



Chairman: John Hunt

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## **Minutes of the Meeting of Spratton Parish Council**

held on Tuesday 21<sup>st</sup> February 2017 in Spratton Primary School, Spratton at 7.15 pm

**Present:** Cllrs John Hunt (Chair), Jay Tindale (Vice chair), Bill Blowfield, Janice Holmes, Paul Vellam, and Sally Wilkes.

**In attendance:** Emma Gibson, Clerk and RFO and 9 members of the public.

**Apologies:** Apologies received from Cllr Bill Blowfield that he would be late and Cllr Craig Chivers. No apologies received from Cllr Graham Bandy.

**15.17 PUBLIC FORUM:** Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- Comments were received on the mirror placed on Brixworth Road and that in the main it was considered a good addition to the village and had been very helpful.
- Planning applications DA/2017/0056 and DA/2017/0055 were raised by the public in attendance, no concerns were raised regarding the listed building application however concerns were raised regarding the building work application. The public would like it noted that the floodlights that are installed should minimise light pollution, have restrictions placed on the time of use, the height of the lights and the school have been asked to consider retractable lights. Concerns were raised that other developments had been rejected due to light pollution and the Neighbourhood Development Plan in relation to this application. Furthermore, the facilities should be made available to village organisations as well.
- There is to be a litter pick along the A5199 whilst the road is closed on Sunday 26<sup>th</sup> February 2016 at 10am meeting at the Kings Head.
- Village Clean up, date confirmed as 2<sup>nd</sup> April 2017 at 10am meeting at the Kings Head.

**16.17 CO-OPTION OF NEW COUNCILLORS.** Council **RESOLVED** to Co-op Lydia Crawford to the Council. The second co-optee sent apologies and was unable to attend the meeting. The Council **RESOLVED** to invite the co-optee to the next meeting.

**17.17 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE-** Council **RESOLVED** to approve the apologies received from Cllr Chivers and from Cllr Blowfield that he would be late to the meeting. No apologies were received from Cllr Bandy and no contact has been made by Cllr Bandy, Clerk has attempted to establish contact. Council **RESOLVED** not to approve this absence.

**18.17 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUES 17th JANUARY 2017** – Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 17<sup>th</sup> January 2017.

**19.17 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None**

**20.17 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive**

1. **Non-pecuniary** – None
2. **Disclosable Pecuniary Interest** – Cllr Vellum declared an interest in planning matters DA/2017/0056 and DA/2016/0055 due to the location of Spratton Hall School in relation to his house.

**21.17 RESOURCES (STAFFING AND STRATEGY) COMMITTEE**

- a) **Income received – to report** – None.

b) **Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
06/01/17	E-On	Electricity	3061	£654.75	£130.95	£785.70
17/01/17	J PYE	Greenworks and Maintenance	3062			£104
17/01/17	S Barnett	Greenworks and maintenance	3063			£220
25/01/17	E Gibson	January Salary	3064			£706.56
17/01/17	Spratton Primary School	Hall hire, Nov, Dec and Jan	3065			£60
24/01/17	O2	Office phone Jan	DD	£30.39	£6.08	£36.47
08/02/17	O2	Office Phone Feb	DD	£33.68	£6.74	£40.42
20/02/17	Spratton Primary School	Jan meeting	3066			£20
20/02/17	DACT	DACT annual affiliation	3067			£25
21/02/17	R & G	Weed Spraying Rec – Rec Grant	3068	£45.64	£9.13	£54.77
21/02/17	R & G	Pitch Aerate – Rec Grant	3069	£54.52	£10.90	£65.42
21/02/17	NCALC	Chairmanship training	3070			£34.00
24/02/17	E Gibson	Clerk Salary Feb	Bank Transfer			£706.56

- c) **Bank balances, Bank Reconciliation and Receipts and Payments report to 30<sup>th</sup> January 2017:** Parish Council **RESOLVED** to approve.
- d) Council **RESOLVED** to approved the Minutes of the Resources Committee held on Tues 10<sup>th</sup> January 2017.
- e) **Youth Club Insurance/Grant Application** – Council **RESOLVED** to approved the Youth Club’s grant application and agreed the sum of £500 to be paid to the Youth Club. The Council **RESOLVED** not to include the Youth Club on SPC’s insurance.
- f) **Clerk CiLCA training expenses** – Council **RESOLVED** to covering the cost of Clerk’s training, in that they agreed to pay for the Clerk’s attendance at the training sessions.

22.17 **PLANNING EXECUTIVE COMMITTEE**

a) **Planning Applications to considered –**

Application No.	Description	Location	Respond by	Case Officer
DA/2017/0056	Listed Building consent for extension and internal alterations.	Spratton Hall School, Spratton	22 <sup>nd</sup> Feb 2017	R Booth
DA/2017/0055	Erection of changing room building, replacement of astro turf pitch; and rear extension to main building to provide ground floor extension to dining room.	Spratton Hall School Spratton	1 March 2017	Bob Ham

**DA/2017/0056** – Council **RESOLVED** that there were no observations or comments to make regarding this application. **ACTION: Clerk to respond to DDC.**

**DA/2017/0055** – Council **RESOLVED** to draft a response to DDC which considers comments made by members of the public, such as light pollution, retractable lights, time restrictions for the lights, the retention and preservation of the screening and the Neighbourhood Development Plan. **ACTION: Response to be drafted and sent to DDC by 1<sup>st</sup> March 2017.**

