



Chairman: John Hunt

Clerk: Emma Gibson
 14 The Scarplands
 Duston
 Northampton
 NN5 6EY
 Tel: 07715651904
 email:clerk@sprattonpc.org.uk

Minutes of the Meeting of Spratton Parish Council

held on Tuesday 18th December 2018 in Spratton Village Hall, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice Chair), Colin Donnelly, Barry Ward and Sally Wilkes.

In attendance: Emma Gibson, Clerk, and 2 members of the public.

Apologies: Cllr Crawford.

185.18 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- No Comments received from the public.

186.18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Council received an apology from Cllr Crawford due to work commitments. Council **RESOLVED** to approve Cllr Crawford's apology.

187.18 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUES 20th NOVEMBER 2018. Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 20th November 2018.

188.18 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only. None.

189.18 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

- Non-pecuniary** – Cllr Hunt declared an interest in item 195.18 (b), as he was previously a trustee on the Town and Land Charity until last year.
- Disclosable Pecuniary Interest** – None.

190.18 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received -

Newsletter advert – £20
 Newsletter advert - £20
 Litter-picking - £474.41
 Interest - £16.37
 Interest - £18.33

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional receive between 12th December 2018 and 18th December 2018 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
28/11/18	R Scanlon	Poppy wreath s137	3291			£75.00
18/12/18	Merland Copy	Newsletter printing	3292			£385.00
18/12/18	R & G	Mowing	3293	£427.26	£85.45	£512.71
18/12/18	J Hunt	Newsletter delivery	3294			£30.00
18/12/18	HMRC	NI Liability Q3	3295			£61.14
18/12/18	E.On	December streetlighting	3296	£171.62	£34.32	£205.94
18/12/18	NEST	Pension contributions	Direct Debit			£34.36
18/12/18	S Barnett	Pocket park green -works	3297			£440.00
18/12/18	Autela	Payroll Q3	3298	£51.00	£10.20	£61.20

18/12/18	Peacocks	Streetlight repair	3299	£48.10	£9.62	£57.72
18/12/18	Peacocks	Streetlight repair	3300	£115.33	£23.07	£138.40
19/12/18	E Gibson	December Salary	Bank transfer			£752.56
22/12/18	O2	Office Phone	Direct Debit	£31.20	£6.24	£37.44

- c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 30th November 2018:** Parish Council **RESOLVED** to approve.
- d) **Resolution to approve minutes of the meeting of the Resources Committee held on Tuesday 27th November 2018.** Council **RESOLVED** to approve the minutes of the Resources Committee. Council **RESOLVED** to review and approve the Confidential minutes of the closed session in the confidential section of today's meeting.
- e) **Resources Committee to make recommendation to the Council to accept the 2019/20 Budget and to set the precept for 2019/20 at £41,000.** Council **RESOLVED** to approve.
- f) **Signatories on the Council account.** Update, Clerk has applied to remove former Cllrs from the Council bank account. Council **RESOLVED** to add Cllrs Wilkes and Donnelly as signatories on the account.
- g) **Review of Committee Members** – Due to the recent resignation of two Councillors Committee members to be reviewed and resolutions made regarding membership. Council also to consider the appointments of a Cllr on the REC Committee and Village Hall Committee. Council **RESOLVED** the following
Resources Staffing and Strategy – Chair Cllr Tindale, Cllr Crawford, Cllr Donnelly, Cllr Hunt, Cllr Ward and Cllr Wilkes.
Churchyard, Cemeteries and Open Spaces – Cllr Donnelly, Cllr Hunt, Cllr Tindale and Cllr Wilkes.
Highways Advisory Group - Cllr Crawford, Cllr Hunt and Cllr Wilkes.
Natural Spratton - Chair Cllr Hunt, Cllr Crawford and Mr David Cooke (co-opted).
Planning - Chair Cllr Wilkes, Cllr Crawford, Cllr Donnelly, Cllr Hunt, Cllr Tindale and Cllr Ward.
Street-lighting - Cllr Hunt, Cllr Tindale, Cllr Ward and Mr David Cooke (co-opted).
Community Engagement – Cllr Crawford and Cllr Wilkes.
Footpath Warden – Cllr Hunt.
Snow warden - Cllr Ward.
Highways warden – Cllr Donnelly.
Rec committee representative – Cllr Ward.
Village Hall Committee representative – Clerk to liaise with Cllr Crawford. If Cllr Crawford unable to fulfil this role then Cllr Hunt to be the Council's representative.
Spratton Town and Charity Land representative – To be confirmed after Council has heard back from the Charity Commission.
- h) **REC grant application:** Council to consider the REC Committee's grant application and any additional information. Council informed they are yet to receive any accounts from the REC Committee. Council **RESOLVED** that they were unable to make a decision on the application until they had received the account information. However, in principle they were not against the application in particular in relation to the mowing.
- i) **PO BOX address:** Council to consider the Clerk's request to set up a PO Box address for Council correspondence rather than the Clerk's home address. Council **RESOLVED** to set up a PO Box address for Council correspondence for a period of 12 months initially.
- j) **Reserves policy:** Clerk has drafted a reserves policy as suggested by the internal auditor. Cllrs have had sight of this document. Council **RESOLVED** to adopt the policy.

