



Chairman: John Hunt

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Draft Minutes of the Meeting of Spratton Parish Council

held on Tuesday 17th September 2019 in Spratton Village Hall, Spratton at **7.30 pm**

Present: Cllrs John Hunt (Chair), Colin Donnelly, Denise Fry and Sally Wilkes.

In attendance: Emma Gibson Clerk and 4 members of the public.

Apologies: Cllr Lydia Crawford.

135.19 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- Family Funday Rec: A grant application for a contribution towards the costs of the "Family Funday" has been submitted. This was discussed with the Council by members of the REC Committee and will be considered later in the meeting. The REC Committee are keen to show their efforts at trying to raise funds. Query raised regarding why the Youth Club cannot use the REC Social Club for their meetings. Council advised it was to their knowledge due to the premises being licenced. Contact details of CYPN passed to REC Committee to contact.
- Footpath behind Sandhills down to High Street: Complaints this footpath is uneven and is causing people to trip and fall. Report to be made to street doctor.
- Wheelie Bins on the REC: request for more wheelie bins on the REC. Advised DDC had been contacted when issue previously raised. Clerk to follow this up.

136.19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Apologies received from Cllr Crawford due to work. Council **RESOLVED** to approve.

137.19 CO-OPTION OF NEW COUNCILLOR: No applications received.

138.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 16TH JULY 2019. Council **RESOLVED** to approve.

139.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL CONFIDENTIAL SESSION HELD ON TUES 16TH JULY 2019. Council **RESOLVED** to approve.

140.19 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

141.19 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary : None
2. Disclosable Pecuniary Interest : None

142.19 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received:

05/06/19 DDC Norse direct debit cancelled: £35.00
17/06/19 Brampton Bus contribution: £520.00
17/06/19 Creaton Bus contribution: £68.95
17/06/19 Naseby Bus contribution: £107.65
07/07/19 Memorial fee: £170.00
07/07/19 Headstone additional inscription fee: £60.00
31/07/19 Interest: £25.31
30/08/19 Interest: £22.82

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional received between 11th September 2019 and 17th September 2019 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
25/08/19	E Gibson	Aug Salary	Bank transfer			£762.70
25/08/19	E Gibson	Aug Homeworking allowance	Bank transfer			£18.00
25/08/19	NEST	Pension contribution	Direct debit			£56.37
22/08/19	O2	Office phone	Direct debit	£31.98	£6.40	£38.38
18/09/19	Peacocks	Streetlight repairs	Bank transfer	£679.25	£135.85	£815.10
18/09/19	Peacocks	Streetlight repairs	Bank transfer	£261.44	£52.29	£313.73
18/09/19	Peacocks	Streetlight repairs	Bank transfer	£171.97	£34.39	£206.36
18/09/19	Peacocks	Streetlighting repairs	Bank transfer	£220.07	£44.01	£264.08
18/09/19	R & G	July mowing	Bank transfer	£854.52	£170.90	£1025.42
18/09/19	PKF Littlejohn	External audit	Bank transfer	£300.00	£60.00	£360.00
18/09/19	CYPN	Youth club provision	Bank transfer	£250.00	£50.00	£300.00
18/09/19	D Wilkes	Speed camera locks	Bank transfer	£29.52	£5.92	£35.44
18/09/19	D Wilkes	Speed camera locks	Bank transfer			£73.73
18/09/19	J Hunt	Newsletter delivery	Bank transfer			£30.00
18/09/19	PCC Northamptonshire	PCSO	Bank transfer	£20.20	£4.04	£3648.15
18/09/19	Merland copy shop	Pocket park posters	Bank transfer	£67.23	£13.45	£24.24
18/09/19	Peacocks	Streetlighting repairs	Bank transfer			£80.68
18/09/19	J Pye	July Greenworks	Bank transfer			£463.00
18/09/19	E.On	August AND July streetlighting	Bank transfer	£441.00	£88.20	£529.20
18/09/19	R & G	Aug mowing	Bank transfer	£854.52	£170.90	£1025.42
18/09/19	Spratton village hall	Meeting hire	Bank transfer			£54.00
18/09/19	H Peterson	Plant Millennium garden	Bank transfer			£19.93
22/09/19	NEST	Pension	DD			56.37
18/09/19	HMRC	PAYE Q2	BT			£67.35
18/09/19	Autela	Payroll provider	BT	£52.69	£23.66	£63.23
18/09/19	O2	Office phone	DD	£31.98	£6.40	£38.38
25/09/19	E Gibson	Sept salary	BT			£762.70
25/09/19	E Gibson	Mileage	BT			£11.03
18/09/19	ElanCity	Speed cameras	BT	£3669.36	£733.87	£4403.23
18/09/19	J Pye	Aug greenworks	BT			£268.00

