

Summer School Tuesday 18 – Thursday 20 August 2020

Booking notes

1. **The Form:** One form to be completed for each applicant. If you intend sharing a room with another person please remember to indicate this on the booking form. Please ensure that your first name on the form is the one you wish to have on your badge.
2. **Selecting a Course:** Only put a second choice if you are prepared to do it. You will be automatically assigned your second choice if your first choice is full. If you do not put an alternative course you will be put on a waiting list for your first choice. There is a possibility that a course may be cancelled if there are insufficient numbers. **Please note you cannot mix courses.** As we are aiming for at least 60 participants there will be approximately 10-14 participants to each topic. **Places will be allocated on a first come first served basis. Book early to try to ensure your first choice.**
3. **Accommodation:** All rooms will be on the ground or first floor, with lift access and wifi. Rooms in Stirling Court Hotel are classic ensuite double bedrooms for single or double occupancy. All rooms have tea/coffee making facilities, hairdryer, and TV. Rooms in Willow Court (University Guest Accommodation) are ensuite rooms with a small double bed for single or double occupancy, with access to a central kitchen with tea/coffee making facilities and lounge with sofa and TV.
4. **Accessibility:** The campus is generally flat and has ramped access for motorised chairs/scooters. If you use one please indicate on the booking form. All the seminar rooms are on the ground floor.
5. **Travel:** Detailed Travel Information will be sent in June 2020 with final information. If you plan to bring your car on to campus, please give your car registration number on the booking form.
6. **Registration:** This will take place between 13.00 – 14.30 on Tuesday 18th August 2020. For Stirling Court Hotel, you will receive your room key at reception. For Willow Court you will receive your room key at Willow Court reception. If you do not have time to go to Willow Court before the start of Summer School, you can leave your luggage in Stirling Court. Registration for the Summer School will be in Stirling Court Reception area.
7. **Payment Terms**

Full Board Residential: Stirling Court: Single £348; Double £289 per person;
Willow Court Single £306; Double £260 per person.

Day delegate with both evening meals: £200

Day delegate with final evening meal only: £172

Day delegate with NO evening meals: £144

£50 non-refundable deposit to be sent with completed application form as soon as possible. Your booking will be confirmed by email on receipt of deposit and the balance must be paid by **31 May 2020**. After this date we will send detailed information on travel, accommodation and campus facilities, information about your course and a daily timetable with programme of events.

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Please make cheques payable to U3A Scotland and send to Susan Tester at: 19 Union Street, Bridge of Allan, Stirling, FK9 4NS **as soon as possible**.

For bank transfers please use the details below and give your name as a reference.

Bank account name: UNIVERSITY OF THE THIRD AGE SCOTLAND

Sort code: 01-05-65

Account no.: 0044 6408

Please scan and send the form by email if possible to: vicechairu3ascotland@gmail.com or send by post to Susan Tester at the address above. If sending the form and/or cheque in the post, please also notify Susan Tester by email: vicechairu3ascotland@gmail.com

Receipts will be sent by email where possible.

Refunds regrettably cannot be made within 6 weeks of the start date: i.e. after 6 July 2020. Members are advised to take out insurance cover for cancellations.

All documents for the Summer School are available on the U3A in Scotland website:

<https://u3asites.org.uk/scotland>

Any queries should be directed to Susan Tester: vicechairu3ascotland@gmail.com

For further information about the rooms in Stirling Court Hotel or Willow Court Guest Accommodation, or to book extra nights, please see Stirling Venues website:

<https://www.stirlingvenues.com>