



Chairman: John Hunt

Clerk: Emma Gibson  
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## Minutes of the Meeting of Spratton Parish Council

held on Tuesday 21<sup>st</sup> April 2020, this was a virtual meeting conducted via Zoom at 7.30 pm

**Present:** Cllrs John Hunt (Chair), Cllr Lydia Crawford, Cllr Colin Donnelly, Cllr Denise Fry and Cllr Sally Wilkes .

**In attendance:** Mrs Emma Gibson Clerk and RFO, Claire Joseph prospective Cllr and 1 member of the public.

**Apologies:** None

**42.20 PUBLIC FORUM:** Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- REC Committee Representative in attendance. Representative thanked the Council for the suggestion of the Parish Council funding of the mowing for the year. Reviewed the application with the Council and reiterated the request to meet with Council's once lockdown over so other work needed at the REC could be reviewed. Council advised they would all individually visit the REC on their daily exercise with the REC report and review the suggested work before the May Council meeting.

**43.20 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE-** None.

**44.20 CO-OPTION OF NEW COUNCILLOR:** Council to **RESOLVED** to co-opt Claire Joseph as a Parish Councillor.

**45.20 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 25<sup>th</sup> FEBRUARY 2020 AND 17<sup>th</sup> MARCH 2020.**

**46.20 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only:** None.

**47.20 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:**

To receive

1. Non-pecuniary : None.
2. Disclosable Pecuniary Interest : None.

**48.20 RESOURCES (STAFFING AND STRATEGY) COMMITTEE**

a) **Income received:** None.

b) **Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 15<sup>th</sup> April and 21<sup>st</sup> April 2020 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
18/03/2020	Merland Copy Shop	Newsletter Printing	BT			£265.50
18/03/2020	J Hunt	Newsletter delivery	BT			£30.00
18/03/2020	O2	Office phone	DD	£31.98	£6.40	£38.38
18/03/2020	E.On	Streetlighting electricity	BT	£206.28	£41.26	£247.54
18/03/2020	Allan Peacock	Street-light repairs	BT	£159.76	£31.95	£191.71
18/03/2020	HMRC	PAYE	BT			£67.35
18/03/2020	NEST	Pension	DD			£56.37
18/03/2020	E Gibson	March Salary	BT			£762.70
18/03/2020	E Gibson	HW Allowance	BT			£18.00
18/03/2020	Autela Payroll	Payroll	BT			£65.52
01/04/2020	CYPN	Youth Club	BT	£265.00	£53.00	£318.00
01/04/2020	J Hunt	Newsletter delivery and millennium garden plants	BT			£35.00
02/04/2020	R & G	March mowing	BT	£854.52	£170.90	£1025.42
21/04/2020	NCALC	Annual subscriptions	BT			£702.61
22/04/2020	O2	Office phone	BT	£32.84	£6.57	£39.41

22/04/2020	E.On	Streetlight electricity	BT	£220.50	£44.10	£264.60
15/04/2020	Zoom	Video conferencing facility	DC	£11.99	£2.40	£14.39
15/04/2020	Broxap	Litter bins and fixing	DC	£332.90	£66.58	£399.48
17/04/2020	Amazon	New year stationery	DC	£36.75	£7.36	£44.11
24/04/2020	E Gibson	April salary	BT			£786.46
24/04/2020	NEST	April Pension contributions	DD			£56.37
17/03/2020	Alan Roffey	Website subscription	3328			£29.95
18/03/2020	NCC	Speed camera poles	DC	£713.03	£142.61	£855.64
20/03/2020	The engraving shop	Bench Plaques	DC			£33.75
18/03/2020	DDC	Business Rates EVC	DC			£75.47
18/03/2020	DDC	Business Rates Brixworth Road	DC			£75.47
18/03/2020	Instaprint	Leaflets Covid-19	DC			£72.00
18/03/2020	Calico UK	Website domain name	BT			£24.00
18/03/2020	J Pye	Greenworks Feb	BT			£30.00
16/03/2020	Microsoft Office	Software renewal	DC	£49.99	£10.00	£59.99

**c) Bank balances, Bank Reconciliations and Receipts and Payments report to 29<sup>th</sup> February 2020 and 31<sup>st</sup> March 2020 and End of Year Accounts Report:** Council **RESOLVED** to approve.

**d) REC Grant application:** Application for grant and supporting documents considered by Council.

Council to **RESOLVED** to pay for the mowing at present which totals £1616 exc VAT. Councillors to visit the REC during their daily exercise to review other work highlighted in the grant application. Council can consider this additional work at the May 2020 meeting. Rec Committee available for any further queries or questions that may arise.

**e) St Andrew's Heritage Society Spratton:** Correspondence received requesting sponsorship for community events. Request of a £250 donation has been made. Council discussed and asked Clerk to contact the Heritage Society for further information regarding what events they have planned and when they are planned for.