c) Bank balances, Bank Reconciliations and Receipts and Payments report to 31st July 2019 and 31st August 2019: Council **RESOLVED** to approve.

d) REC Funday grant application: A grant application has been received from the REC Committee for funds towards a Family Funday at the REC. Councillors have had sight of the application. Councillors considered and **RESOLVED** to approve the application and wanted to express their support for the Funday.

e) Youth Club: Request from the Youth Club to increase sessions to fortnightly from monthly. This would have an impact on cost for the Parish Council from £1,500 to £2,650 per annum. Councillors discussed and **RESOLVED** that they needed further reports and information from the Youth Club before making a decision on this.

f) External Audit: External audit has been completed and no issues identified. Notice of Conclusion of Audit completed and added to Council website and noticeboard. Council noted this.

g) Financial regulations: Council considered the up-dated regulations and **RESOLVED** to approve. .

h) Insurance renewal: Council **RESOLVED** to approve insurance premium, Council in a three-year contract at present ends 2021.

i) Office phone and printer: Clerk has recently started employment with another Parish Council. Council's views sought on sharing the current office phone with the other council and the council printer. SPC to retain ownership of the items but other Council to contribute towards the cost of the office phone, and share cost of printer cartridges and paper. Council discussed and **RESOLVED** to approve this proposal.

143.19 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to consider and make resolution – None

Application No.	Description	Location	Respond by	Case Officer

b) Planning application decisions to report (if any)-

c) Planning appeals for information: None.

d) Planning Committee for information: None.

144.19 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Village Handyman:** Up-date to be received. Additional work (if any) – None.
- b) **East View Cemetery Issues** (if any) to discuss and make resolution –
 1. **Up-dated burial regulations** reflecting the cost and memorial size for the Garden of Remembrance were considered. Council **RESOLVED** to approve subject to some grammatical amendments. Clerk to amend and add to website.
 2. **Memorial application** to be approved. Council have had sight of this application, Council **RESOLVED** to approve. Clerk to advise applicant that the application was approved.
- c) **Mowing/Maintenance Issues (if any) –**
 1. **Verge:** Resident has raised concerns regarding a bush on southern verge on Holdenby road restricting drivers' views when exiting their driveways. Council discussed and **RESOLVED** to request village handyman to tidy this up. Clerk to instruct handyman.
 2. **Abandoned vehicles:** Resident has raised a concern regarding vehicles in her neighbours garden which look abandoned. Council discussed whether this maybe an issue the PCSO could deal with and Clerk will look into this. Council **RESOLVED** that the Clerk may also write to the household regarding this.
 3. **Yew Tree Lane:** Resident has raised concerns regarding some overgrowing trees and bushes on Yew Tree Lane. Up-date was received regarding this, homeowners have been contacted and the matter discussed with them. No trees have been assessed as dangerous.
 4. **Trees:** Residents raised concerns regarding the weeping ashes near Sauls butchers being overgrown and starting to tangle with the phone lines. Councillors discussed and **RESOLVED** to report to BT.
 5. **Ditch A5199:** Concerns regarding this ditch flooding have been raised. Councillors discussed and **RESOLVED** to monitor the situation.
 6. **Welford Road:** Complaint from residents regarding bins overflowing and being left in view of the road. Councillors to go and take a look at the area, before possibly writing to the household.
 7. **St Andrew's Churchyard wall:** quote has been received for work to the wall, in order to complete this work the road must be closed. Generally, it is 13 weeks-notice to close a road after an application is made at a cost of £1888.88. Council considered and **RESOLVED** to go ahead with the work and the road closure. Retrospective planning application to be submitted also.
 8. **Tree on Brixworth road:** Complaint from resident regarding the Silver Birch which is located in a garden on Brixworth Road. Complaint that it is overhanging the road. Council discussed, Clerk to contact Michael Venton at DDC to discuss and then consider writing to homeowner.
- d) **Defibrillator:** Up-date received.

