



Chairman: John Hunt

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## Minutes of the Meeting of Spratton Parish Council

held on Tuesday 18<sup>th</sup> September 2018 in Spratton Village Hall, Spratton at 7.30 pm

**Present:** Cllrs John Hunt (Chair), Jay Tindale (Vice Chair), Louise Smith, Paul Vellam, Barry Ward and Sally Wilkes.

**In attendance:** Emma Gibson, Clerk, Gemma Johnston-Smith Youth and Community Manager Clubs for Young People Northampton (CYPN) and 1 member of the public.

**Apologies:** Cllr Lydia Crawford.

**128.18 PUBLIC FORUM:** Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- The public had no comments.
- Ms Johnston-Smith from CYPN addressed the Council, and was available for questions regarding the provision CYPN could provide for a Youth Club in Spratton. CYPN offer a variety of services from running the Youth Club at varying frequencies throughout the year to supporting Parish Councils access funding. Cllrs were concerned about the level of interest in the village for young people for a youth club and the possible cost implications. Ms Johnstone-Smith advised that CYPN, for a fee, could conduct a consultation in the local area to see what provision would be appropriate for Spratton. Council to discuss later in the meeting.

**129.18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE-** Apologies received from Cllr Crawford due to working late this evening. Council **RESOLVED** to approve the apologies.

**130.18 CO-OPTION OF NEW COUNCILLOR.** Cllrs to make resolution regarding the co-option of a new Parish Councillor if required. Council **RESOLVED** to Co-op Mr Colin Donnelly onto the Council.

**131.18 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON TUES 17<sup>th</sup> JULY 2018.** Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 17<sup>th</sup> July 2018.

**132.18 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None.**

**133.18 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive**

- 1. Non-pecuniary** – Cllr Hunt declared an interest in item 139.18 (c), as he was previously a trustee on the Town and Land Charity until last year.
- 2. Disclosable Pecuniary Interest** – None.

**134.18 RESOURCES (STAFFING AND STRATEGY) COMMITTEE**

**a) Income received** – None.

**b) Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 12<sup>th</sup> September 2018 and 18<sup>th</sup> September 2018 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
23/07/18	NORSE	EVC Brown Bin sticker	DD			£35.00
22/08/18	O2	Office phone	DD	£31.20	£6.24	£37.44
24/08/18	E Gibson	Aug Salary	Bank transfer			£752.86
24/08/18	NEST	Pension	DD 3206			£34.36

18/09/18	R & G	Mowing	3207	£854.52	£170.90	£1025.42
18/09/18	Spratton Hall	June and July meetings	3208			£36.00
18/09/18	E.ON	July Electricity	3209	£177.34	£35.47	£212.81
18/09/18	J Pye	July Green-works	3212			£568.00
18/09/18	J Pye	Aug Green-works	3213			£238.00
18/09/18	E.ON	September streetlighting	DD	£177.34	£35.47	£212.81
		Office phone		£31.20	£6.24	£37.44
22/09/18	O2					
18/09/18	HMRC	P32 Q2	3276			£61.14
18/09/18	Autela	Q2 Payroll	3215	£61.20	£10.20	£51.00
25/09/18	NEST	Pension	DD			£34.36
25/09/18	E Gibson	September salary	Bank transfer			£752.56

- c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 31<sup>st</sup> July 2018 and 30<sup>th</sup> August 2018:** Parish Council **RESOLVED** to approve.

### 135.18 PLANNING EXECUTIVE COMMITTEE

#### a) Planning Applications to consider and make resolution

Application No.	Description	Location	Respond by	Case Officer
DA/2018/0749	Ground floor extensions to side and rear.	Spratton Lodge, Holdenby Road, Spratton.	27.09.18	Rob Burton
DA/2018/0771	Garage barn plus driveway alterations.	The Stables, Smith Street, Spratton	28.09.18	Grant Perks

**DA/2018/0749 and DA/2018/0771** Council discussed the applications and **RESOLVED** for the Clerk to respond to DDC that the Council had no comments or observation.

#### b) Planning application decisions to report (if any)-

**DA/2018/0510** – Old White House Inn, 33 Brixworth Road, Spratton – Consent to carry out work to tree subject to TPO – Granted.