- b) **Planning application decisions to report (if any) –**  
**DA/2016/1036, 1 Smith Street** – Permission grant subject to conditions.  
**DA/2016/1114, 2 Olde Hall Close** – Permission Granted subject to conditions.  
**DA/2016/0710, Construction of dwelling** – Application refused.  
**DA/2016/1120, Spratton Grange Lodge** – Permission granted subject to conditions.  
**DA/2016/1004, 15a Brixworth Rd** – Application refused.  
**DDC Article 4 Direction – Yew Tree Cottage, 21 Yew Tree Lane, Dale House, 19 Yew Tree Lane.**
- c) **Planning appeals for information** – None
- 1. **Planning applications in between ordinary Council meetings** – Council **RESOLVED** to delegate authority to the Clerk as the Proper Officer to respond to non-contentious planning applications, e.g. work to trees, work to farm buildings, applications previously commented on, internal work, etc. Council **RESOLVED** to approve the amendment reflecting this delegation to the Council’s Standing Order. Amendment as follows,

*“For non-contentious planning applications where a response is required prior to the next full council meeting the Council delegate authority to the Proper officer to respond on their behalf. Examples of such applications are, work to trees, work to farm buildings, applications previously commented on where there are no further observations, and internal work. The Council understands that in delegating this power the decision on such matters is entirely the Proper Officer’s.”*

## 23.17 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

### a) Village Handyman

- 1. Additional work (if any) – None.
- 2. **East View Cemetery Issues** (if any) to discuss and make resolution. Memorial Bench request previously approved by Council. **ACTION:** Clerk to send payment details to applicant.
- b) **Mowing/Maintenance Issues (if any)** – to discuss and make resolution.
  - 1) **Tree Quotes**- Up-date: Clerk has received a quote for tree trimming from and is awaiting another quote. Delay is due to clarification from DDC regarding a tree with a TPO.
  - 2) **Weed Spraying** – Up-date: the volunteer that was undertaking the work within the church yard has decided to no longer under take this work. This is due to the health and safety regulations and training necessary to undertake this work. The Council noted that Mr Heaton’s contribution to the community was greatly appreciated and he should be thanked for all his work. **ACTION:** Clerk to write to Mr Heaton on behalf of the Council to thank him. Council agreed that this work should be added to the mowing and maintenance already undertaken by the contractor. **ACTION:** Cllr Blowfield to liaise with contractors.

## 24.17 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood.** – The area is growing well and will need some maintenance before the growing season.
- b) **Spratton Pocket Park.** – An application has been made for the Churchyard awards scheme.

## 25.17 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group)

- a) **Street lighting: Up-date** Clerk has chased Peacocks for up-date on when work will commence. – No response yet.
- b) **Highways-**
  - 1. **Mirror on Brixworth Road** – NCC advised SPC that the mirror could not be authorised and should be removed. NCC requested SPC inform the resident to remove the mirror. SPC have informed the resident of NCC’S request.
  - 2. **Highways advisory Group** – Cllr Vellam confirmed he is the Highways warden and had completed training regarding this with NCC. The Cllrs discussed the importance of keeping the Council informed. Cllr Vellam advised Council he had up-dated the Clerk as necessary. **ACTION:** Clerk will inform the Council of Cllr Vellam’s up-dates as necessary via e-mail. Council **RESOLVED** to up-date the terms of reference regarding advisory groups to read as follows;

*“The role of the advisory committee (also known as working parties) is to progress the council’s day to day service delivery and to develop strategy.*

*Advisory committees cannot make decisions on behalf of the council save as specifically delegated.*

*Meetings are to be held in such locations that are legal and practical for members to attend and that result in minimal financial burden on the council.*

*Will be called as necessary to conduct current business as determined in the terms of reference and as instructed by the council.*

*As an advisory committee, public notice of meetings or public admission to meetings is not required.*

*As an advisory committee, full minutes of meetings are not required. The chair of the advisory committee is however required to keep a record of activities undertaken such that an accurate report may be provided at the next meeting of the full council.”*

- 3. **Up-date on A5199 Roadworks** – Cllr Vellum advised the Council of the discussions he had had with highways and that the roadworks are on schedule. He advised Council that once everything is finished NCC are meeting with him to talk through things that could be improved within the village.
- 4. **Litter pick on A5199** – Litter pick has been arranged for Sunday 26<sup>th</sup> February at 10am. **ACTION:** Clerk to put notice on website.
- 5. **Annual Village Spring Clean** – Arranged for Sunday 2<sup>nd</sup> April 10am meeting at Kings Head. **ACTION:** Clerk to put notice on website.

- 26.17 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)**  
Letter received from Citizens Advice Bureau asking for financial support for local branches. Requesting £300 contribution. **Council RESOLVED** not to make this contribution now as the Daventry office is not easily accessible for Spratton residents.
- 27.17 GENERAL CORRESPONDENCE RECEIVED (For Information)-** None.
- 28.17 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)-** None
- 29.17 DATE OF NEXT MEETING – Tuesday 22<sup>nd</sup> March 2017, 7.30 pm, Spratton Village Hall.**

Signed.....  
Cllr John Hunt - Chair

Date: