

## NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting maybe recorded.



Chairman: Councillor John Hunt

Clerk: Mrs Emma Gibson  
Spratton Parish Council  
PO Box 1552  
Northampton  
NN1 9JJ

Tel/Fax 07715651904  
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To members of the Council:  
You are hereby summoned to attend a

### Meeting of Spratton Parish Council

To be held on Tuesday 14<sup>th</sup> July 2020, this will be a "virtual meeting" using video conferencing at **7.30 pm** for the purpose of transacting the following business.

**Members of the public and press are invited to address the Council at its Open Forum from 7.30 pm to 7.45 pm.** To attend the meeting please use the following details. To help manage the meeting prior notice of attendance where possible would be appreciated:

Join Zoom Meeting

<https://us02web.zoom.us/j/84805506777?pwd=TG9ISEpiTW3djV6M3RCMVJ3VIRUdz09>

Meeting ID: 848 0550 6777

Password: 429629

### A G E N D A

#### 40.20 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time.
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair.
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

#### 41.20 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

#### 42.20 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL MEETING HELD ON TUES 16<sup>TH</sup> JUNE 2020.

#### 43.20 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

#### 44.20 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

##### To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

#### 45.20 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

##### a) Income received:

##### Parish Bus contributions:

Bramptons £533.85

Creaton £ 293.24

Hollowell £220.20

Naseby £463.62

Burial Fees: £60.00

£250.00

£880.00

HMRC VAT refund: £3,888.54

Office phone share OPC: £16.42

Bank Interest: £1.08

Newsletter adverts: £40.00

£30.00

**b) Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 8<sup>th</sup> June and 14<sup>th</sup> July 2020 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
15/06/2020	O2	Office Phone	DD	£32.84	£6.57	£39.41
25/06/2020	E Gibson	June Salary	BT			£789.46
17/06/2020	HMRC	PAYE Q1	BT			£35.67
25/06/2020	NEST	Pension contributions	DD			£56.37
16/06/2020	Spratton Village Hall	SPC meetings	BT			£72.00
16/06/2020	Spratton Village Hall	Youth Club meetings	BT			£72.00
15/07/2020	Autela	Payroll Q1	BT	£64.60	£12.92	£77.52
15/07/2020	H Peterson	Millennium Plants				£21.98
15/07/2020	R & G	Mowing and REC	BT	£989.14	£197.82	£1186.96
15/07/2020	E.On	Streetlight July electricity	BT	£212.93	£42.59	£255.52
25/07/2020	E Gibson	July Salary	BT			£789.46
25/07/2020	NEST	July Pension	DD			£56.37
22/07/2020	O2	Office Phone	DD	£32.84	£6.57	£39.41

**c) Bank balances, Bank Reconciliations and Receipts and Payments report to 30<sup>th</sup> June 2020:** Council to make resolution to approve.

**d) New website:** Council to consider new website, quotes and details previously submitted. Matter had been put on hold due to COVID-19 disruptions. Council to make a resolution regarding the provider and whether to adopt a [.gov.uk](mailto:gov.uk) email address.

#### 46.20 PLANNING EXECUTIVE COMMITTEE

**a) Planning Applications to consider and make resolution:**

Application No.	Description	Location	Respond by	Case Officer
DA/2020/0430	Demolition of existing conservatory, construction of single storey rear orangery extension.	19 Brixworth Road, Spratton	22.07.2020	O Billing
DA/2020/0477	Conversion of outbuilding including increase roof height, single storey rear extension and internal alterations	25 Brixworth Road, Spratton	27.07.2020	R Hambridge

**b) Planning application decisions to report (if any):** None.

**c) Planning appeals for information:** None.

**d) Planning Committee for information:** None.

#### 47.20 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

**a) Village Handyman:** Up-date to be received. Additional work (if any) – Council to discuss handyman's worksheet and who else maybe in a position to take over some duties. Council to make a resolution regarding this.

**b) East View Cemetery Issues:** (if any) to discuss and make resolution – None.

**c) Mowing/Maintenance Issues (if any): Walnut Tree, Sandhills:** Email received regarding this tree and overhanging branches. Council to discuss and make a resolution regarding this.

**d) Article for Newsletter:** Clerk has sourced and article for the newsletter regarding dog ownership and contacts for villagers if they have issues with dogs in the village. Council to agree to submit it to the newsletter Editor for inclusion.

#### 48.20 HIGHWAYS ADVISORY GROUP

**a) Buses:** Update to be received. Council to make a resolution regarding up-date necessary to progress the matter.

#### 49.20 PCSO

**a) PCSO –SPOC:** Cllr to discuss any priorities for the PCSO that can be passed.

#### 50.20 CONSULTATIONS REQUIRING A RESPONSE:

Council to consider any additional consultations received Between 8<sup>th</sup> July 2020 and 14<sup>th</sup> July 2020.

**a) Conversation area review:** Daventry District Council is currently undertaking a review of the district's conservation areas. As part of the review they will be undertaking an appraisal which will help to ascertain whether any areas of Spratton village merit designation as a conservation area. As part of the review process they usually organise an informal exhibition/drop-in session at a venue within the village to publicise the review and to allow questions from the public. Any proposals for a new conservation area will be subject to formal public consultation, including the draft Appraisal and Management Plan, during which time a second public drop-in session in the village will be arranged. If the Parish Council wishes, they can attend a PC meeting or arrange a walk around the village to discuss the review. All exhibitions and meetings will only be

held when it is safe to do so considering the current situation with Covid-19. Council to discuss and make a decision as necessary regarding how they wish to proceed.

**51.20 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).**  
None.

**52.20 GENERAL CORRESPONDENCE RECEIVED.** None.

**53.20 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).** None.

**54.20 DATE OF NEXT MEETING – Tuesday 15<sup>th</sup> September 2020 7.30 pm, T.B.C**

*\*Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*



**Signed.....**  
Emma Gibson, Clerk to Spratton Parish Council

**Date: 8<sup>th</sup> July 2020**

**2020/21 Meeting Date**

Tuesday 14<sup>th</sup> July 2020  
Tuesday 15<sup>th</sup> September 2020  
Tuesday 20<sup>th</sup> October 2020  
Tuesday 17<sup>th</sup> November 2020  
Tuesday 19<sup>th</sup> January 2021  
Annual Parish Meeting T.B.C

Tuesday 16<sup>th</sup> February 2021 (t.b.c)  
Tuesday 16<sup>th</sup> March 2021  
Tuesday 20<sup>th</sup> April 2021  
Tuesday 18<sup>th</sup> May 2021 (Annual Meeting of The Parish Council)