191.18 PLANNING EXECUTIVE COMMITTEE

- a) **Planning Applications to consider and make resolution -**

Application No.	Description	Location	Respond by	Case Officer
DA/2018/1017	Construction of a detached garage	9 Holdenby Road, Spratton	26/12/18	R Burton

DA/2018/1017 : Council discussed the application and **RESOLVED** that they had no comments or objections on the application. **ACTION:** Clerk to respond to DDC.

- b) **Planning application decisions to report (if any)-**
DA/2018/0810 The Broomhill Holdenby Road, Spratton. Granted subject to conditions.
DA/2018/0885 Spratton Grange Lodge, Spratton. Granted subject to conditions.
- c) **Planning appeals for information:** None

192.18 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Village Handyman:** Up-date to be received. Additional work (if any) – None
- b) **East View Cemetery Issues** (if any) to discuss and make resolution –
1. **Memorial bench:** Up-date regarding application for memorial bench that has previously been discussed. Council **RESOLVED** to arrange a meeting between the families and Council at the site. Cllr Hunt to arrange.

- c) **Mowing/Maintenance Issues (if any)** – Ash Tree at The Pound. Cllrs were advised that a resident has contacted the Council to inform them that this tree needs cutting. Council records indicate that this tree is the responsibility of Highways. Clerk to report to Highways.

193.18 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Up-date received.
b) **Spratton Pocket Park** – Up-date received.

194.18 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date regarding repairs that have been reported. Council discussed their unhappiness with the length of time repairs are taking. Council **RESOLVED** for the Clerk to liaise with other Clerk/Councils to ask for recommendations.
b) **Buses:** Cllr Hunt up-dated the Council on the current situation regarding the buses. It is still an ongoing process finding the solution. Cllr Hunt to continue his correspondence with the parties concerned and report back to Council.
c) **Grit Bins:** Up-date, Clerk advised Council that they have been approached by various companies providing quotes for filling grit bin. Council **RESOLVED** that it would be sensible to outsource this to such companies to ensure health and safety measures are complied with. Spratton Hall school were to consider sponsoring this bin due to the high levels of traffic from the school using that road. Governor Beynon was to raise with the school. The Clerk has not heard back yet from Mr Beynon. Clerk will contact him for an up-date and give the school some figures for their consideration.

195.18 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Youth Club-** No Up-date as of yet Clerk to chase
b) **Spratton Town and Charity Land (ST&CL)-** The Charity Commission has been contacted to request an up-date to the Council's enquiry on the status of any complaint, Clerk awaiting a response. ST&CL have contacted the Council to request that the Council nominate new Trustees as the current Trustees are standing down from 1st January 2018 but have expressed a willingness to be elected on again. Cllrs have had sight of this correspondence. Council discussed and **RESOLVED** to re-appoint the current Trustees. This is then to be reviewed once a response from the Charity Commission has been received.
c) **PCSO** – Cllrs discussed the priorities for the PCSO that can be passed on to the SPOC Mr Peter Hunt. Council **RESOLVED** to ask the PCSO to continue to monitor inconsiderate parking in the village. Also SPOC to be contacted to liaise with the PCSO to see if any advice or action can be taken regarding speeding within the village.
d) **Broomhill Liaison** – Up-date received. Cllrs have now met with Broomhill. The Council and Broomhill have agreed on a single point of contact at the hospital for the Council to communicate with. Cllrs have already used this contact to good effect to discuss a bin being installed and maintained by Broomhill. This should reduce the amount of litter and cigarette butts being left in the surrounding area. Council **RESOLVED** for Cllr Hunt to follow this up with Broomhill.

196.18 CONSULTATIONS REQUIRING A RESPONSE: None.

197.18 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)- None.

198.18 GENERAL CORRESPONDENCE RECEIVED-None.

199.18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

200.18 DATE OF NEXT MEETING – Tuesday 15th January 2018, 7.30 pm, Spratton Village Hall, School Road, Spratton.

201.18 To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of: Staffing issues. Council RESOLVED to move into a confidential session.

Signed.....
John Hunt, Chair to Spratton Parish Council

Date:

2018/19 ORDINARY MEETINGS

January Tuesday 15th January 2019
February Tuesday 19th February 2019
March Tuesday 19th March 2019

April Tuesday 16th April 2019
May Tuesday 21st May 2019
(Annual Meeting of Parish Council)

Annual Parish Meeting (NOT a Parish Council meeting): T.B.C