

**Meeting of the Shapinsay Development Trust
held on 18th January 2012 at 8.30pm
in the Club Rooms**

Present: Sheila Garson, Julian Tait, Graham Rendall Jan Buchanan and David Holmes

In Attendance: Kasha Jarosz (CDO), Debbie Sarjeant (AFO), Alan Manzie (TDO)

Apologies: none

Minutes of the Meeting held on 30.11.2011: approved by the Board.

Matters Arising

Community Bus and Growing Community Assets

Kasha gave a presentation to the Board with various options for the purchasing of a Community Bus. She had gathered 5 quotes for various buses. Both Renault and Peugeot had similar options and were the preferred options of many of the existing minibus companies.

After looking at the specifications the Board discussed the options.

Points raised were:

- MOT Testing facilities in Orkney – possibility that the heavier vehicles would need a more rigorous test. KJ was to find out if this was necessary and if we could secure a MOT for the heavier vehicles in Orkney.

- Cost of Maintenance was also explored and Renault was catered for in Orkney. JT said it would be useful to find out from Marness Garage if they would maintain the vehicle. KJ to find out.

2 quotes were to be sent to David Knight at the Lottery.

The Board also looked at the cost of the minibus and Stanford Coachworks in Essex were chosen for supply of the vehicle.

The Company dealt with Charities and were able to pass on the savings of the VAT which would considerably lower the cost of the vehicle. The cost would be £34324.00 to the Trust.

It was also discussed the colour and Logo. It was decided that the bus would not carry any wording but a small SDT logo and acknowledgement that it was financed through the BIG Lottery.

The colours available were silver or white and the Board agreed on Silver.

GCA: SG said that Elwick Bank had now been advertised for sale and AM would arrange for a viewing. Monquahanny had yet to be visited due to the absence of the keys. It had been suggested that AM would arrange a visit once the keys were available. The School House was supposedly 'Under Offer' and KJ would investigate this and report back. AM had also sourced

extra help from HIE re a feasibility study for this project. There were also options of a new build as well as existing properties.

AM had been working on the Ferry Scheme and DS, KJ and AM had agreed to meet and discuss the booking arrangements etc.
SG asked KJ to look into concessionary fares and rules

Distribution of turbine funds

It was decided to hold another meeting to discuss this matter.

CDO Report

KJ handed out her report.

KJ had been involved with the visit of an electric car, participated in Leadership Course and worked on the bus project.

SRL Report

AM had forwarded to SG relevant points regarding the last months generation. The points are as follows:

- There was a 60% efficiency factor over the 12.5 weeks of production. This was almost double productivity to Southern Scottish turbines.
- We had produced our first 1.000.000 kwh on 5th Jan.
- This equates to 41% of annual production.
- There were no reasons for concern from the Bank and confirmation that we were on target re Loan were encouraging.

Accounts/ Admin and Finance Officer

DS handed out her report and had previously circulated the finances and accounts.

DS and JB were due to undertake the Pqasso training with VAO at the end of January.

Finances were in order and further funding had been applied for paid posts, CDO, TDO and AFO from HIE.

Turbine Opening Event

No discussion as this had been deferred in a previous meeting.

AOB

The need for additional Office space had been discussed and it was decided to contact the owner of The Lodge to enquire about using this for our needs DS agreed to contact Mr Summerhayes and report back.

DH asked if a visit could be arranged to the turbine site. SG would look into this.

Correspondence

No Correspondence

This concluded the meeting and SG thanked the Directors for their contributions and attendance.

The next Meeting would be on the 29 Feb 2012. An additional Meeting to discuss the Turbine outcomes would be held on 15th Feb at 7.30pm.