

NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting maybe recorded.



Chairman: Councillor John Hunt

Clerk: Mrs Emma Gibson
Spratton Parish Council
PO Box 1552
Northampton
NN1 9JJ

Tel/Fax 07715651904
Email: clerk@sprattonpc.org.uk

To members of the Council:
You are hereby summoned to attend a

Meeting of Spratton Parish Council

To be held on Tuesday 17th September 2019 in Spratton Village Hall, School Road, Spratton at **7.30 pm** for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum from 7.30 pm to 7.45 pm

A G E N D A

135.19 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

136.19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

137.19 CO-OPTION OF NEW COUNCILLOR: Council to make a resolution regarding the co-option of a new Parish Councillor if required.

138.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 16TH JULY 2019.

139.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL CONFIDENTIAL SESSION HELD ON TUES 16TH JULY 2019.

140.19 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

141.19 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

142.19 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received:

- 05/06/19 DDC Norse direct debit cancelled: £35.00
- 17/06/19 Brampton Bus contribution: £520.00
- 17/06/19 Creaton Bus contribution: £68.95
- 17/06/19 Naseby Bus contribution: £107.65

07/07/19 Memorial fee: £170.00
 07/07/19 Headstone additional inscription fee: £60.00
 31/07/19 Interest: £25.31
 30/08/19 Interest: £22.82

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional received between 11th September 2019 and 17th September 2019 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
25/08/19	E Gibson	Aug Salary	Bank transfer			£762.70
25/08/19	E Gibson	Aug Homeworking allowance	Bank transfer			£18.00
25/08/19	NEST	Pension contribution	Direct debit			£56.37
22/08/19	O2	Office phone	Direct debit	£31.98	£6.40	£38.38
18/09/19	Peacocks	Streetlight repairs	Bank transfer	£679.25	£135.85	£815.10
18/09/19	Peacocks	Streetlight repairs	Bank transfer	£261.44	£52.29	£313.73
18/09/19	Peacocks	Streetlight repairs	Bank transfer	£171.97	£34.39	£206.36
18/09/19	Peacocks	Streetlighting repairs	Bank transfer	£220.07	£44.01	£264.08
18/09/19	R & G	July mowing	Bank transfer	£854.52	£170.90	£1025.42
18/09/19	PKF Littlejohn	External audit	Bank transfer	£300.00	£60.00	£360.00
18/09/19	CYPN	Youth club provision	Bank transfer	£250.00	£50.00	£300.00
18/09/19	D Wilkes	Speed camera locks	Bank transfer	£29.52	£5.92	£35.44
18/09/19	J Hunt	Newsletter delivery	Bank transfer			£30.00
18/09/19	PCC Northamptonshire	PCSO	Bank transfer			£3648.15
18/09/19	Merland copy shop	Pocket park posters	Bank transfer	£20.20	£4.04	£24.24
18/09/19	Peacocks	Streetlighting repairs	Bank transfer	£67.23	£13.45	£80.68
18/09/19	J Pye	July Greenworks	Bank transfer			£463.00
18/09/19	E.On	August streetlighting	Bank transfer	£220.50	£44.10	£264.60
18/09/19	R & G	Aug mowing	Bank transfer	£854.52	£170.90	£1025.42
18/09/19	Spratton village hall	Meeting hire	Bank transfer			£54.00
18/09/19	H Peterson	Plant Millennium garden	Bank transfer			£19.93
22/09/19	NEST	Pension	DD			56.37
18/09/19	HMRC	PAYE Q2	BT			£67.35
18/09/19	Autela	Payroll provider	BT	£52.69	£23.66	£63.23
18/09/19	O2	Office phone	DD	£31.98	£6.40	£38.38
25/09/19	E Gibson	Sept salary	BT			£762.70
25/09/19	E Gibson	Mileage	BT			£11.03
18/09/19	ElanCity	Speed cameras	BT	£3669.36	£733.87	£4403.23

- c) Bank balances, Bank Reconciliations and Receipts and Payments report to 31st July 2019 and 31st August 2019:** Council to make resolution to approve.
- d) REC Funday grant application:** A grant application has been received from the REC Committee for funds towards a Family Funday at the REC. Councillors have had sight of the application, Councillors to consider and make a resolution regarding this.
- e) Youth Club:** Request from the Youth Club to increase sessions to fortnightly from monthly. This would have an impact on cost for the Parish Council from £1,500 to £2,650. Councillors to discuss and make a resolution regarding this.
- f) External Audit:** External audit has been completed and no issues identified. Notice of Conclusion of Audit completed and added to Council website and noticeboard.
- g) Financial regulations:** Council to approve up-dated financial regulations.
- h) Insurance renewal:** Council to resolve to approve insurance premium, Council in a three-year contract at present ends 2021.
- i) Office phone and printer:** Clerk has recently started employment with another Parish Council. Council's views sought on sharing the current office phone with the other council and the council printer. SPC to retain ownership of the items but other Council to contribute towards the cost of the office phone and share cost of printer cartridges and paper. Council to discuss and make resolution regarding this.