**TPO DA/497 2018** – TPO confirmed.

**DA/2018/0546** – Dalesvilles, 17 Gorse Road, Spratton – Application refused.

#### c) Planning appeals for information: None.

### 136.18 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

#### a) Village Handyman: Additional work (if any) –

- 1) Reported that wooden fence leading to churchyard is unsafe as rails and picket rails are broken. Council to discuss and **RESOLVED** that Cllr Vellam would contact NCC and DDC about possible repair as it is on a footpath.

#### b) East View Cemetery Issues (if any) to discuss and make resolution.

- 1) **Hedge at cemetery needs cutting.** The hedge is on the handyman's work-sheet, as there is a burial on Wednesday 25<sup>th</sup> September 2018 council to consider cutting the hedge early. Council **RESOLVED** to instruct village handyman to undertake the work.

#### c) Mowing/Maintenance Issues (if any) –

- i) **Verge on Smith Street** - Complaint from resident regarding the traffic over running the verge on Smith Street. Site has been visited by NCC. Quotes now need to be obtained from NCC's approved Contractors for the installation of dragon's teeth. **ACTION:** Cllrs Smith and Vellam to pursue quotes and fill in necessary permission paperwork.

- ii) **Complaint received regarding mowing** – Complaints have been received regarding the mowing within the village. Cllr Smith confirmed that by law the Parish Council had to maintain the churchyard in a decent manner that ensures access is not impeded. Cllr Smith confirmed that this is being done, however as there a budget restricts the Parish Council will not pay the contractor to go above and beyond this. The Council agreed that the edges of the churchyard could be strimmed by the village handyman, upon agreement of the Parish Council and the handyman then instructed to do so by the Parish Council. The Council **RESOLVED** that that churchyard should be maintained to the level described above.

Complaints have also been received that the contractors are not picking up the cuttings or using a blower to clear the paths. Council **RESOLVED** that this was the agreed level of service and the contractors would not be instructed to do this.

### 137.18 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Up-date received. Mr S Barnes will be cutting the Pocket Park and will be hiring a mower for this. He has suggested cutting Jubilee Wood at the same time. He is going to give Cllr Hunt an estimate for this. Estimate is likely to be in the region of £120 and will be paid for from the Jubilee Wood grant budget.

- b) **Spratton Pocket Park** – Up-date received. The Wildlife Trust Churchyard Conservation Award Scheme is having its annual presentation in Spratton. The presentation will be taking place at Café Doris, St Andrews Church, Spratton on 2<sup>nd</sup> November 2018 at 9.30am.

**138.18 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)**

- a) **Streetlighting:** The faulty light on School Road has been reported to Western Power and they have confirmed receipt of the reported fault. It has now been confirmed that it has been made safe and Peacocks have been instructed to replace this MBFU light.
- b) **Buses:** Council to discuss the future of the bus service – Cllr Hunt has contacted twelve other Parish Councils regarding the future of the local buses, and been in contact with Mr Tony Ciaburro of University Northampton. Mr Ciaburro has said that a survey has been completed for an on-demand service and the report concluded that the scheme was viable. The University board have met and discussed this and were positive about this scheme. The Parish Councils are being asked if they would be willing to make a contribution towards any bus scheme and if so, by how much. Cllr Hunt asked the Council if it could give an indication of how much could be contributed to a bus scheme. The Parish Council discussed and **RESOLVED** a ball park figure of £5000 for a 12-month trial, depending upon University of Northampton’s proposals for the bus scheme.
- c) **Grit Bins:** E-mail from NCC Highways regarding grit bins within the village. A Copy has been sent to all Cllrs. The document sets out details of the grit bins to be maintained by NCC in the village. All grit bins will be maintained and filled by NCC, apart from the bin on Smith Street near the Rec ground. The Parish Council can take over ownership of this bin and replenish and use it at their own cost (approx. £46 to fill from empty). Council discussed the filling of the bin and issues such as manual handling concerns. Cllr Vellam confirmed he was up to date on manual handling training and would be present when the bin was being filled. Council **RESOLVED** to take ownership of the bin. Cllrs asked Clerk to approach Spratton Hall School to see if they would be prepared to sponsor the bin as this road is heavily used by parents of children attending Hall School.
- d) **Spratton Sands Bridge repairs:** Work is to commence on the bridge on 24<sup>th</sup> September 2018 until 20<sup>th</sup> October 2018 during this time the road will be closed and a diversion in place.

