

# **CaMPA Constitution**

## ***Introduction***

1. The name of the Association shall be the "Campervan and Motorhome Professional Association" (referred to in this constitution as " CaMPA").
2. CaMPA was established on 22<sup>nd</sup> July 2010.
3. CaMPA has the following mission statement:  
"The Campervan and Motorhome Professional Association will act as the representative body for the UK campervan and motorhome sector. We will promote best practice and provide confidence to customers that members have signed up to follow an agreed set of CaMPA guidelines"

## ***Objectives***

4. CaMPA shall have the following objectives –
  - a) To be a central representative body to put the views of the campervan and motorhome industry to the general public and key stakeholders such as local councils, police forces, campsite owners and tourism agencies.
  - b) To help create a sustainable future for the campervan and motorhome industry by communicating with users on wild camping principles, safe driving practices and environmental awareness.
  - c) Promoting and sustaining the campervan and motorhome industry both within the UK and overseas to generate economic prosperity in rural areas and by recognising tourism demand throughout the year.
  - d) To set a series of quality standards covering vehicle safety and maintenance, insurance provision and customer complaints.
  - e) To provide a forum for the exchange of non-competitive information and foster links with trade organisations to provide member benefits.

## ***Membership***

5. Membership of CaMPA is available to companies involved in the campervan and motorhome industry. This includes hire companies, sales companies and conversion companies. Membership is at the discretion of the Executive Committee. See Appendix 1

## ***Associates***

6. The Executive Committee shall, at its discretion, admit as an associate of CaMPA any organisation that is not directly involved in the campervan and motorhome industry but which is otherwise interested in the industry. Associates shall be entitled to receive most publications and other literature prepared under the auspices of CaMPA, and otherwise be entitled to participate in the affairs of CaMPA as decided by the Executive Committee.

## ***Finance of CAMPA***

7. The financial year of CaMPA shall be the 1<sup>st</sup> January to the 31<sup>st</sup> December but this may be changed by resolution of the Executive Committee.

8. The subscription scale shall be set by the Executive Committee.
9. Members and Associates shall pay an annual subscription fixed by the Executive Committee. See Appendix 2

### ***Meetings of CAMPA***

10. CaMPA shall hold an annual general meeting not later than four months after the end of each financial year. At least 10 members of CaMPA, or the Executive Committee, may at any time require the Secretary to convene a general meeting of CaMPA. In convening such a meeting the Secretary shall give not less than 21 days notice to members.

### ***Executive Committee***

11. The affairs of CaMPA shall be directed by an Executive Committee comprising –
  - a. A minimum of five members elected on a national basis, each member serving for a two year term. Each member shall have as many votes as there are vacancies. The Executive Committee may make bye-laws governing the conduct of elections including provision to phase retirements.
  - b. No more than three members co-opted by the Executive Committee.
  - c. See Appendix 3 for member details
12. Each member of the Executive Committee shall have one vote. The President shall have a second, or casting, vote in the event of equality.

### ***President and Deputy President***

13. The Executive Committee shall, at its first meeting in each financial year, elect a President to hold office until the first meeting in the following financial year. The Executive Committee shall also elect a Deputy President. No person may hold the office of President, or of Deputy President, for more than two consecutive years. In the event of the President or the Deputy President resigning or ceasing to be a member of the Executive Committee, the Committee shall have power to elect a replacement to serve for the remainder of the term, this period of office not counting for the purpose of the requirement in the previous sentence. Current office bearers are detailed in a separately published list.

### ***Publicity***

14. CaMPA shall publish an annual report on its activities and a list of subscribing members. Both these documents will be published on CaMPA's website with the membership list being always up to date.
15. CaMPA's website domain will be [www.campa.org.uk](http://www.campa.org.uk)

### ***Committees and Panels***

16. The Executive Committee may establish and maintain sub-committees and project groups, and may delegate matters to them.
17. The Executive Committee may appoint technical panels to advise and assist it.

### ***Delegation***

18. The Executive Committee may delegate any of their powers.

### ***Revision of the Constitution***

19. This constitution shall be amended by CaMPA, provided that at least 75% of the members of CaMPA present at the meeting vote in favour of amendments of which prior notice has been given.

### ***Method of operation***

20. Given the geographical spread of CaMPA members, communications will predominantly be via email and telephone rather than a reliance on face to face meetings. Efforts will be made to convene on a minimum yearly basis.
21. AGM or EGM will be notified via email.

## ***Appendix 1***

# **Membership of CaMPA Rules**

To be confirmed by the Executive committee at its next meeting.

## ***Appendix 2***

### **Subscription levels**

For the financial year 2010, membership fees for all members will be set at £150.00 Nb. CaMPA is not VAT registered.

### ***Appendix 3***

## **Steering Committee/Initial Executive Committee**

<b>Company</b>	<b>Name</b>	<b>Location</b>	<b>Type of Business</b>	<b>Phone No</b>	<b>Email</b>
Deeside Motorhomes	Dave Cowie	Aberdeenshire, Scotland	Modern motorhome hire	01339 882065	info@deeside-motorhomes.co.uk
Out There Campervans	Michael Surmon	Nairn, Scotland	Modern motorhome hire	07912 138727	michael@outtherecampers.co.uk
Highland Campervans	Catherine Bunn	Inverness, Scotland	Modern campervan hire & sales	01667 493976	info@highlandcampervans.com
Big Tree Campervans	Simon Yearsley	Perthshire, Scotland	Modern campervan hire & sales	01738 788056	simon@bigtreecampervans.com
Open Road Scotland	Andrew McCluskey	Glasgow, Scotland	Modern campervan & motorhome hire	0141 634 8444	andrew@openroadscotland.com