



Chairman: John Hunt

Clerk: Emma Gibson
 14 The Scarplands
 Duston
 Northampton
 NN5 6EY
 Tel: 07715651904
 email:clerk@sprattonpc.org.uk

Draft Minutes of the Meeting of Spratton Parish Council
 held on Tuesday 18th April 2017 in Spratton Primary School, Spratton at **7.30 pm**

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice chair), Lydia Crawford, Louise Smith, Paul Vellam, and Sally Wilkes.

In attendance: Emma Gibson, Clerk and RFO, Cllr Frenchman DDC and 4 members of the public.

Apologies: Apologies received from Cllrs Bill Blowfield and Janice Holmes both are away on holiday. No apologies received from Cllr Craig Chivers.

45.17 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- Residents from Willow close addressed the Council with their concerns regarding planning application **DA/2017/0274**. Concerns were raised regarding car parking, the changes to the line of sight to the houses on the street, problems that could be caused with rainwater if more grassland taken away, disruption to resident's light/views and problems with access to the road especially to emergency vehicles if cars begin parking on both sides of the street.
- Cllr Frenchman Daventry District Council outlined to the residents and Council planning considerations and planning procedures at DDC.

46.17 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Council **RESOLVED** to approve the apologies received from Cllr Blowfield and Cllr Holmes that they are away on holiday. Clerk's note: Cllr Chivers sent his proposed apology after the meeting which he said should have been sent prior to the meeting.

47.17 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUES 21ST MARCH 2017 – Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 21ST March 2017.

48.17 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None

49.17 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

- 1. Non-pecuniary – None**
- 2. Disclosable Pecuniary Interest – None.**

50.17 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received – to report –

10/03/17 – Mr Gaywood – FOI Request: £4.95
 21/03/17 – Co-op Funeral burial fee: £250.00

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
21/03/17	DDC	East View Cemetery Business Rates	3077			£51.84
21/03/17	J Pye	Greenworks and Maintenance	3078			£81.00
03/04/17	L Gibson/ E Gibson	Refund stamps purchased	Bank Transfer			£6.72
03/04/17	L Gibson/ E Gibson	Refund office supplies for new	Bank Transfer	£31.26	£6.25	£37.51

18/04/17	Merland Copy Shop	financial year purchased	3079			£256.00
18/04/17	Calico UK	Newsletter printing	3080	£20.00	£4.00	£24.00
18/04/17	R & G	Domain name annual charge	3081	£157.86	£31.58	£189.44
18/04/17	E.ON	Mowing Rec Grant	3082	£640.51	£128.10	£768.61
18/04/17	NCALC	Streetlighting April	3083			£636.92
18/04/17	J Hunt	Annual Subscription	3084			£40.00
25/04/17	E Gibson	Reimbursement of newsletter delivery	Bank Transfer			£746.02
		April Salary				

- c) **Bank balances, Bank Reconciliation and Receipts and Payments report to 31st March 2017:** Parish Council **RESOLVED** to approve.
- d) **Annual Village Meeting Wednesday 10th May 7.30pm** – Councillors discussed the refreshment requirements for this meeting and advertising of the meeting. Councillors **RESOLVED** that tea and biscuits will be provided. Cllr Wilkes will arrange the provision of this with Cllrs and Clerk helping to organise on the evening. Clerk to draft Agenda for the meeting for posting as soon as possible.

51.17 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to considered –

Application No.	Description	Location	Respond by	Case Officer
DA/2017/0285	Demolition of existing conservatory. Construction of single storey extension.	20 Yew Tree Lane, Spratton	19/04/17 (Clerk agreed extension)	S Cadman
DA/2017/0274	Demolition of existing garage and constructions of two new flats.	10 Willow Close, Spratton	25/04/17	K Daniels
DA/2017/0319	Relocation of field entrance	Land at Teeton Road, Spratton	25/04/17	S Cadman

DA/2017/0285 – Council **RESOLVED** that there were no objections or comments to make regarding this application. **ACTION: Clerk to respond to DDC.**

DA/2017/0274 – Council **RESOLVED** to inform DDC of their objections and comments. **ACTION: A response to DDC is to be drafted which considers the parking issues in the road, character of the surrounding area and amenity of the neighbours, the building line, the concern of the rainwater absorption, and loss of light. In particular, HS2 of the Spratton Neighbourhood Development Plan will be referred to and the National Planning Policy Framework. ACTION: Response to be drafted and sent to DDC by 25th April 2017.**

DA/2017/0319 – Council **RESOLVED** that there were no objections to this application, **ACTION: A response will be drafted and sent to DDC by 25th April 2017.**

- b) **Planning application decisions to report (if any)** – None.
- c) **Planning appeals for information** – None

52.17 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) Village Handyman

- Additional work (if any) – Parish Council to discuss and agree.
 - TPO on Holly Tree in St Andrews Cemetery** – Update. Council **RESOLVED** that Clerk should make an application to DDC to request the tree be pruned. **ACTION: Clerk to write to DDC.**
- East View Cemetery Issues** (if any) to discuss and make resolution.
 - Memorial Application** – Council **RESOLVED** to approve the application for the installation of a headstone in EVC. **ACTION: Clerk to inform memorial company the application is approved.**
 - NCC Cemetery Footpath response** – Council **RESOLVED** that the Clerk should look for a copy of the cemetery agreement.
 - Burials soil rec** – Complaint from the REC that soil is being dumped there once graves are dug. **ACTION: Clerk to discuss with Cllr Blowfield to ensure all funeral homes/gravediggers are aware of this and that this should not be taking place.**
- Mowing/Maintenance Issues (if any)** – to discuss and make resolution.

53.17 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood.** – The area is growing well and will need some maintenance before the growing season.
- b) **Spratton Pocket Park.** – An application has been made for the Churchyard awards scheme not yet been judged. The park is looking good and appreciated by many.

54.17 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group)

- a) **Street lighting: Up-date** Clerk has chased Peacocks for up-date on when the work will commence. – They have had problems ordering the column sleeves. They have now approached a new supplier and apologise for the delay.
- b) **Highways-** Cllr Vellam had met with Ian Boyes of NCC Highways and walked around the village. As a result, some pot holes have been identified for repair. The edges on Teeton and Holdenby Road will be repaired, and the damage on Brixworth Road has been fixed.

55.17 VILLAGE HALL ADVISORY GROUP – Update

- a) **Advisory Group will be meeting on 24th May 2017.**

56.17 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)

Northamptonshire Highways, (to be circulated at meeting) – Definitive Map and Rights of way Improvement plan. Questionnaire to be completed and returned by 1 July 2017. Copy of map enclosed for Parish Path Warden. Council **RESOLVED** to delegate the completion of this to Cllr Hunt as footpath warden.

57.17 GENERAL CORRESPONDENCE RECEIVED (For Information)- None

58.17 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

59.17 DATE OF NEXT MEETING – Tuesday 16th May 2017 at 7.30pm

Signed.....
Cllr John Hunt - Chair

Date: