



Chairman: John Hunt

Clerk: Emma Gibson
14 The Scarplands
Duston
Northampton
NN5 6EY
Tel: 07715651904

email:clerk@sprattonpc.org.uk

Minutes of the Meeting of Spratton Parish Council

held on Tuesday 19th June 2018 in Spratton Village Hall, Spratton at **7.30 pm**

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice Chair), Louise Smith, Paul Vellam and Barry Ward.

In attendance: Emma Gibson, Clerk, Jim Pye, village handyman, 1 member of the public and Cllr John Shepherd DDC.

Apologies: Cllrs Lydia Crawford and Sally Wilkes.

96.18 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- The public had no comments.
- Cllr John Shepherd DDC, up-date:
Buses Cllr Shepherd confirmed that DDC have now agreed to finance £30,000 towards the bus route until March 2019.
PCSO All councils have now in principle agreed to join the scheme subject to the agreements being satisfactory. There are likely to be two agreements one between the PCs and the Police and one between the PCs as a group. Once the amendments to the agreements have been made the documents will be re-sent to the PCs. The Chairs of the Councils will then be asked to sign the documents and the agreements will be in force for a rolling 12-month period. The notice period for the agreement will be six months after the initial year. The scheme is likely to commence in September 2018.

97.18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Apologies received from Cllr Lydia Crawford due to work commitments and Cllr Sally Wilkes as she is away for the evening. The Council **RESOLVED** to approve the apologies.

98.18 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON TUES 15TH MAY 2018. Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 15th May 2018.

99.18 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None.

100.18 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – None
2. **Disclosable Pecuniary Interest** – None.

101.18 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) **Income received –**

- 16.05.18** - VAT refund £4,338.90
- 22.05.18** - Memorial Application £60.00

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional received between 13th June 2018 and 19th June 2018 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
23/05/18	E Gibson	Printer cartridges	Bank transfer	£110.76	£22.15	£132.91
06/06/18	Post office	Stamps	Cash			£3.00
19/06/18	SSPG	Donation to GP Surgery	3186			£250.00
19/06/18	Spratton Village Hall	Council Meetings Feb-May	3187			£90.00
19/06/18	E Gibson	Mileage and stamps	Bank transfer			£7.62
19/06/18	DDC	Uncontested Election	3188			£83.00
18/06/18	E.ON	June streetlighting	3189	£177.34	£35.47	£212.81
18/06/18	Merland Copy Shop	Newsletter printing	3190			£367.00
19/06/18	Merland Copy Shop	Printing	3192	£9.20	£1.84	£11.04
19/06/18	HMRC	Q1 PAYE	3193			£67.34
19/06/18	SLCC	Annual membership	3194			£128.00
19/06/18	J Hunt	Reimbursement phone-box supplies	3195	£126.59	£20.76	£147.35
22/06/18	O2	Office phone	DD	£31.20	£6.24	£37.44
25/06/18	E Gibson	June Salary	Bank transfer			£778.54
25/06/18	NEST	Pension contributions	DD			£35.70
19/06/18	Merland Copy shop	Printing	3196	£6.00	£1.20	£7.20
19/06/18	S Smith	May Mowing	3197			£740.00

- c) **Bank balances, Bank Reconciliation and Receipts and Payments report to 31st May 2018:** Parish Council **RESOLVED** to approve.
- d) **Community Infrastructure Levy Payment:** Payment received from DDC. Council have been sent the DDC guide to CIL. Council to discuss CIL payments and how it could be spent. Council **RESOLVED** to spend some of the CIL money on the street lighting upgrade from MBFU to SON.
- e) **PCSO:** Up-date regarding PCSO initiative to be discussed and any resolutions to be made as necessary. Up-date received from Cllr J Shepherd DDC. Council is now waiting for up-dated agreements once received and agreed the scheme should start in September 208.
- f) **Asset register:** Date to be set for Council to go through the storage containers on the REC and dispose of assets and review as appropriate. Council **RESOLVED** to set the date of Friday 29th June 2018 to look at the containers contents. Clerk to meet available Cllrs.
- g) **Annual Report:** This has now been compiled. Council **RESOLVED** to approve report.

102.18 PLANNING EXECUTIVE COMMITTEE

a) **Planning Applications to consider and make resolution – None**

Application No.	Description	Location	Respond by	Case Officer

- b) **Planning application decisions to report (if any)-**
DA/2018/0192, Dalesville 17 Gorse Road, Spratton – **Planning permission refused.**
DA/2018/0267, 35 Welford Road, Spratton – **Planning permission granted subject to conditions.**
DA/2018/0294, Hunters House, Holdenby Road, Spratton – **Permission granted.**
DA/2018/0197, Rolo House 8A Church Road, Spratton – **Application withdrawn**
DA/2018/0163, 1 Erskin Wood, Spratton – **Work to Tree subject to TPO granted subject to conditions.**
DA/2018/1176, Adj to Former Police House, 25 Smith Street, Spratton – **Application withdrawn**
- c) **Planning appeals for information:** None.
- d) **Brixworth:** Brixworth are holding an extraordinary meeting on 25th June 2018 regarding the development on the Mercedes land. The Council also discussed the Consultation: Settlement and Countryside Part 2. The local plan will be removing the Special Landscape area status from Brixworth to Brampton Valley Way. This would then make it easier to get planning permission in this area. Council agreed that representations should be made regarding this. **ACTION:** Cllr Hunt to draft representations.

