



Chairman: John Hunt

Clerk: Emma Gibson
 Spratton Parish Council
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Minutes of the Meeting of Spratton Parish Council

held on Tuesday 15th January 2019 in Spratton Village Hall, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice Chair), Lydia Crawford Colin Donnelly, and Sally Wilkes.

In attendance: Emma Gibson, Clerk, and 3 members of the public.

Apologies: None.

01.19 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- Council **RESOLVED** to bring forward item 08.19 (b) 1 regarding the memorial bench so it could be discussed with relevant parties present at the meeting.
- No other comments received.

02.19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- No apologies received. Cllr Barry Ward tendered his resignation prior to this meeting. Council wished to extend thanks to Cllr Ward for all his hard work whilst on the Council and his work in the community.

03.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUES 19th DECEMBER 2018. Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 19th December 2018.

04.19 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only. None.

05.19 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – Cllr Hunt declared an interest in item 11.19(b), as he was previously a trustee on the Town and Land Charity until 2017.
2. **Disclosable Pecuniary Interest** – None.

08.19 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP – Item carried forward as per Council resolution.

b) East View Cemetery Issues (if any) to discuss and make resolution –

1. **Memorial bench:** Up-date regarding application for memorial bench that has previously been discussed. Council received and up-date and discussed with interested parties present the possible options and locations. Parties need to meet and liaise with the family making the application for the new bench. Meeting to be arranged.

06.19 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received - None

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional receive between 9th January 2019 and 15th January 2019 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
18/12/18	J Pye	November greenworks and maintenance	3301			£351.00
19/12/18	E Gibson	12 mths PO Box	Bank transfer	£275.00	£55.00	£330.00
15/01/19	E.On	January streetlighting	3302	£177.34	£35.47	£212.81
22/01/19	O2	Office phone	DD	£29.19	£5.84	£35.03

15/01/19	DACT	Annual affiliation	3303		£30.00
25/01/19	E Gibson	January salary	Bank transfer		£752.56
25/01/19	NEST	Pensions contributions	DD		£34.36

- c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 28th December 2018:** Parish Council **RESOLVED** to approve.
- d) **Asset Register:** Council considered up-dates to asset register, the addition of an external hard-drive and the removal of the contents of the container on the REC as per previous Council resolution. Council **RESOLVED** to approve the up-dates.
- e) **Councillor training:** NCALC are delivering a training session on LGPS pensions in March. Council **RESOLVED** to approve that Councillors Hunt and Tindale are to attend this training session. If there is space on the course then Cllr Wilkes is also permitted to attend.
- f) **Pensions advisory group:** Council discussed the formation of a Pensions advisory group. Council **RESOLVED** there should be five members and agreed the terms of reference for the group. Cllrs Tindale, Hunt, Crawford, Donnelly and Wilkes to be the five members. The advisory group has no delegated powers and must report back to full Council. Council reviewed the proposed up-date to the terms of reference policy to reflect this new group and **RESOLVED** to agree this update. **ACTION:** Clerk to add up-dated policy to the website.

07.19 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to consider and make resolution –

Application No.	Description	Location	Respond by	Case Officer
DA/2018/0926	Construction of dwelling with off road parking	Land at 25 Holdenby Road, Spratton. NN6 8JD	16.01.19	Nisar Mogul
DA/2018/0825 (Amendment)	Loft conversion of garage roof into bedroom with ensuite	Rolo House, Spratton	25.01.19	Tim Cantwell
DA/2018/1149	Construction of agricultural barn	Land North West of Merry Tom Lane, Chapel Brampton (Brixworth Parish)	30.01.19	S Hammonds

DA/2018/0926: Council discussed this application at length. Concerns were raised regarding parking at this property and how parking might be implemented at this property in the future. Also, inaccuracies with the final statement were highlighted. Council **RESOLVED** to make observations that refer to the issues with parking and suggest that the application is resubmitted highlighting adequate additional parking. Responses also to refer to the inaccuracies within the final statement. **ACTION:** Cllr Wilkes to draft response and forward to DDC.

DA/2018/0825 (amendment): Council discussed the application and **RESOLVED** that they had no objections or comments on this application. **ACTION:** Clerk to inform DDC.

