



Chairman: John Hunt

Clerk: Emma Gibson
 14 The Scarplands
 Duston
 Northampton
 NN5 6EY
 Tel: 07715651904
 email:clerk@sprattonpc.org.uk

Draft Minutes of the Meeting of Spratton Parish Council

held on Tuesday 17th January 2017 in Spratton Primary School, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice chair), Bill Blowfield, Janice Holmes, Paul Vellam, and Sally Wilkes.
In attendance: Emma Gibson, Clerk and RFO, Cllr John Shephard DDC and Cllr Judith Shephard NCC, and 3 members of the public.

Apologies: Apologies received from Cllr Craig Chivers. No apologies received from Cllr Graham Bandy.

01.17 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each. Cllr Judith Shephard NCC updated the Council on NCC Budget figures and Budget Consultation. Cllr John Shephard DDC discussed with the Council the Tax Base and Council Tax calculations and the possibility of some of the villages sharing a PSCO.

Council agreed with public to set a date for the Village Clean up, date set at Sunday 19th March 2017.
 Cllr heard from residents hoping to apply to make a planning application in the village.

02.17 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Council **RESOLVED** to approved the apologies received from Cllr Chivers. No apologies were received from Cllr Bandy and no contact has been made by Cllr Bandy, Clerk has attempted to establish contact. Council **RESOLVED** not to approve this absence.

03.17 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUES 20th DECEMBER 2016 – Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 20th December 2016.

04.17 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None

05.17 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – None
2. **Disclosable Pecuniary Interest** – None

06.17 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received – to report –

30/12/16 – Bank Interest	£1.16
30/12/16 - Blenkham Monuments	£510.00

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
19/12/16	E Gibson	December Salary	3051			£706.56
20/12/16	HMRC	DEC P32 liability	3052			£29.31
20/12/16	J Pye	Nov Greenworks and Maintenance	3053			£405
20/12/16	4 Counties	Nov Mowing	3054	£120.00	£24.00	£144.00
20/12/16	Peacocks	Street light repairs	3056	£1714.00	£342.80	£2056.80
20/12/16	Autela	Q3 Payroll	3057			£38.55
20/12/16	Simon Barnett	Mowing and Maintenance	3058			£240
20/12/16	David Bennett	Lunch Club Grant	3059			£47.95
06/01/17	E Gibson	Stamps	3060			£6.60

- a) **Bank balances, Bank Reconciliation and Receipts and Payments report to 31st December 2016:** Parish Council **RESOLVED** to approve.
- b) **Up-date from Resources Committee meeting held on Tuesday 10th January 2017** – Council **RESOLVED** to approved the Budget for 2017/18 and not to increase the Precept request amount from 2016/2017. Council **RESOLVED** that the Precept amount requested for 2017/18 should remain at £39000. **ACTION:** Precept request 2017/18 to be submitted to DDC by 25th January 2017.
- c) **Churchyard wall** – Clerk and Chair up-dated the council on enquiries made regarding the Churchyard wall and possibility of inclusion on the Council’s insurance.

07.17 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to considered -

Application No.	Description	Location	Respond by	Case Officer
DA/2016/1036 (AMENDED)	Single Storey front extension	Smith Street, Spratton	17.01.17	S Cadman

- 1) **DA/2016/1036 (amended) Smith Street** - Cllrs discussed this application and **RESOLVED** that they did not have any further comments to add.
- b) **Planning application decisions to report (if any) –**
DA/2016/1013 – 37 Welford Road, Spratton – Planning Permission Granted with Conditions.
- c) **Planning appeals for information** – None
- d) **Planning Committee Members-** It has been suggested that all members of the council should be on the planning committee to allow it to function between meetings were necessary. Council **RESOLVED** to make all Cllrs members of the Planning Committee.
- e) **RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PLANNING MEETING HELD ON THURS 24th NOVEMBER 2017-** Council **RESOLVED** to approve these minutes.

08.17 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) Village Handyman

- 1. Additional work (if any) – None.
- 2. **East View Cemetery Issues** (if any) to discuss and make resolution. The Clerk is unable to locate the Burial deeds book. NCALC has advised the clerk a new one can be purchased from Shaws for £98.23 plus VAT – Council **RESOLVED** to purchase the Burials book.
NCALC also advised that it could be useful for the Council to consider becoming a member of the Institute of Cemetery and Crematorium Management (ICCM) The ICCM can advise on all sorts of cemetery management issues and it provides a range of guidance and information notes. Membership costs £90/per year. **Council discussed this and agreed that the Clerk should make further enquiries to get some feedback on the usefulness of this membership in practice.**
- 3. Memorial Request received – Cllrs have been given this application to consider – Council **RESOLVED** to approve this application.
 - b) **Mowing/Maintenance Issues (if any)** – to discuss and make resolution. **ACTION:** Clerk to get some quotes for trimming of Ash tree in the Pound and Holly Tree in the Churchyard. Cllrs raised the use of volunteers for general maintenance work and the possibility of them completing health and safety training. **ACTION:** Clerk to contact NCALC regarding this.

09.17 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood.** – None.
- b) **Spratton Pocket Park.** – None.

10.17 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group)

- a) **Street lighting:** **ACTION:** Clerk to chase Peacocks for up-date on when work will commence.
- b) **Highways-**
 - 1. **Work on A5199 Welford Road, Spratton/Chapel Brampton** - This will commence on the 23rd January 2017 for a period of up to 6 weeks.
 - 2. **Mirror on Brixworth Road** – A resident has asked if a mirror placed on a pole opposite the butchers so traffic coming out of School Road can see traffic coming down Brixworth Road, is allowed by Highways. Cllrs noted that the mirror was helpful and had received some positive comments about it. **ACTION:** Clerk to contact NCC regarding the mirror as the Parish Council has no responsibility for it and then NCC can act as they feel appropriate.

11.17 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)
None.

12.17 GENERAL CORRESPONDENCE RECEIVED (For Information)- None.

13.17 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)- None

14.17 DATE OF NEXT MEETING – Tuesday 21st February 2017, 7.30 pm, Spratton Primary School.

Signed.....
Cllr John Hunt - Chair

Date: