

NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting maybe recorded.



Chairman: Councillor John Hunt

Clerk: Mrs Emma Gibson
Spratton Parish Council
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Northampton
NN1 9JJ

Tel/Fax 07715651904
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To members of the Council:
You are hereby summoned to attend a

Meeting of Spratton Parish Council

To be held on Tuesday 15th September 2020, this will be a "virtual meeting" using video conferencing at **7.30 pm** for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum from 7.30 pm to 7.45 pm. To attend the meeting please use the following details.

Join Zoom Meeting

<https://us02web.zoom.us/j/85302314839?pwd=TzITL1dsZUpwUjQ1U3Jid2FTOXAzQT09>

Meeting ID: 853 0231 4839

Passcode: 704702

A G E N D A

55.20 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time.
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair.
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

56.20 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

57.20 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 14th JULY 2020.

58.20 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

59.20 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

60.20 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received:

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional received between 9th September 2020 and 15th September 2020 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
17/08/2020	S Barnett	Bin installation	BT			£150.00
17/08/2020	R & G	July Mowing and Rec	BT			£1186.96
17/08/2020	PKF Littlejohn	External Audit	BT	£300.00	£60.00	£360.00

25/08/2020	E Gibson	August Salary	BT			£789.46
25/08/2020	NEST	Pension contributions	DD			£56.37
17/08/2020	PG Technologies Ltd	Burial records	BT			£50.00
21/08/2020	Haven Power	July invoice	DD	£17.04	£0.85	£17.89
21/08/2020	Haven Power	July invoice	DD	£1.53	£0.08	£1.61
21/08/2020	Haven Power	July invoice	DD	£174.94	£34.98	£209.92
14/08/2020	Zoom	Virtual meeting	DD	£11.99	£2.40	£14.39
22/08/2020	O2	Office phone	DD	£32.84	£6.57	£39.41
19/09/2020	Came and Co	Insurance renewal	BT			£844.01
19/09/2020	Merland Copy	Poster printing	BT	£4.40	£0.88	£5.28
19/09/2020	Zeta	Streetlight repair during upgrade	BT	£150.00	£30.00	£180.00
19/09/2020	R &G	Aug mowing and Rec	BT	£989.14	£197.82	£1186.96
19/09/2020	HMRC	PAYE Q2	BT			£35.67
19/09/2020	NEST	Pension	DD			£56.37
25/09/2020	E Gibson	August salary	BT			£789.46
21/09/2020	Haven Power	August invoice streetlighting	DD	£42.44	£2.12	£44.56
21/09/2020	Haven Power	August invoice	DD	£1.53	£0.08	£1.61
22/09/2020	O2	Office phone	DD	£32.84	£6.57	£39.41

- c) Bank balances, Bank Reconciliations and Receipts and Payments report to 31st July and 28th August 2020:** Council to make resolution to approve.
- d) Council IT provision:** Council to discuss Council laptop, it is now slow and inefficient. Clerk would like the Council to consider and whether it is appropriate to ask an IT specialist to try to speed it up or purchase a new laptop. Council to make a resolution regarding this.
- e) Council Insurance:** Council to approve renewal notice for insurance. The Council is in a long-term agreement until September 2021. Council to resolve to approve renewal notice.
- f) External Audit:** Annual audit has been completed. No issues or areas of concern were raised by the auditor. Council to resolve to accept the external auditor's report.
- g) Clerk salary:** Council to approve clerk's salary increase as per the national pay award and increase to homeworking allowance.

61.20 PLANNING EXECUTIVE COMMITTEE

- a) Planning Applications to consider and make resolution:** None.

Application No.	Description	Location	Respond by	Case Officer

- b) Planning application decisions to report (if any):** None.
- c) Planning appeals for information:** DA/2020/0130, Hilltop 46 Gorse Road, Spratton. Demolition of Garage.
- d) Planning Committee for information:** None.

62.20 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) Village Handyman:** Up-date to be received.
- 1. Contract:** Council to make any resolution necessary regarding the contract with the new handyman.
- 2. Tree on The Walk:** Council have received a call from local resident regarding a tree on The Walk. Council to discuss and make a resolution as necessary.
- b) East View Cemetery Issues:** (if any) to discuss and make resolution – Headstone additional inscription application. Council have had sight of the application for an additional inscription. Council to make a resolution regarding the application.
- c) Mowing/Maintenance Issues (if any):** None.

63.20 HIGHWAYS ADVISORY GROUP

- a) Buses:** Update to be received.

64.20 PCSO

- a) PCSO –SPOC:** Cllr to discuss any priorities for the PCSO that can be passed on.

65.20 Local Government Reorganisation: Up-date to be received.

66.20 CONSULTATIONS REQUIRING A RESPONSE: Council to consider any additional consultations received Between 9th September 2020 and 15th September 2020.

67.20 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).

- a) Broomhill:** Email received from local resident raising concerns regarding the management of patients at Broomhill. Council have liaised with Broomhill regarding concerns. Council to receive up-date. Council to discuss and make any resolution required.

68.20 GENERAL CORRESPONDENCE RECEIVED. None.

69.20 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting). None.

70.20 DATE OF NEXT MEETING – Tuesday 20th October 2020 7.30 pm, T.B.C

**Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*



Signed.....
Emma Gibson, Clerk to Spratton Parish Council

Date: 9th September 2020

2020/21 Meeting Date

Tuesday 15th September 2020
Tuesday 20th October 2020
Tuesday 17th November 2020
Tuesday 19th January 2021
Annual Parish Meeting T.B.C

Tuesday 16th February 2021 (t.b.c)
Tuesday 16th March 2021
Tuesday 20th April 2021
Tuesday 18th May 2021 (Annual Meeting of The Parish Council)