



Chairman: John Hunt

Clerk: Emma Gibson
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Minutes of the Meeting of Spratton Parish Council

held on Tuesday 20th February 2018 in Spratton Village Hall, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Ian Molloy, Louise Smith and Sally Wilkes and Paul Vellam.

In attendance: Emma Gibson, Clerk and 3 members of the public.

Apologies: No Apologies received.

23.18 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- A member of the public raised the issue of Broomhill Hospital and that it appears the hospital is being used for purposes other those indicated in the original planning application. The member of the public stated that it was originally indicated during the planning process that it would be an elderly people's home, however it is not being used as such now. Cllr Hunt advised the public that the CQC had now undertaken their inspection and the report was available on-line. Cllr Hunt summarised the outcome of the report. Council discussed the report and that at present there are no specific incidents raised. Council will continue to monitor any concerns raised.

24.18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Apologies received from Cllr Tindale due to illness, and Cllr Crawford due to work commitments. Council **RESOLVED** to approve these apologies.

25.18 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUES 16TH JANUARY 2018. Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 16th January 2018.

26.18 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None.

27.18 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – None
2. **Disclosable Pecuniary Interest** – None

28.18 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) **Income received – to report –29/01/18** Burial fee £60.00

b) **Payment of outstanding invoices.** Parish Council **RESOLVED** to approve the following payments:

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
17.01.18	E Gibson	Stamps for burial forms	Bank transfer			£6.72
02.02.18	S Smith	Tree pruning churchyard	Bank transfer			£315.00
08.02.18	O2	Office phone	DD	£31.18	£6.24	£37.42
20.02.18	Spratton Village Hall	Oct meeting	3157			£18.00
20.02.18	Spratton Primary School	Nov, Dec and Jan meetings	3158			£80.00
20.02.18	S Wilkes	Mileage	3159			£11.76

20.02.18	Peacocks	Street light repairs	3160	£65.00	£13.00	£78.00
20.02.18	Peacocks	Street light repairs	3161	£85.34	£17.07	£102.41
20.02.18	Peacocks	Street light repairs	3162	£191.25	£38.25	£229.50
20.02.18	Peacocks	Street light repairs	3163	£177.14	£35.43	£136.18
20.02.18	E.On	Street light electricity Feb	3164	£113.48	£22.70	£212.57
21.02.18	S Smith	Tree Pruning	Bank transfer			£575.00
20.02.18	DACT	Annual affiliation	3167			£30.00
20.02.18	J Pye	Greenworks and maintenance	3166			£255.54
21.02.18	E Gibson	Stamps	Bank transfer			£6.72
23.02.18	E Gibson	Feb Salary	Bank transfer			£728.84
23.02.18	NEST	Pension contributions	DD			£13.36

- c) **Bank balances, Bank Reconciliation and Receipts and Payments report to 31st January 2018:** Parish Council **RESOLVED** to hold over to the March meeting the approval of the bank reconciliation until the Chair of Resources Committee Cllr Tindale present.
- d) **Office phone up-grade:** As previously discussed by the Council the office phone is due an upgrade. Council **RESOLVED** for Clerk to arrange phone up-grade as necessary.
- e) **DACT:** Affiliation due of £30.00. Council **RESOLVED** to approved affiliation fee payment.
- f) **Sponsored PCSO:** Cllr hunt to feedback to Council on meeting attended on Monday 19th February 2018 with PCC at Force HQ. Council considered Cllr Hunt's feedback and the draft documents regarding the PCSO sponsorship. Council discussed and debated the documents and feedback. Council **RESOLVED** to sponsor a PCSO subject to the agreements being finalised.
- g) **Bank Signatories** – Clerk informed Council that she would be removing former Cllrs that were signatories on the Council account, and adding the remaining members of the Resources Committee as signatories Cllr Vellam and Smith.

29.18 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to be considered

Application No.	Description	Location	Respond by	Case Officer
DA/2018/0106	Single storey extensions, first floor/two storey side extension	45 Welford Rd, Spratton	01.03.18	R Hambridge

Council **RESOLVED** to respond the DA/2018/0106 that they supported the application and had no comments. **ACTION:** *Clerk to inform DDC of decision.*

b) Planning application decisions to report (if any)-

DA/2017/1164: 3 Willow Close Spratton, Single storey rear extension and first floor rear extension – Application granted subject to conditions.

c) Planning appeals for information: None.

d) RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 1st FEBRUARY 2018. Council **RESOLVED** to approve the minutes subject to the absence of Cllr Molloy being removed. Cllr Molloy was unaware that he was a member of this Committee at the time of the meeting.

30.18 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) **CCOS Advisory Group:** Cllr Smith has met with former Cllr Blowfield regarding the management of CCOS. Cllr Smith reported back to the Council. Council considered her report. Cllr Smith to meet with Cllrs Hunt and Molloy to walk around the village to confirm any changes to the mowing. Council **RESOLVED** for Cllr Smith to manage the group at present with Cllrs Hunt, Molloy and Vellam and this to be reviewed at the Annual May meeting after the election. **ACTION:** *Clerk to forward to Cllr Smith the contractor's details and Cllrs to meet for walk around village to assess work currently done to help with gathering quotes.*

b) **Village Handyman:** Additional work (if any) – Parish Council to discuss and agree. Council **RESOLVED** to ask the handyman to look at East View Cemetery Gates, as they had received complaints that they are not staying open to let cars through.