DA/2018/1149: Council discussed this application and considered the plans that were available. Council wish to make some further enquiries regarding this application. In particular regarding ownership of the land, location of the barn, how visible it is from Brampton Valley Way and access to the site. Once further enquiries have been made Cllr Wilkes is to draft a response for Cllrs to consider. The main concerns regarding the application are how visible the barn will be from Brampton Valley Way and future development on the site. The Council will ask that a condition be made that permitted development rights are removed to protect the area in the future.

b) Planning application decisions to report (if any)-

DA/2018/0799 Moore Bank 1A, School Road, Spratton NN6 8HY : Permission granted subject to conditions.

c) Planning appeals for information:

DA/2018/0546 Dalesville 17 Gorse Road, Spratton NN6 8JQ, First Floor rear extension (revised scheme)

08.19 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) **Village Handyman:** Up-date to be received. Additional work (if any) – None

b) **East View Cemetery Issues** (if any) to discuss and make resolution –

- Memorial bench:** As discussed earlier in the meeting. Up-date regarding application for memorial bench that has been discussed at previous meetings. Council received and up-date and discussed possible options and locations. Parties need to meet and liaise with the family making the application for the new bench. Meeting to be arranged.
- Applications for memorials:** Two applications have been received for memorials. Cllrs had sight of the applications, one for a headstone and one for an additional inscription. Council considered the applications and **RESOLVED** to approve the applications.

c) **Mowing/Maintenance Issues (if any) – None**

09.19 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Up-date received.
- b) **Spratton Pocket Park** – Up-date received.

10.19 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date received regarding repairs that have been reported. The work should now have been completed.
- b) **Buses:** Cllr Hunt up-dated the Council on the current situation regarding the buses. It is still an ongoing process finding the solution. Cllr Hunt to continue his correspondence with the parties concerned and report back to Council.
- c) **Grit Bins:** Up-date, Council discussed how to ensure the bin is filled initially. Council to check if bin needs filling presently. If so Council **RESOLVED** that the Clerk is to arrange for this to be filled by Council's mowing contractors R and G after consideration of three quotes received.

11.19 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Youth Club-** The survey has now been completed. The Clerk will invite Gemma Johnston-Smith from CYPN to attend the February meeting to feedback.
- b) **Spratton Town and Charity Land (ST&CL)-** The Charity Commission has responded to the Clerk's enquiry and informed the Clerk that there are no active cases against ST&LC. Councillors agreed that as previously resolved they would nominate the current trustees again. Some Councillors felt that ST&LC needed to promote themselves more within the community, for example how the money raised is spent and how people can apply for money from them. It was suggested that a short piece in the newsletter might be appropriate although Cllr Hunt felt may have already been included in previous issue and would check. Council **RESOLVED** for Cllr Hunt to liaise with ST&LC in the first instance. Councillors to look at ST&LC accounts as submitted to the Charity Commission.
- c) **PCSO –** Cllr to discuss any priorities for the PCSO that can be passed on to the SPOC Mr Peter Hunt. Council discussed and **RESOLVED** to again highlight parking within the village as an issue. Clerk to liaise with the SPOC regarding when the PCSO may be able to attend a PC meeting.
- d) **Broomhill –** Update a litter bin is going to be installed by Broomhill on the Holdenby road footpath entrance to help with the litter and cigarette butts in the area. Councillors hoping to get another bin and possibly a bin installed in the area to help with litter.
- e) **Millennium garden-** Up-date received regarding the work to be done to the garden.

12.19 CONSULTATIONS REQUIRING A RESPONSE:

- 1) **Conversation Northamptonshire - Northamptonshire County Council's 2019-20 Budget Consultation:** Council have been advised of the Consultation. Council **RESOLVED** to consider and liaise with Clerk with any responses they wish to make. Clerk to collate responses. This consultation closes on **23 January 2019**.
- 2) **Local Government Re-organisation-** The Government is consulting on the proposal that Northamptonshire County Council should be abolished and replaced with two unitary authorities. Councils within Daventry and South Northants have concerns that the current proposal to join Daventry and South Northants Districts with Northampton Borough would be detrimental to local democracy, the engagement of communities in decision-making and the provision of local services. A joint response to the Consultation has been drafted and local councils are asked to consider this draft and whether they would support a joint submission. Councillors have had sight of this response. Council to discuss and make a resolution regarding this response. Response to the draft is due **18th January 2019**. Council **RESOLVED** to support this joint submission.

13.19 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)-
None.

14.19 GENERAL CORRESPONDENCE RECEIVED- None.

15.19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

16.19 DATE OF NEXT MEETING – Tuesday 19th February 2019, 7.30 pm, Spratton Village Hall, School Road, Spratton.

17.19 To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of: Staffing issues. Council **RESOLVED** to move into confidential session.

Signed.....
John Hunt, Chair to Spratton Parish Council

Date:

2018/19 ORDINARY MEETINGS

February	Tuesday 19 th February 2019	May	Tuesday 21 st May 2019
March	Tuesday 19 th March 2019		(Annual Meeting of Parish Council)
April	Tuesday 16 th April 2019		

Annual Parish Meeting (NOT a Parish Council meeting): T.B.C