



Chairman: John Hunt

Clerk: Emma Gibson
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Minutes of the Meeting of Spratton Parish Council

held on Tuesday 19th February 2019 in Spratton Village Hall, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice Chair), Lydia Crawford, Colin Donnelly, and Sally Wilkes.

In attendance: Emma Gibson, Clerk, and 20 members of the public.

Apologies: None.

18.19 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- Short presentation from Gemma Johnstone-Smith from Children and Young People Northampton (CYPN) regarding the survey that they conducted on behalf of the Parish Council to assess the need and format in the local area for youth club provision. Council were informed that after considering the feedback CYPN were proposing to run a "taster session". CYPN will send to the Council details of this sessions so it can be advertised in the forthcoming Spratton village newsletter.
- PCSO Paul Miller attended the meeting. Members of the public discussed with the Council and PCSO Miller their concerns regarding the recent burglaries within the village. PCSO Miller advised the Council and public of the steps being taken to investigate the burglaries and that a new burglary team was starting in Northampton next month. PCSO Miller advised that if anyone has any concerns such as noticing suspicious vehicles or persons they should contact the police on 101 or 999 in an emergency. It was also highlighted that villagers could request that a crime prevention survey be completed on their property. This could be done via the police website under the Daventry Rural Team section. PCSO Miller advised villagers to use Spratton Let Us Know on Facebook to share information and Neighbourhood Watch www.northantsnhw.co.uk. PCSO Miller was also informed of concerns regarding speeding in the village and he advised that he is undertaking a speed gun refresher course shortly.
- He said that he visited all of the parishes in our Ward on each of his on duty days.
- Mr Chris Saul addressed the Council regarding the Annual Litter pick. The date for this was set as **Sunday 17th March 2019** meeting point The Kingshead at **9.30am**.

19.19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- None.

20.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUES 15th JANUARY 2019. Typing error highlighted item 11.9 (a) "been" should read "bin" typo corrected by hand. Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 15th January 2019.

21.19 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only. None.

22.19 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – None.
2. **Disclosable Pecuniary Interest** – None.

23.19 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received - None

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional receive between 13th February 2019 and 19th February 2019 (if any)

| DATE | PAYEE | DETAILS | CHQ NO. | AMOUNT EX vat | VAT | TOTAL CHQ AMOUNT |
|----------|----------|-----------------|---------------|---------------|-----|------------------|
| 30/01/19 | E Gibson | Stamps | Bank transfer | | | £6.96 |
| 19/02/19 | J Pye | Dec Green works | 3304 | | | £72.00 |

| | | | | | | |
|----------|-------------------|---------------------------|---------------|---------|--------|---------|
| 19/02/19 | Merland copy shop | Pocket park posters | 3305 | | | £4.32 |
| 25/02/19 | E Gibson | February Salary | Bank transfer | | | £752.56 |
| 25/02/19 | NEST | Pension contributions | DD | | | £34.36 |
| 19/02/19 | E Gibson | Mileage | Bank transfer | | | £13.23 |
| 19/02/19 | E.On | Feb streetlighting | 3307 | £177.34 | £35.47 | £212.81 |
| 22/02/19 | O2 | Office phone | DD | £31.20 | £6.24 | £37.44 |
| 19/02/19 | J Pye | Jan Greenworks | 3308 | | | £28.00 |
| 19/02/19 | H Peterson | Millennium gardens plants | 3309 | | | £64.00 |

- c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 30th January 2019:** Parish Council **RESOLVED** to approve.
- d) **Date for Annual Parish Meeting:** The Parish Meeting has to be held between 1st March and 1st June 2019. Council **RESOLVED** to set the date as Tuesday 14th May 2019 at 7.30pm. Council would like to book Café Doris for the meeting **ACTION:** Clerk to book Café Doris and send invites to local organisations.
- e) **Policy review:** Council reviewed the Code of Conduct, Complaints Procedure policy and Grant policy. Council discussed and **RESOLVED** to re-adopted all policies. One minor change to be made to the Grant Policy. Clerk to add the sentence that appears on the application form regarding further information that the Council may request.

24.19 PLANNING EXECUTIVE COMMITTEE

- a) **Planning Applications to consider and make resolution –**

| Application No. | Description | Location | Respond by | Case Officer |
|--|--|-----------------------------------|-----------------------|--------------|
| DA/2018/0847 (Amended) for report only | Single storey extension to front and first floor extension to rear | Evend 32 St Lukes Close, Spratton | 06.02.19 | K Thursfield |
| DA/2018/0926 | Construction of a dwelling with off road parking | 25 Holdenby Road, Spratton | 27.02.19 | N Mogul |
| DA/2018/1149 (Planning Committee) | Construction of agricultural barn | Land North West of Merry Tom Lane | At Committee 20.02.19 | K Thursfield |

DA/2018/0847: Council has previously responded to this application. Council views remain and the objection was resubmitted 29/01/19.

DA/2018/0926: Council **RESOLVED** to reply to DDC that if NCC Highways were satisfied that the development would not lead to on street parking and any concerns NCC Highways had were addressed then SPC had no further observations.

DA/2018/1149: Council confirmed SPC observations had already been submitted and remained. Council to await the outcome of DDC Planning Committee.

- b) **Planning application decisions to report (if any)-**

DA/2018/1018: 24 Holdenby Road, Spratton, Northants, NN6 8JD – Granted subject to conditions.

DA/2018/0771: The Stables, Smith street, Spratton – Granted subject to conditions.

- c) **Planning appeals for information:** None.

