

NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting maybe recorded.



Chairman: Councillor John Hunt

Clerk: Mrs Emma Gibson
14 The Scarplands
Duston
NN5 6EY

Tel/Fax 07715651904
Email: clerk@sprattonpc.org.uk

To members of the Council:
You are hereby summoned to attend a

Meeting of Spratton Parish Council

To be held on Tuesday 18th December 2018 in Spratton Village Hall, School Road, Spratton at **7.30 pm** for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum from 7.30 pm to 7.45 pm

AGENDA

185.18 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

186.18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

187.18 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 20TH NOVEMBER 2018.

188.18 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

189.18 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

190.18 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received –

- Newsletter advert – £20
- Newsletter advert - £20
- Litter-picking - £474.41
- Interest - £16.37
- Interest - £18.33

- b) **Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 12th December 2018 and 18th December 2018 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
28/11/18	R Scanlon	Poppy wreath s137	3291			£75.00
18/12/18	Merland Copy	Newsletter printing	3292			£385.00
18/12/18	R & G	Mowing	3293	£427.26	£85.45	£512.71
18/12/18	J Hunt	Newsletter delivery	3294			£30.00
18/12/18	HMRC	NI Liability Q3	3295			£61.14
18/12/18	E.On	December streetlighting	3296	£171.62	£34.32	£205.94
18/12/18	NEST	Pension contributions	Direct Debit			£34.36
18/12/18	S Barnett	Pocket park green -works	3297			£440.00
18/12/18	Autela	Payroll Q3	3298	£51.00	£10.20	£61.20
18/12/18	Peacocks	Streetlight repair	3299	£48.10	£9.62	£57.72
18/12/18	Peacocks	Streetlight repair	3300	£115.33	£23.07	£138.40
19/12/18	E Gibson	December Salary	Bank transfer			£752.56
22/12/18	O2	Office Phone	Direct Debit	£31.20	£6.24	£37.44

- c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 30th November 2018:** Parish Council to make resolution to approve.
- d) **Resolution to approve minutes of the meeting of the Resources Committee held on Tuesday 27th November 2018.**
- e) **Resources Committee to make recommendation to the Council to accept the 2019/20 Budget and to set the precept for 2019/20 at £41,000.** Council to make resolution to approve.
- f) **Signatories on the Council account.** Update, Clerk has applied to remove former Cllrs from the Council back account. Council to make a resolution to add Cllr Wilkes as a signatory on the account.
- g) **Review of Committee Members** – Due to the recent resignation of two Councillors Committee members to be reviewed and resolutions made regarding membership. Council also to consider the appointments of a Cllr on the REC Committee and Village Hall Committee. Council to make a resolution regarding this.
- h) **REC grant application:** Council to consider the REC Committee's grant application and any additional information. Council to make a resolution regarding this application.
- i) **PO BOX address:** Council to consider the Clerk's request to set up a PO Box address for Council correspondence rather than the Clerk's home address. Council to consider and make a resolution as necessary.
- j) **Reserves policy:** Clerk has drafted a reserves policy as suggested by the internal auditor. Cllrs have had sight of this document. Council to discuss and make and necessary amendments. Council to make a resolution to adopt the policy.

191.18 PLANNING EXECUTIVE COMMITTEE

- a) **Planning Applications to consider and make resolution –**

Application No.	Description	Location	Respond by	Case Officer
DA/2018/1017	Construction of a detached garage	9 Holdenby Road, Spratton	26/12/18	R Burton

- b) **Planning application decisions to report (if any)-**
 DA/2018/0810 The Broomhill Holdenby Road, Spratton. Granted subject to conditions.
 DA/2018/0885 Spratton Grange Lodge, Spratton. Granted subject to conditions.
- c) **Planning appeals for information:** None

192.18 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Village Handyman:** Up-date to be received. Additional work (if any) – None
- b) **East View Cemetery Issues** (if any) to discuss and make resolution –
- Memorial bench:** Up-date regarding application for memorial bench that has previously been discussed. Council to receive up-date and make any necessary resolutions regarding this.
- c) **Mowing/Maintenance Issues (if any)** – None

193.18 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Council to receive up-date.
- b) **Spratton Pocket Park** - Council to receive up-date.

194.18 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date to Council. All lights have been reported and Peacocks chased numerous times.
- b) **Buses:** Council to receive an up-date and make any resolution as necessary.
- c) **Grit Bins:** Up-date to council.

195.18 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Youth Club-** Council are still awaiting the outcome of the survey that has been commissioned.
- b) **Spratton Town and Charity Land (ST&CL)-** The Charity Commission has been contacted to request the status of any complaint, Clerk awaiting a response. ST&CL have contacted the Council to request that the Council nominate new Trustees as the current Trustees are standing down from 1st January 2018. Cllrs have had sight of this correspondence. Council to discuss and make a resolution as necessary.
- c) **PCSO –** Cllr to discuss any priorities for the PCSO that can be passed on to the SPOC Mr Peter Hunt. Council to discuss and make resolution as necessary.
- d) **Broomhill Liaison – Cllrs meet with Broomhill on 4th December 2018.** Up-date to Council. Council to make any resolutions necessary.

196.18 CONSULTATIONS REQUIRING A RESPONSE:

197.18 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)- None.

198.18 GENERAL CORRESPONDENCE RECEIVED- None.

199.18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

200.18 DATE OF NEXT MEETING – Tuesday 15th January 2019, 7.30 pm, Spratton Village Hall, School Road, Spratton.

201.18 To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of: Staffing issues.

**Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*



Signed.....
Emma Gibson, Clerk to Spratton Parish Council

Date: 12th December 2018

2018/19 ORDINARY MEETINGS

December (T.B.C) Tuesday 18th December 2018
January Tuesday 15th January 2019
February Tuesday 19th February 2019
March Tuesday 19th March 2019
April Tuesday 16th April 2019

May (annual meeting) Tuesday 21st May 2019
Annual Parish Meeting (NOT a Parish Council meeting): T.B.C