143.19 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to consider and make resolution – None

Application No.	Description	Location	Respond by	Case Officer

- b) Planning application decisions to report (if any)-**
c) Planning appeals for information: None.
d) Planning Committee for information: None.

144.19 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Village Handyman:** Up-date to be received. Additional work (if any) – None.
- b) **East View Cemetery Issues** (if any) to discuss and make resolution –
 1. Up-dated burial regulations reflecting the cost and memorial size for the Garden of Remembrance to be considered and approved by the Council
 2. Memorial application to be approved. Council have had sight of this application, resolution to be made regarding approval.
- c) **Mowing/Maintenance Issues (if any) –**
 1. **Verge:** Resident has raised concerns regarding a bush on southern verge on Holdenby road restricting driver's views when exiting driveways. Council to discuss and make a resolution regarding the maintenance of this.
 2. **Abandoned vehicles:** Resident has raised a concern regarding vehicles in her neighbours garden which look abandoned. Council to consider writing to household regarding this. Council to make a resolution as necessary.
 3. **Yew Tree Lane:** Resident has raised concerns regarding some overgrowing trees and bushes on Yew Tree Lane. Up-date to be received regarding this and Councillors to consider and make any resolution necessary.
 4. **Trees:** Residents raised concerns regarding the weeping willows near Sauls butchers being overgrown and starting to tangle with the phone lines. Councillors to discuss and make resolution regarding this.
 5. **Ditch A5199:** Concerns regarding this ditch flooding. Option of using Community Payback to clear it suggested. Councillors to discuss and make resolution.
 6. **Welford Road:** Complaint from residents regarding bins overflowing and being left in view of the road. Council to consider writing to household regarding this. Resolution to be made as necessary.
 7. **St Andrew's Churchyard wall:** quote has been received for work to the wall, in order to complete this work the road must be closed. Generally, it is 13 weeks notice to close a road after an application is made at a cost of £1888.88. Council to consider and make a resolution regarding the road closure and quote.
 8. **Tree on Brixworth road:** Complaint from resident regarding the Silver Birch which is located in a garden on Brixworth Road. Complaint that it is overhanging the road. Council to discuss and make any necessary resolution.
- d) **Defibrillator:** Up-date.

145.19 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Council to receive up-date.
- b) **Spratton Pocket Park** - Council to receive up-date.

146.19 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date to be received.
- b) **Speeding cameras:** Up-date to be received. Councillors to discuss the locations of the new speed cameras and process for monitoring and moving cameras. Resolution to be made as required.
- c) **Buses:** Update to be received, Council to discuss and make any resolution necessary.

147.19 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **PCSO** – Cllr to discuss any priorities for the PCSO that can be passed on to the SPOC Mr Peter Hunt. Council to discuss and make resolution as necessary.
- b) **Millennium garden-** Up-date regarding the work to be done to the garden. Council to make any resolution necessary regarding this. Options for benches in the garden to be considered. Council to make a resolution regarding this.

148.19 LOCAL GOVERNMENT REORGANISATION (LGR): Up-date to be received and Council to consider any resolution necessary.

149.19 CONSULTATIONS REQUIRING A RESPONSE:

- a) **West Northants Joint Planning new strategic plan:** The new plan will replace the West Northamptonshire Joint Core Strategy and will cover the period 2019-2041. Responses to the consultation are due by 11th October 2019. Details of the consultation can be found on <https://westnorthantsplan.inconsult.uk/> Councillors to discuss and make resolution regarding any responses they wish to make.

150.19 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)-

- a) **NCALC AGM :** NCALC AGM being held on Saturday 5th October 2019, Council to agree who will be attending on behalf of Spratton Parish Council and who will have voting rights. Council to make resolution regarding this.

151.19 GENERAL CORRESPONDENCE RECEIVED- None.

152.19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting: None.

153.19 DATE OF NEXT MEETING – Tuesday 15th October 2019, 7.30 pm, Spratton Village Hall, School Road, Spratton.

154.19 To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of: Staffing issues.

**Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*



Signed.....
Emma Gibson, Clerk to Spratton Parish Council

Date: 11th September 2019

2019-20

Meeting dates

Tuesday 15th October 2019
Tuesday 19th November 2019
Tuesday 17th December 2019
Tuesday 21st January 2020
February 2020 (to be agreed)
Tuesday 17th March 2020
Tuesday 21st April 2020
Tuesday 19th May 2020
Annual Village Meeting (to be agreed)