- d) **Homegrowncare Farm, Brixworth Road, Spratton:** Queries have been raised regarding the educational farm being created and whether correct planning procedures have been followed. Cllr Wilkes informed the Council that enquiries had been made with DDC. DDC had visited the site and assessed that there had been a material change of use, therefore the changes were subject to planning control. Council to await DDC investigation.

25.19 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Village Handyman:** Up-date to be received. Additional work (if any) – None. Cllr Donnelly to arrange a meeting with the handyman to discuss his work schedule.
- b) **East View Cemetery Issues (if any) to discuss and make resolution –**
- Memorial bench:** Up-date regarding application for memorial bench that has previously been discussed. Council representative to meet with the family to approve the suggested location.
 - Review of burial regulations:** Council reviewed the current burial regulations and **RESOLVED** to remove the fees for burials and plot purchases for under 16s. Otherwise all fees to remain. **ACTION:** Clerk to up-date the regulations to reflect the resolution.
 - Widening of gate:** Request from undertakers for the Council to consider widening the gate to the cemetery. Council discussed and **RESOLVED** to get costings for this work.
- c) **Mowing/Maintenance Issues (if any) –** Cllr Wilkes advised the Council that a tree on the boundary of a village footpath and her property had been cleared of ivy at her expense. The Council **RESOLVED** to contribute £50 towards this.
- d) **Litter-pick:** Annual litter-pick date agreed as **Sunday 17th March 9.30 am.**

26.19 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Up-date received.
- b) **Spratton Pocket Park** – Up-date received.

27.19 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date to Council. All lights have been reported and Peacocks chased numerous times. They are awaiting parts. Advice has been sought from other Parishes regarding the lighting contractors used. Feedback was provided to the council regarding this. Taking all current factors into consideration Council **RESOLVED** to remain with current contractor but to keep it under review.
- b) **Buses:** Cllr Hunt has managed to secure £17,000 from NCC. As a result, £15,000 now is being raised from the Parish Councils that wish to use the number 59/60 bus service. An extension to the contract deadline is being sought so that the other Councils can confirm their participation and willingness to contribute. NCC will enter into the contract with the bus company and then NCC will have a service agreement with the Parishes through Spratton Parish Council who will collect the money from the other participating parishes to pay NCC. Council **RESOLVED** to pay for their share the number 59/60 bus for one year of service, and to arrange collection of the other Parishes' contributions before forwarding to NCC.
- c) **Grit Bins:** Up-date to council; the grit bin is currently full. When it needs refilling Clerk will arrange through mowing contractors.
- d) **Speeding cameras:** Up-date regarding the purchase of new speeding cameras in the village. Cllr Wilkes has received two quotes and she will forward to Cllrs for consideration. The approximate cost will be £5,000. The current speed signs the Council own need new batteries. The cost of this is £80 plus VAT. Council **RESOLVED** that new batteries should be purchased.

28.19 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Youth Club-** Council reviewed the outcome of the survey that had been commissioned. Council **RESOLVED** to approve the "taster" session to be arranged by CYPN. Once advised of the date it will be published in the newsletter.
- b) **PCSO** – PCSO Miller attended the Parish Council meeting and provided an up-date and information as outlined above in the public session.
- c) **Broomhill** – Litter bins and litter surrounding the Millennium garden have been discussed with Broomhill. Broomhill have added a seat inside their entrance and also changed their smoking policy to try to alleviate some of the litter by allowing patients to smoke on the Broomhill premises.
- d) **Millennium garden-** Up-date regarding the work to be done to the garden received. The Gardening Club will help maintain the garden. Trees need trimming in the garden and Ms Peterson of the gardening club has suggested planning some snowdrops. Council **RESOLVED** to purchase the snowdrop bulbs and get a quote for the work to trim the trees.
- e) **Phone-box** – Decision received from Tesco bags of help application £1000 has been awarded. Council need to find a carpenter to fix shelves and a noticeboard. Holcot Village phone-box was suggested as an example of a well fitted phone-box library. **ACTION:** Clerk to contact Holcot for some advice.

29.19 LOCAL GOVERNMENT REORGANISATION (LGR): Clerk suggested this item is included in future agendas so the Council have an opportunity to consider up-dates and make any resolutions necessary. Up-date: the consultation is now closed. It will take four to six weeks for all the responses to be considered. NCLAC would like parish and town councils to contact them with their thoughts, comments, concerns and questions. So that they can accurately represent their members' needs when in discussion with the principal councils. Later in the year NCLAC will be holding events on LGR.

30.19 CONSULTATIONS REQUIRING A RESPONSE: None

31.19 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)- None.

32.19 GENERAL CORRESPONDENCE RECEIVED-

- a) **Newsletter deadline:** deadline for items for the newsletter **23rd February 2019.**
- b) **Recruitment of Parish Councillors:** Council discussed recruitment of Parish Councillors and **RESOLVED** to have an article in the newsletter. Article asking for Cllrs to also be placed in the newsletter.

33.19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting): None.

34.19 DATE OF NEXT MEETING – Tuesday 19th March 2019, 7.30 pm, Spratton Village Hall, School Road, Spratton.

35.19 To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of: Staffing issues. Council RESOLVED to move into confidential session.

Signed.....
John Hunt, Chair to Spratton Parish Council

Date:

2018/19 ORDINARY MEETINGS

| | | | |
|--|-------------------------------------|-----|------------------------------------|
| March | Tuesday 19 th March 2019 | May | Tuesday 21 st May 2019 |
| April | Tuesday 16 th April 2019 | | (Annual Meeting of Parish Council) |
| Annual Parish Meeting (NOT a Parish Council meeting): Tuesday 14 th May 2019 | | | |