- c) **East View Cemetery Issues** (if any) to discuss and make resolution. Application for an additional inscription to a headstone received, the details were shared with Councillors. Councillors **RESOLVED** to approve application. **ACTION:** *Clerk to advise applicant of approval and issue invoice.*
- d) **Mowing/Maintenance Issues (if any)** – to discuss and make resolution. All issues discussed under section a)
- e) **St Andrews footpath repairs** – Council considered all the quotes received and Cllr Vellam’s feedback after meeting with the contractors. Council **RESOLVED** to instruction Raybell to repair the path. **ACTION:** *Clerk to instruct Raybell to commence work.*

31.18 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood-** Up-date received from Cllr Hunt. The wood is currently dormant due to the season. Volunteers will be needed soon to prepare from Spring.
- b) **Spratton Pocket Park** – Up-date received.

32.18 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Posters regarding proposed changes to lights in the village have now been attached to the relevant lamps. No comments have been received from residents. Council **RESOLVED** to instruct Peacocks to undertake the work. **ACTION:** *Clerk to contact Peacocks and instruct them to undertake the work.*
- b) **Northampton Northern Orbital:** None.
- c) **Buses:** Cllr Hunt wrote to local villages on the bus route to get an indication of any interest to share any replacement buses or work together to find alternatives. Most have responded that they would be interested in working together in the future.
- d) **Access to house:** Complaint received from a villager that access to their road and footpath is blocked 2-3 times a week due to deliveries to the local pub. Cllr Hunt advised Council he had liaised with the pub and individual on this and the matter has been dealt with.
- e) **Verge at the bottom of Smith Street:** Reports from a resident that there is damage to the verge made by traffic. Cllrs Smith, Hunt and Molloy to look at this when they are on their village walk about considering the mowing and maintenance. This will be carried to next agenda so can be discussed in more detail once viewed by Cllrs.

33.18 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Phone-box:** Ideas from Spratton Primary School for uses of the phone-box that the Council has adopted have been submitted. Council discussed the ideas for the Phone-box. Council **RESOLVED** to call the phone-box Swop Box and give it different uses for different seasons. For Example, in the Spring a seed and plant swop, Summer toys, games and books swop, Autumn allotment produce swop, and Winter Book swop. **ACTION:** *Cllr Smith to liaise and discuss with other organisations in the village such as allotments and garden club. Clerk to investigate renovation costs such as weather proof noticeboard.*
- b) **Annual Litter-pick:** Annual litter pick taking place Sunday 18th March 2018 10 am meeting at Café Doris. Council discussed whether there was a need for a second annual litter pick. Council **RESOLVED** to arrange a village litter-pick in the autumn also.
- c) **Dog Fouling within the village:** Complaints are being received from villagers regarding dog fouling in the village. **ACTION:** *Clerk to liaise with Cllr Crawford regarding any up-date on this.*
- d) **Raising awareness of the Council, Councillors and vacancies:** Council to discuss ways to raise awareness of the Council, it’s work, the forth coming election and how to become a Parish Councillor. Council discussed this. Clerk agreed to forward a couple of draft documents they have that maybe suitable for this. Council agreed vacancies should be mentioned in the newsletter and to view Clerk’s documents as to suitability.

34.18 GENERAL DATA PROTECTIONS REGULATIONS (GDPR)- No up-date since last meeting. NCALC are still looking into how Parish Councils can ensure compliance, they will keep members up-dated and members will have access to guidance free of charge as part of their membership. There may in the future be an additional charge for the appointment of a Data Protection Officer, however NCALC suggest this could be reduced to a relatively nominal amount.

35.18 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)- None.

36.18 GENERAL CORRESPONDENCE RECEIVED (For Information)- None

37.18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

38.18 DATE OF NEXT MEETING – Tuesday 20th March 2018, 7.30 pm, Spratton Village Hall, School Road, Spratton.

Meeting Closed 9.35pm

Signed.....
John Hunt, Chair to Spratton Parish Council

Date:

2017/18 ORDINARY MEETINGS

Tuesday 20th March 2018

Tuesday 17th April 2018

Tuesday 15th May 2018 (Annual Meeting)

ANNUAL PARISH MEETING (NOT A PARISH COUNCIL MEETING): TBC

**Please note; there maybe additional (Extra-ordinary) meetings to discuss matters of importance, these will be advertised on the Parish Council Noticeboard (opposite Spratton Stores), a minimum of 3 days before the meeting. SPC Planning Executive Meetings are called as necessary i.e. if Council needs to respond to a planning application prior to the next ordinary meeting. If you are interested in planning matters, you are welcome to join the SPC Planning Executive Committee (as a non-executive member with no voting rights), alternatively, you can view all upcoming planning applications on the Daventry District Council website <http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>*