103.18 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Village Handyman:** Additional work (if any) – Mr Jim Pye, Village Handyman attended the meeting. Council discussed the schedule Mr Pye was currently working to and confirmed they were happy with this current schedule being followed. Council advised Mr Pye that any additional work would now come through either the Clerk or Cllr Smith only.
- b) **East View Cemetery Issues** (if any) to discuss and make resolution. Two Memorial applications received. Councillors discussed and **RESOLVED** to approve the applications. **ACTION:** Clerk to inform memorial companies that applications have been approved.
- c) **Mowing/Maintenance Issues (if any)** – Up-date from CCOS group received. R &G have been secured as the new contractors for the mowing. Cllr Smith is drafting the contract and will send a copy to all Cllrs before sending to R &G.
- d) **Location of litter pick bin** – DDC will be supplying Spratton with a dedicated bin for litter picking, Council to discussed and agreed for the bin to be kept on the REC. Cllr Vellam confirmed the REC Committee is in agreement. **ACTION:** Clerk to inform DDC of bin location.
- e) **Parking on Holdenby Road-** Complaints received regarding parking on Holdenby Road's grass verges. Council agreed to send a polite letter to residents requesting this stops.

104.18 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Letter has been drafted to invite volunteers from Broomhill to work on Jubilee Wood. This letter was sent to Cllrs prior to the meeting via e-mail. Most Cllrs agreed that the letter could be sent however, Cllr Vellam felt that due process was not being followed as a Council resolution was needed before sending the letter. Cllr Hunt felt that due process had been followed as previously the Council had agreed to ask Broomhill for volunteers. Council **RESOLVED** to approve and send this letter.
- b) **Spratton Pocket Park** – Up-date received. The Open Gardens day went well. Dave Cooke continues to work hard on the park and issue his reports.

105.18 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date regarding replacement MBFU lights. The work on the lighting is underway.
- b) **Buses:** Update regarding future of bus service in Spratton. DDC have agreed in principle to fund the bus service until March 31st 2019. Council to continue looking at alternatives post March 2019. Cllr Hunt still liaising with possible partners and the other local parishes and said he will be meeting with the local MP and others at the Northampton University.
- c) **Pot holes within the village:** Council discussed potholes in the village and anything that could be done to address this problem. Cllr Vellam confirmed he has spoken to Highways but there are budgetary constraints at present.
- d) **Flooding on junction of Church and Holdenby Road:** Council discussed; Cllr Vellam has reported to Highways.

106.18 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Phone-box:** Council received an up-date regarding this. Mr Adrian Baker has volunteered to paint the phone-box for which the Council are very grateful.

107.18 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)-

- a) **Community Governance Review (CGR)**– DDC have resolved to carry out a Community Governance Review throughout the Daventry District Parishes. The review process began on the 17th May 2018 Parish Councils are invited to make representations until Wednesday 18th July 2018. Council discussed, and concerns were raised regarding future building in the area, and whether Parish Council's money would be ring fenced. Cllrs **RESOLVED** that all consultations must be read and responded to. **ACTION:** Clerk to remind Councillors of the consultations and Cllrs asked to submit comments to Clerk, so they can be collated for the July meeting and a response submitted.
- b) **Local Government Reform in Northamptonshire** – Town and Parish Bulletin No 1- Bulletin regarding the potential local government reforms have been forwarded to all Cllrs. There will be a public consultation commencing on 13th June 2018 and it will run until 27th July 2018. There is a list of FAQs on DDC's website. Councillors to discussed and as above are to submit comments to Clerk for collation before July meeting.
- c) **Post Office Near Me** – E-mail requesting the link "post offices near me" to help people find post offices and their services be added to our website. Councillors discussed and **RESOLVED** not to add the link to the website. **ACTION:** Clerk to respond to e-mail.
- d) **Serbia Community Project 2019-** E-mail received requesting support for a Spratton Girl Guide who has been selected to represent Northamptonshire to help local communities in Serbia. She is fundraising for this trip. Council discussed ways they could contribute and help with this. Council **RESOLVED** that although they had no power to give a financial contribution, if fund raising events were being held they would help publicise these on their website and noticeboard. **ACTION:** Clerk to respond to the e-mail.
- e) **Memorial Bench Commemorating 100 years since the end of the First World War** - The benches are being offered at a discount to local town and parish councils. Cllrs have had sight of the communication regarding this. Council discussed and **RESOLVED** to support the History Society's purchase of this. Possible locations for the bench were suggested as, the Churchyard, East View Cemetery, or the Millennium Garden.

f) **DDC Public Spaces Protection Order Consultation – Enhanced Dog Control Powers** – Cllrs have been forwarded details of the consultation taking place between 29th May and 24th July 2018. Details of the consultation will be added to the Council website. Council discussed consultation, and as with the other consultations should forward comments to the Clerk for collation prior to the July meeting.

108.18 GENERAL CORRESPONDENCE RECEIVED- None

109.18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

- **Allotment Committee – Town and Land Charity.** The committee have said they do not need Cllr Smith to be nominated by the Council because of a 1998 deed which nominated a non-Parish Council representative. This needs clarification. **ACTION:** Cllr Hunt to contact the Charity to ask for a copy of the deed.

110.18 DATE OF NEXT MEETING – Tuesday 17th July 2018, 7.30 pm, Spratton Village Hall, School Road, Spratton.

**Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*

Signed.....
John Hunt, Chair to Spratton Parish Council

Date:

2018/19 ORDINARY MEETINGS

July	Tuesday 17 th July 2018
August	NO MEETING
September	Tuesday 18 th September 2018
October	Tuesday 16 th October 2018
November	Tuesday 20 th November 2018
December (T.B.C)	Tuesday 18 th December 2018

January	Tuesday 15 th January 2019
February	Tuesday 19 th February 2019
March	Tuesday 19 th March 2019
April	Tuesday 16 th April 2019
May	Tuesday 21 st May 2019
(Annual Meeting of Parish Council)	

Annual Parish Meeting (NOT a Parish Council meeting): T.B.C