**139.18 COMMUNITY ENGAGEMENT ADVISORY GROUP:** Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Café Doris** – Request from Café Doris to add a link to their website to the Parish Council website. Councilors discussed and **RESOLVED** to add to the website.
- b) **Youth Club-** Clerk contacted Ms George after the last Council meeting requesting more information on how the Youth Club could be restarted and run. Ms George suggested that Council had a look at the Clubs for Young People (CYP) website. The link was forwarded to Cllrs for their consideration. Ms George explained that in simple terms CYP provide outsourced youth clubs for parish councils, so the parish council would fund the project and Ms George would be paid by Clubs for Young People. This also means that Clubs for Young People would take care of additional fundraising, insurances and legal paperwork. Ms George currently helps to run two other youth clubs and would love to see the renewal of the Spratton club for the young people in the village. Council discussed Youth Club provision and the presentation made by Ms Johnston -Smith of CYPN earlier in the meeting. Council **RESOLVED** that a quote should be obtained from CYPN to have a consultation/survey completed in Spratton, and surrounding areas to assess the need/possible usage of a youth club.
- c) **Town and land charity (T&LC)-** The Parish Council have been unable to arrange a meeting with the T&LC. The charity has been referred to the Charities Commission. Council informed that for 20 years the Trustees of this Charity have not been nominated properly in accordance with their governing documents. The T&LC have been invited to numerous meetings by the Clerk and the Parish Council’s nominated representative Cllr Smith which they have not attended.  
As the T&LC were not responding to requests for a meeting Cllr Smith began looking into the Charity in more detail, to ensure that the Parish Council was fulfilling its responsibilities. The Trustees should be acting in the best interests of the Charity and Community. Cllr Smith has concerns that the Charity is not acting as it should and there are issues such as conflicts of interests, and income not being spent in line with the charity’s own governing documents. As a result, Cllr Smith has reported the T&LC to the Charity Commission. The Charity Commission have responded that the complaint has been passed to their Compliance department for investigation. Council discussed what further to do about this matter. There are no documents that give the Parish any other power other than the nomination of Trustees so it is difficult to enforce the Charities unacceptance of the Parish Council’s nominated Trustees. The Clerk advised the Council that she did not think there was any power given to the Parish Council to take any action if the Trustees appointed by the Parish Council are not accepted by the Charity. As the Charity Commission has been informed of the Parish Council’s concerns it was discussed that the Parish Council may have fulfilled its obligations in this regard. The Clerk advised the Council she would get further advice from NCLAC regarding any further steps regarding the Parish Council can take regarding this. Once this information is obtained Council to decide how to go forward with this matter.
- d) **Phone-box** – Up-date. Phone-box has now been painted. Council requested thanks be extended to Mr Adrian Baker for his time and efforts. **ACTION:** Cllr Smith to investigate any carpenters in the village who could help with internal refurbishment of the phone-box.
- e) **PCSO** – Up-date. Spratton Parish Council have recently agreed to share the cost of a Police Community Support Officer (PCSO) with four other villages who are in the Spratton Ward – those being Boughton, Church and Chapel Brampton, Harlestone and Pitsford. This means that one PCSO will be

concentrating on just five villages instead of the current 44 villages in the Daventry area that has to be covered by one PCSO. Spratton's new PCSO is Paul Miller and he will commence his duties from the 1<sup>st</sup> September 2018 and will be based at Brixworth. Mr Peter Hunt is Spratton's Neighbourhood Watch contact and has also agreed to be (on behalf of Spratton Parish Council) the Spratton Single Point of Contact (SPOC) for the new PCSO, so messages can be relayed through Mr Hunt and direct to PCSO Miller. If you have any questions or queries about the new appointment, then please contact The Clerk. Queries were raised as to whether the PCSO could have a regular surgery in the village. Clerk to make enquiries.

- f) **Memorial Bench Commemorating 100 years since the end of the First World War** - The bench is kindly being donated by the Local History Society. Cllrs have had sight of the communication regarding this and previously discussed. Council discussed the location of the bench. Cllr Hunt proposed to the Council that the History Society would like to install the bench into the Millenium garden. The area would be tidied up and the bin moved to the path away from the seat so it would be used more and possibly an ashtray installed. The bench currently in the Millenium garden would then be moved to elsewhere. The Parish Council voted against this proposal. The Council felt that the churchyard was a more appropriate place for this memorial bench. Council **RESOLVED** to defer to next meeting once Cllrs had more time to consider.