**f) Annual Village meeting:** Council **RESOLVED** that the **annual village meeting** due to be held on Tuesday 19<sup>th</sup> May 2020 at 7.00pm will now be **postponed** due to the Coronavirus social distancing measures. Clerk to inform local organisations and notice to be placed on website.

**g) Streetlighting electricity costs:** Council considered quotes for streetlighting electricity from current provider and broker. Council **RESOLVED** to change provider as per the broker's recommendation saving approximately £480 per year on current electricity prices.

#### 49.20 PLANNING EXECUTIVE COMMITTEE

**a) Planning Applications to consider and make resolution:** None

Application No.	Description	Location	Respond by	Case Officer

**b) Planning application decisions to report (if any):** DA/2019/0888 St Andrews Church, Spratton: Reconstruction of stone pillar. Granted subject to conditions.

**c) Planning appeals for information:** APP/Y2810/D/19/3243997: Decision, appeal was dismissed.

**d) Planning Committee for information:** None.

#### 50.20 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

**a) Village Handyman:** Up-date to be received. Additional work (if any) – None.

**b) East View Cemetery Issues:** (if any) to discuss and make resolution – Funeral Directors have contacted the Clerk regarding the removal or widening of East View Cemetery gates as currently their vehicles are finding it difficult to manoeuvre round. Enquiries to be made regarding widening and to be discussed at the next meeting.

**c) Mowing/Maintenance Issues (if any) –** Complaint received regarding the cutting of a verge incorrectly by contractors. Contractors have been contacted and asked again not to cut this area. They have apologised and given assurances and their contact details have been passed to the homeowner concerned. Contractor has been helpful in arranging for tree work in the Churchyard whilst work was being undertaken on the wall.

**d) Defibrillator:** Up-date received.

#### 51.20 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group)

**a) Streetlighting:** Up-date received regarding budget and financing possibilities. Clerk has completed a budget review. Council considered and **RESOLVED** to instruct ZETA to up-grade all the village streetlighting to LED. The Council will be using £9005 of existing money from CIL payments and the remaining from Council reserves. The change to LED lighting should save approximately £3400 annually, this is due to reduced electricity costs and maintenance costs. These savings would help replace the reserves used in just over two years.

**b) Speeding cameras:** Up-date received. Due to current social distancing measures the speed cameras are not being moved as frequently. It appears there is less traffic at present, but people are speeding. Cameras to be moved when possible. New poles for the movement of the cameras on order, to be fitted on Brixworth Road and Smith Street. Data from the cameras to be reviewed over the next six months to consider the purchase of further cameras in the future.

**c) Buses:** Update received. Participating Councils due to pay for the service until July 2020, decision beyond is not yet finalised. Continues to be reviewed and Cllr Hunt continues to work with NCC.

**52.20 COMMUNITY ENGAGEMENT**

- a) **PCSO –SPOC:** Cllr to discuss any priorities for the PCSO that can be passed via the SPOC. None at present, up-date received. Reminder to parishioners that if there is a crime in progress or a crime has been committed to report through 101, on-line, or in an emergency call 999.
- b) **Coronavirus Village Response:** Council discussed the village response to current situation and that information and any up-dates will continue to be added to the Parish Council website and next edition of the newsletter. Much good work highlighted around the village from the village shops and pub to local initiatives. The Council praised the villages good work and sense of community spirit.

**53.80 LOCAL GOVERNMENT REORGANISATION (LGR):** Up-date received. *The Local Government (Coronavirus) (Structural Changes) (Consequential Amendments) (England) Regulations 2020*, come into force on 8 May 2020. The regulations provide legal certainty for the creation of shadow unitary councils - West Northamptonshire Council (WNC) and North Northamptonshire Council (NNC) - on 11 May 2020. They also provide for the appointment of Leader and Deputy Leader and Executive Committees for each of the shadow unitaries. Cllr Russell Roberts will be the Leader for the Shadow North Northamptonshire Council with Cllr Martin Griffiths as Deputy Leader. Cllr Ian McCord will be the Leader for the Shadow West Northamptonshire Council with Cllr Jonathan Nunn as Deputy Leader. More on this news is at <https://futurenorthantsnorth.org/> and <https://futurenorthantswest.org/>.

**54.20 CONSULTATIONS REQUIRING A RESPONSE:** Council to consider any additional consultations received Between 15<sup>th</sup> April 2020 and 21<sup>st</sup> April 2020: None.

**55.20 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).** None.

**56.20 GENERAL CORRESPONDENCE RECEIVED.** Traffic relating to drop off and pick up at the Spratton Hall School has been raised as a concern by a Parishioner. Council agreed to add this to the May agenda for full discussion.

**57.20 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).** None.

**58.20 DATE OF NEXT MEETING – Tuesday 19<sup>th</sup> May 2020 7.30 pm, venue t.b.c.**

Signed.....  
Cllr J Hunt Chair to Spratton Parish Council

Date: