



Chairman: John Hunt

Clerk: Emma Gibson
Spratton Parish Council
PO Box 15524
Northampton
NN1 9JJ

Tel: 07715651904

email:clerk@sprattonpc.org.uk

Minutes of the Meeting of Spratton Parish Council

held on Tuesday 19th March 2019 in Spratton Village Hall, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Lydia Crawford, and Sally Wilkes.

In attendance: Emma Gibson Clerk, PCSO Miller and 2 members of the public.

Apologies: None.

36.19 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- Up-date from PCSO Miller following up from last months meeting. There has been no crimes of note for the last 5 weeks. The crime recorded that may raise concerns with the public is an attempted burglary. However, PCSO Miller wanted to reassure the village that although the crime has been recorded as an attempted burglary, in reality it was a theft from a skip of cast iron items. PCSO Miller advised the meeting that at the start of every shift he looks at the reports for the local areas, Daventry in general and the PCSO partnership villages in particular. PCSO Miller will complete a neighbourhood alert if necessary. If villagers have immediate concerns, they should contact 101 or 999 as appropriate, if more general concerns such as parking in the village then they can contact the village Single Point of Contact (SPOC) Mr Peter Hunt who will liaise with PCSO Miller. PCSO Miller advised the Council that the PCSO scheme was working well even though it is a big area to work. He has contact with every village in the partnership during every shift. A recent incident of a patient absconding from Broomhill was raised with PCSO Miller, and concerns this had raised in the village. PCSO Miller confirmed that this patient had been high risk of **self-harm** not high risk of harm to **others**. Furthermore, it may have appeared more urgent to local residents as the police helicopter was used in the search, but this is because Spratton is on the helicopter flight path not because of any heighten risk to others. PCSO Miller will be bringing the mobile police station to Spratton in the near future, when and where it will be located will be publicised in the village. PCSO Miller hopes to see many of the village there and will be available to give crime prevention advice.

37.19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Apologies received from Cllr Donnelly due to work commitments. Council **RESOLVED** to approve these apologies.

38.19 CO-OPTION OF NEW COUNCILLOR: Council **RESOLVED** to co-opt Denise Fry to the Parish Council.

39.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUES 19th FEBRUARY 2019. Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 19th February 2019.

40.19 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only. None.

41.19 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – None.
2. **Disclosable Pecuniary Interest** – None.

42.19 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

- a) **RESOLUTION TO APPOINT CHAIR OF THE RESOURCES COMMITTEE:** Due to the resignation of Cllr Tindale, council to appoint a new Chair of Resources. Council **RESOLVED** to appoint Cllr Crawford as Chair of The Resources Committee, to be reviewed at the annual meeting in May 2019.

b) Income received:

Bank Interest : £16.72
 Tesco grant for phone-box: £1,000.00
 Headstone: £170.00

c) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional received between 13th March 2019 and 19th March 2019 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
18/03/19	L Gibson	Office 365 renewal	Bank transfer	£49.99	£10.00	£59.99
19/03/19	Spratton Village Hall	Hall hire meetings Sept-Feb	Bank transfer			£108.00
19/03/19	HMRC	P32 Q4	Bank transfer			£61.14
19/03/19	Merland Copy	Newsletter printing	Bank transfer			£385.00
19/03/19	E.ON	March streetlighting	Bank transfer	£160.18	£32.04	£192.22
20/03/19	J Hunt	Newsletter delivery	Bank transfer			£30.00
20/03/19	J Hunt	Mileage	Bank transfer			£41.85
20/03/19	DDC	Non-business rates	Bank transfer			£64.59
20/03/19	DDC	Non-business rates	Bank transfer			£64.60
22/03/19	02	Office Phone	Direct Debit	£31.20	£6.24	£37.44
25/03/19	NEST	Pension Contributions	Direct Debit			£34.36
25/03/19	E Gibson	March salary	Bank transfer			£752.56
25/03/19	E Gibson	Homeworking allowance	Bank transfer			£18.00
20/03/19	A Roffey	Website renewal	3317			£29.95

d) Bank balances, Bank Reconciliations and Receipts and Payments report 28th February 2019: Parish Council **RESOLVED** to approve.**e) Policies for review:**

Burial Regulations: Council to consider changes to the policy to reflect the resolution passed at the February 2019 Council meeting to remove charges for Children under 16. Council to **RESOLVED** to approve.

Grant Policy: Council to consider changes to the policy to reflect the resolution passed at the February 2019 Council meeting to add to the document that further information may be requested (as detailed currently on the application form). Council **RESOLVED** to approve.

Expenses policy: Council reviewed the policy and **RESOLVED** to approve and re-adopt.

Health and Safety Policy: Council reviewed the policy and **RESOLVED** to approve and re-adopt.

Equal Opportunities policy: Council reviewed the policy and **RESOLVED** to approve and re-adopt.

43.19 PLANNING EXECUTIVE COMMITTEE**a) Planning Applications to consider and make resolution – None****b) Planning application decisions to report (if any)-**

DA/2018/0847: Evend 32 St Lukes Close, Spratton. Application refused.

DA/2018/1017: 9 Holdenby Road, Spratton. Application granted subject to conditions.

DA/2018/1091: Hilltop, 46 Gorse Road, Spratton. Application refused.

DA/2018/0825: Rolo House, 8a Church Road, Spratton. Application granted.