145.19 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Up-date received. The land has been sold since the death of Joan Tisce but it is to remain as is and public access to continue. The top part "The Gallops" to stay with executors. Users of this land are reminded to treat it with respect. No litter, including sticks used for dog walking and the Council wished to remind users to pick up any dog mess.
- b) **Spratton Pocket Park** - Council received up-date. It will be cut in October and currently has been put to sleep. The noticeboard needs tidying up. Council **RESOLVED** to ask the handyman to do this.

146.19 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date to be received. None.
- b) **Speeding cameras:** Up-date to be received. Councillors discussed the locations of the new speed cameras and process for monitoring and moving cameras. Extra poles need adding to some areas as at present there is nowhere to mount the cameras, in particular in Smith Street. Council **RESOLVED** to apply for extra poles as discussed.
- c) **Buses:** Update received, the number 60 is to cease on 28th October 2019 due to Centrebus closing its Corby depot. The route has been put to tender and it is hoped that another company will begin running it.

147.19 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **PCSO** – Cllr to discuss any priorities for the PCSO that can be passed on to the SPOC Mr Peter Hunt. None at present.
- b) **Millennium garden-** Up-date received regarding the work to be done to the garden. Options for benches in the garden were considered. Clerk to contact Broomhill with options so they can consider their contribution. Ms Peterson and the Gardening Club continue to do their great work in the garden.

148.19 LOCAL GOVERNMENT REORGANISATION (LGR): Up-date to be received and Council to consider any resolution necessary. None.

149.19 CONSULTATIONS REQUIRING A RESPONSE:

- a) **West Northants Joint Planning new strategic plan:** The new plan will replace the West Northamptonshire Joint Core Strategy and will cover the period 2019-2041. Responses to the consultation are due by 11th October 2019. Details of the consultation can be found on <https://westnorthantsplan.inconsult.uk/> Councillors discussed and advised by Clerk to read and make individual comments on the plan. Cllr Wilkes as Chair of Planning to look and draft response for Cllr to agree via email and submit as PC's response.

150.19 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)-
a) **NCALC AGM** : NCALC AGM being held on Saturday 5th October 2019, Council to agree who will be attending on behalf of Spratton Parish Council and who will have voting rights. Council **RESOLVED** to give Cllr John Hunt voting rights. Clerk to advised NCALC regarding this and of Clerk and Cllr attendance.

151.19 GENERAL CORRESPONDENCE RECEIVED- None.

152.19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting): None.

153.19 DATE OF NEXT MEETING – Tuesday 15th October 2019, 7.30 pm, Spratton Village Hall, School Road, Spratton.

154.19 Council RESOLVED to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of: Staffing issues.

Meeting closed 9.35

**Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*

Signed.....
Cllr J Hunt Chair to Spratton Parish Council

Date:

2019-20

Meeting dates

Tuesday 15th October 2019
Tuesday 19th November 2019
Tuesday 17th December 2019
Tuesday 21st January 2020
February 2020 (to be agreed)
Tuesday 17th March 2020
Tuesday 21st April 2020
Tuesday 19th May 2020
Annual Village Meeting (to be agreed)