait and Graham Rendall

Minutes of the Meeting held on 12th May 2011

JB proposed the minute and it was seconded by DH.

Matters Arising

It was noted that in the previous minute the date of the AGM was incorrect and should read September not August.

Play Park

No communication had been received regarding suggestions for the painting of the wall in the play park but DS said she would approach the school to see if the children would like to contribute some ideas. McClays had sent the paint and undercoat for the cradle swing. DS would speak to the parents and advise them if they could paint the swing this would be better than employing someone at further cost to themselves.

Community Bus

Funding for the Electric Bus from the Big Lottery had been turned down and this now meant that funding already secured from the Postcode lottery might have to be returned. KJ would ask if the money could be retained.

KJ explained that she had looked into a bio diesel project to help with the running costs of a conventional bus. AM mentioned that the Big Lottery would fund a conventional bus and discussion was entered into regarding the possibility of this. SG mentioned that if we could start the scheme then we could prove a need and still look at an electric vehicle at a later date. KJ would investigate which buses could run on bio diesel and report back. SG also asked how much bio diesel could be made from 1 litre of oil. KJ was to find out.

Growing Community Assets

Funding of £80000.00 was loaned to the Trust from GCA to meet shortfalls in Construction costs regarding the turbine due to lateness of FC. These funds were to now be returned to allow the Trust to make full use of Feeding Tariffs. DS to action.

SUS it Out

Following on from the SUS it out day it was noted that the Trust had not received feedback as yet and AM was to action this. The funding of £1500 awarded for the SUS it out event was discussed and suggested that a speaker from Tiree would be a good idea for a community Meeting. Also KJ

said that a video about self-sustainable Eco communities was available from HIE. This could be shown at the AGM.

Board Make-up and Mem and Arts

Further to the changes proposed at the last meeting regarding numbers of Directors. DS had confirmation from VAO that the wording for the changes was sufficient. VAO had also suggested that to comply with OSCR and SCVO we adopt the new set of Mem and Arts. DS to action this with VAO.

CDO Report

KJ handed out her report. SG said that she had confirmation that further funding from HIE had been secured for a further 12 months for the CDO post. KJ gave all directors a copy of the suggestions for the Development Plan and asked that feedback could be given by the next meeting. Also she asked if all directors could submit 2 names for the turbine.

SRL Report

SG mentioned that the meeting held prior to the SDT meeting was not quorate and therefore discussion notes were to be passed to SRL Directors for comment.

Points for this meeting included:

- Financial Close had been achieved
- Access Track finished
- Foundations are complete
- All Insurance has been paid
- Contractors had been also paid
- Lows had satisfactorily completed the legals and special thanks were passed to all concerned.
- The PPA was decided with N Power and the turbine was due to leave Germany w/c 25 July for Commissioning on 29 August
- Stronsay were still to reach FC
- HIE had agreed further funding for the TDO Post until Aug 2012.

Accounts

DS had circulated the Accounts prior to the meeting.

Financial situation had improved and DS told the Board that further funding was available from Fairer Scotland Fund for running costs.

SG asked if an Admin post could be looked into to ease some of the pressure on Directors after the AGM.

DS said that she would be standing down as Director in September.

Feedback on HIE Event

SG, DS and JB attended the Seminar and found discussion with other groups useful. Email copies of the Booklet would be circulated to all Directors. Another meeting had been scheduled which would look further into Grant applications and Loan applications. Westray who are further ahead with the funding and income stream had agreed to share experiences with the groups at the next meeting.

AOB

No feedback had been returned regarding the time capsule although discussion had indicated people thought it was a good proposal, therefore the Board agreed to purchase one or two to place in the turbine. DS asked if this cost could be added to the Drawdown. DS would ask Gill Berrys advice.

Correspondence

DS had received a letter thanking the donation of the £30 raised by the playpark fun day for the Macmillan Ward.

SG had a letter from the Tourism for support in their effort to raise funding for a Marina. The Board agreed.

At this point SG thanked the Board for their attendance and set the next meeting for 20th July.