DA/2018/0708: The Stables, Smith Street, Spratton. Application withdrawn.

c) Planning appeals for information: None.**d) Planning Committee for information: DA/2018/0930:** Installation of glazed timber doors to inside face of north porch. St Andrew's Church. Church Road, Spratton. Planning Committee 13th March 2019. Up-date Planning Permission has now been granted subject to conditions.**44.19 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP****a) Village Handyman:** Up-date to be received. Additional work (if any) – None.**b) East View Cemetery Issues** (if any) to discuss and make resolution –

1. Water supply to EVC: Up-date. Mr Matts has kindly agreed to run a pipe from his field to a trough at the hedge for use of visitors to EVC. Council thanked him for this as it will be a great benefit to the families and villagers visiting EVC.

2. Gate widening at EVC: Up-date. Mr Matts will be making changes to his gate in the near future. Consequentially these changes will allow hearses more room to turn when visiting the cemetery. Council Therefore, **RESOLVED** to not take any further action to widen the gate at present.

c) Mowing/Maintenance Issues (if any) –

1. Trees within the village: Up-date. There are currently some issues with trees within the village and who has responsibility for their maintenance. The Parish Council uses a map and list which identifies who has responsibility for which trees in the village, either the Parish Council or NCC Highways. Recently when the Parish Council have report trees for maintenance to NCC there has been disagreement over who has responsibility for which trees. In an effort to find a solution to this problem Cllr Hunt has arranged an on site meeting with NCC Highways.

2. Drainage into ditch: Reports have been received of guttering on some residential properties within the village that maybe incorrectly draining into a ditch. Council noted the long-term problems this may cause areas in the village. Council to make further enquiries with relevant authorities.

- d) Defibrillator:** Up-date: The defibrillator located at the Kings Head was used recently, Council noted that this showed what a good investment for the village these had been. The defibrillators are monitored and checked by Cllrs on an informal basis. The Clerk would like to introduce a more formal method of assessment. Councillors Wilkes and Crawford agreed to undertake a monthly check of the defibrillators and complete a checklist recording this. The defibrillators will be a standing item on the agenda to ensure monthly checks are completed. Councillors **RESOLVED** to implement this new system.

45.19 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Up-date received.
- b) **Spratton Pocket Park** – Up-date received.

46.19 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date to Council. All lights have been reported and Peacocks chased numerous times. Light on Gorse Road, it was reported that the cover was off, and the wires were exposed. This has been reported to Peacocks as a matter of urgency. Council have taken temporary measures to secure until Peacocks attend.
- b) **Buses:** Council extended their thanks to Cllr John Hunt for all his hard work in securing the bus service for the village. Up-date: A contract (Service Level Agreement) between Spratton Parish Council and NCC is being drafted. Also, to be drafted, a memorandum of understanding between the Parish Councils which will outline that Spratton is collecting contributions on behalf of the participating Parish Councils to fund the bus service. The Council **RESOLVED** that Cllr John Hunt as Chair of Spratton Parish Council may sign an agreement for and on behalf of Spratton Parish Council regarding the agreed bus service.
- c) **Speeding cameras:** Up-date regarding the purchase of new speeding cameras in the village. Cllr Wilkes has received two quotes and has forwarded to Cllrs for consideration. The Council **RESOLVED** to proceed with the EVOLIS Solar option. The cost will be £1800 plus VAT per camera. The Council will be purchasing two cameras. Council further **RESOLVED** to purchase new batteries for the existing cameras. **ACTION:** Cllr Wilkes to proceed with the ordering of the new cameras. Clerk to organise new batteries for existing cameras.
- d) **Verge on Smith Street:** A number of complaints have been received regarding the school traffic on Smith Street over running the grass verges and causing damage. Council **RESOLVED** to write to Spratton Hall School to ask them to remind contractors, parents and buses to be aware of this.

47.19 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Youth Club-** Taster session arranged for Wednesday 27th March 2019 6-8pm.
- b) **PCSO** – PCSO Miller attended the Parish Council meeting and provided an up-date and information as outlined above in the public session.
- c) **Broomhill** – Up-date received. Need to continue to monitor villagers comments and views and liaise with Broomhill as appropriate.
- d) **Millennium garden-** Up-date regarding the work to be done to the garden received. The Council extended their thanks to Hazel Peterson and The Gardening Club for their work so far. The trees has been trimmed in the garden to let more light in and the bin will be moved. Councillors to meet at the garden over the weekend to discuss the layout and positioning of benches and whether new benches should be purchased.
- e) **Phone-box** –Up-date received: Council **RESOLVED** to proceed with the phone-box being fitted with shelving as per quote received.

48.19 LOCAL GOVERNMENT REORGANISATION (LGR): None

49.19 CONSULTATIONS REQUIRING A RESPONSE:

- a) **Review of Polling Districts, Polling Places and Polling Stations 2019:** Daventry District Council will be undertaking a Polling District, Polling Place and Polling Station Review in Elections from 8th March. The review is compulsory and takes place every 5 years. As part of the review DDC ask all stakeholders for their views on the Polling Districts, Places and Stations in their area. If the Council can recommend alternative venues in the Parish they should inform DDC. **Responses due by 12th April 2019.** Council considered and **RESOLVED** that they did not need to respond to this consultation as they had no suggestions to improve current process and procedures.

50.19 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)- None.

51.19 GENERAL CORRESPONDENCE RECEIVED- None.

52.19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting - None.

53.19 DATE OF NEXT MEETING – Tuesday 16th April 2019, 7.30 pm, Spratton Village Hall, School Road, Spratton.

54.19 To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of: Staffing issues. Council considered and **RESOLVED** that it was not necessary to move to a confidential session at this meeting.

Meeting closed 9.45pm

Signed.....
John Hunt, Chair to Spratton Parish Council

Date:

2018/19 ORDINARY MEETINGS

April	Tuesday 16 th April 2019	
May	Tuesday 21 st May 2019	(Annual Meeting of Parish Council)

Annual Parish Meeting (NOT a Parish Council meeting): Tuesday 14th May 2019