#### 140.18 CONSULTATIONS REQUIRING A RESPONSE:

- a) **Settlements and Countryside Local Plan Part 2 consultation - The consultation will start on the 13<sup>th</sup> August and close at 4.30pm on the 5<sup>th</sup> October 2018.** Spratton Parish Council has a hard copy of the Proposed Submission Local Plan and map book Cllr Hunt can be contacted to view this. The consultation documents and supporting materials will be available to view from the Council's webpages [www.daventrydc.gov.uk/localplan](http://www.daventrydc.gov.uk/localplan), the Council's Lodge Road offices and libraries at Brixworth, Daventry, Long Buckby, Moulton and Woodford Halse from the 13th August. A permanent Exhibition will also be set up in the Lodge Road reception area. **During the first two weeks of September the Council will be holding four public exhibitions across the District.** These are open to anyone who wishes to find out more about the Local Plan and members of the Local Strategy Team will be available to answer questions. Council to discuss and to inform Clerk of any comments they wish to add by 3<sup>rd</sup> October 2018.
- b) **Consultation on the draft Northamptonshire All Age Autism Strategy** - Northamptonshire County Council, Corby CCG and Nene CCG are consulting on a draft Northamptonshire All Age Autism Strategy, which has been written by a mixed group of people in a steering group that included autistic people and family members and carers. It says how different local organisations in Northamptonshire will work together to support autistic people of all ages in a much better way throughout their lives. NCC would like to know local views on the vision and priorities that have been identified to make things better for autistic people in Northamptonshire. Please visit NCC [website](#) for further information. This consultation closes at **5pm on Sunday 7 October 2018**. Council discussed and did not have any comments to make.

#### 141.18 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)-

- a) **E-mail from resident** – Resident has raised the issue of increase in litter in the village especially in the millennial garden near the William Rhodes-Moorhouse memorial. On numerous occasions residents have seen individuals sitting and smoking and drinking in the area, which also accounts for an increase in cigarette butts. Resident states they appear to be individuals from St Matthews Broomhill and suggests a letter could be written to Broomhill requesting litter is not dropped. Council to discuss and agreed that Cllr Hunt would monitor and discuss issues with Broomhill residents and carers face to face when around the village before writing to Broomhill formally.
- b) **E-mail from resident** – Resident states that the trees near the bottom of the hill in Holdenby Road are causing major problems. They are old and very tall and lean into the road. They get hit by transport and now, after the heavy rain etc, large branches have been brought down into the road. Cllr Vellam advised the Council he had spoken to NCC Highways about this and they were reviewing the matter.
- c) **Correspondence received from DDC regarding Local Code of Conduct for Members** – Email has been circulated to Cllrs.
- d) **Invitation to NCalc annual conference** – Annual Conference is being held on Saturday 6<sup>th</sup> October 2018. The Clerk and Councillors may attend however only one delegate from Spratton may vote. Council **RESOLVED** that Cllr Vellam and Clerk will attend, with Cllr Vellam having voting rights.

#### 142.18 GENERAL CORRESPONDENCE RECEIVED- None.

#### 143.18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting). None.

**144.18 DATE OF NEXT MEETING – Tuesday 16<sup>th</sup> October 2018, 7.30 pm, Spratton Village Hall, School Road, Spratton.**

MEETING CLOSED 9.45PM.

**Signed**.....  
John Hunt, Chair to Spratton Parish Council

**Date:**

**2018/19 ORDINARY MEETINGS**

October        Tuesday 16<sup>th</sup> October 2018  
November     Tuesday 20<sup>th</sup> November 2018  
December (T.B.C) Tuesday 18<sup>th</sup> December 2018  
January        Tuesday 15<sup>th</sup> January 2019  
February      Tuesday 19<sup>th</sup> February 2019

March         Tuesday 19<sup>th</sup> March 2019  
April          Tuesday 16<sup>th</sup> April 2019  
May            Tuesday 21<sup>st</sup> May 2019  
(Annual Meeting of Parish Council)

**Annual Parish Meeting** (NOT a Parish Council meeting): T.B.C