

# NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting maybe recorded.



Chairman: Councillor John Hunt

Clerk: Mrs Emma Gibson  
Spratton Parish Council  
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Northampton  
NN1 9JJ

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To members of the Council:  
You are hereby summoned to attend a

## Meeting of Spratton Parish Council

To be held on Tuesday 19<sup>th</sup> February 2019 in Spratton Village Hall, School Road, Spratton at **7.30 pm** for the purpose of transacting the following business.

**Members of the public and press are invited to address the Council at its Open Forum from 7.30 pm to 7.45 pm**

### AGENDA

#### 18.19 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

#### 19.19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

#### 20.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 15<sup>TH</sup> JANUARY 2019.

#### 21.19 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

#### 22.19 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

##### To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

#### 23.19 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

##### a) Income received

- Interest - £18.77
- Burial - £250.00
- Burial and plot purchase - £500.00
- Memorial - £170.00
- Memorial additional inscription - £60.00
- Burial - £550.00

- b) **Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 13<sup>th</sup> February 2019 and 19<sup>th</sup> February 2019 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
30/01/19	E Gibson	Stamps	Bank transfer			£6.96
19/02/19	J Pye	Dec Green works	3304			£72.00
19/02/19	Merland copy shop	Pocket park posters	3305			£4.32
25/02/19	E Gibson	February Salary	Bank transfer			£752.56
25/02/19	NEST	Pension contributions	DD			£34.36
19/02/19	E Gibson	Mileage	Bank transfer			£13.23
19/02/19	E.On	Feb streetlighting	3307	£177.34	£35.47	£212.81
22/02/19	O2	Office phone	DD	£31.20	£6.24	£37.44

- c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 30<sup>th</sup> January 2019:** Parish Council to make resolution to approve.
- d) **Date for Annual Parish Meeting:** The Parish Meeting has to be held between 1<sup>st</sup> March and 1<sup>st</sup> June 2019. Council to set a date and venue for the meeting and make a resolution accordingly.
- e) **Policy review:** Council to review the Code of Conduct, Complaints procedure policy and Grant policy. Council to discuss and made any changes required Council to make a resolution to re-adopt.

#### 24.19 PLANNING EXECUTIVE COMMITTEE

- a) **Planning Applications to consider and make resolution –**

Application No.	Description	Location	Respond by	Case Officer
DA/2018/0847 (Amended) for report only	Single storey extension to front and first floor extension to rear	Evend 32 St Lukes Close, Spratton	06.02.19	K Thursfield
DA/2018/0926	Construction of a dwelling with off road parking	25 Holdenby Road, Spratton	27.02.19	N Mogul
DA/2018/1149 (Planning Committee)	Construction of agricultural barn	Land North West of Merry Tom Lane	At Committee 20.02.19	K Thursfield

DA/2018/0847: Council has previously responded to this application. Council views remain and the objection was resubmitted 29/01/19.

- b) **Planning application decisions to report (if any)-**  
 DA/2018/1018: 24 Holdenby Road, Spratton, Northants, NN6 8JD – Granted subject to conditions.  
 DA/2018/0771: The Stables, Smith street, Spratton – Granted subject to conditions.
- c) **Planning appeals for information:** None.
- d) **Homegrowncare Farm, Brixworth Road, Spratton:** Queries have been raised regarding the educational farm being created and whether correct planning procedures have been followed. Council to discuss and make any resolution necessary regarding this.

#### 25.19 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Village Handyman:** Up-date to be received. Additional work (if any) – None
- b) **East View Cemetery Issues** (if any) to discuss and make resolution –
- Memorial bench:** Up-date regarding application for memorial bench that has previously been discussed. Council to receive an up-date and make any necessary resolutions regarding this.
  - Review of burial regulations:** Council to review the current burial regulations and up-date any fees or terms as required. Council to make resolution regarding updates.
  - Widening of gate:** Request from undertakers for the Council to consider widening the gate to the cemetery. Council to discuss and make any resolution necessary regarding this.
- c) **Mowing/Maintenance Issues (if any) –** None
- d) **Litter-pick:** Annual litter-pick date to be agreed. Council to make a resolution regarding the litter-pick.

#### 26.19 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- Jubilee Wood** – Council to receive up-date.
- Spratton Pocket Park** - Council to receive up-date.

#### 27.19 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- Streetlighting:** Up-date to Council. All lights have been reported and Peacocks chased numerous times. Advice has been sought from other Parishes regarding the lighting contractors used. Feedback to council regarding this. Council to consider changing contractors and to make a resolution regarding this.
- Buses:** Council to receive an up-date and make any resolution as necessary.

- c) **Grit Bins:** Up-date to council.
- d) **Speeding cameras:** Up-date regarding the purchase of new speeding cameras in the village. Council to discuss and make any necessary resolution.

**28.19 COMMUNITY ENGAGEMENT ADVISORY GROUP:** Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Youth Club-** Council to review the outcome of the survey that has been commissioned. Ms Johnstone-Smith from CYPN to attend the meeting to discuss the survey with the Council. Council to make a resolution regarding the Youth Club in relation to the survey findings.
- b) **PCSO –** PCSO Miller to attend the Parish Council meeting. Cllrs to discuss the up-date received and any priorities for the PCSO council to make a resolution as necessary.
- c) **Broomhill –**Any issues for liaison with Broomhill to be discussed a resolution made if appropriate.
- d) **Millennium garden-** Up-date regarding the work to be done to the garden. Council to make any resolution necessary regarding the commencement of this work.
- e) **Phone-box –** Decision received from Tesco bags of help application. Council to discuss the award and make a resolution regarding the work to be completed on the phone-box.

**29.19 LOCAL GOVERNMENT REORGANISATION (LGR):** Clerk suggests this item is included in future agendas so Council have an opportunity to consider up-dates and make any resolutions necessary. Up-date: the consultation is now closed. It will take four to six weeks for all the responses to be considered. NCALC would like parish and town councils to contact them with their thoughts, comments, concerns and questions. So that they can accurately represent their members’ needs when in discussion with the principal councils. Later in the year NCLAC will be holding events on LGR.

**30.19 CONSULTATIONS REQUIRING A RESPONSE:** None

**31.19 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)-** None.

**32.19 GENERAL CORRESPONDENCE RECEIVED-**

- a) **Newsletter deadline:** deadline for items for the newsletter 23<sup>rd</sup> February 2019.
- b) **Recruitment of Parish Councillors:** Council to discuss recruitment of Parish Councillors and make resolution regarding this.

**33.19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting):** None.

**34.19 DATE OF NEXT MEETING – Tuesday 19<sup>th</sup> March 2019, 7.30 pm,** Spratton Village Hall, School Road, Spratton.

**35.19 To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of:** Staffing issues.

*\*Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*



Signed.....  
Emma Gibson, Clerk to Spratton Parish Council

**Date: 13<sup>th</sup> February 2019**

**2018/19 ORDINARY MEETINGS**

February            Tuesday 19<sup>th</sup> February 2019  
 March                Tuesday 19<sup>th</sup> March 2019  
 April                 Tuesday 16<sup>th</sup> April 2019  
 May (annual meeting) Tuesday 21<sup>st</sup> May 2019  
**Annual Parish Meeting (NOT a Parish Council meeting):** T.B.C