



Chairman: John Hunt

Clerk: Emma Gibson
14 The Scarplands
Duston
Northampton
NN5 6EY
Tel: 07715651904

email:clerk@sprattonpc.org.uk

Minutes of the Meeting of Spratton Parish Council

held on Tuesday 20th November 2018 in Spratton Village Hall, Spratton at **7.30 pm**

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice Chair), Lydia Crawford, Colin Donnelly, Barry Ward and Sally Wilkes.

In attendance: Emma Gibson, Clerk, and 8 members of the public.

Apologies: None.

162.18 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- Speeding within the village and particularly on Brixworth Road raised. Cllr Wilkes informed public that this was being looked into and the Council hope to complete a traffic survey and purchase a camera that displays the speed of vehicles.
- Double parking on Brixworth Road and parking on the pavements making it difficult for pedestrians to use footpaths. PCSO to be informed to discuss with local residents.
- Dog fouling within the village. Council informed the public of the DDC Public Spaces Protection Order Consultation outcome. The new powers coming into force, and how these will be advertised.
- Lights within the village that are out of order, one on Brixworth Road and at the Scout Hut. Public informed both of these lights have been reported by the Clerk. Clerk will chase the contractor.
- Stone Pillar at St Andrews Church. Public and PCC view's were acknowledged regarding this, and the meeting was advised this was on the agenda for later in the meeting.
- DA/2018/0930 a representative of St Andrews Church was in attendance to ask for the Council's support to this application, benefits of the work were outlined to the council.
- Application for a memorial bench. Council listened to the applicants and stated they would make a resolution later in the meeting as per the agenda.
- Special motion agenda item 168.18 (d) and (e). A member of the public outlined his concerns regarding planning application DA/2018/0708. Main concerns centred around traffic in the village and access to the site. Council confirmed this would be discussed later in the meeting.
- Broomhill. Concerns raised regarding Broomhill Hospital residents. Public informed that Council have written to Broomhill to arrange a meeting with the Council. This meeting is to discuss better integration with the village and issues raised by residents.

163.18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- None.

164.18 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUES 16th OCTOBER 2018. Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 16th October 2018.

165.18 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only. None.

166.18 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – Cllr Hunt declared an interest in item 172.18 (b), as he was previously a trustee on the Town and Land Charity until last year.
2. **Disclosable Pecuniary Interest** – None.

167.18 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) **Income received -**

DDC Precept second payment - £20,500.00

DDC CIL Second payment - £21,775.85

- b) **Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional receive between 14th November 2018 and 20th November 2018 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
17/10/18	E Gibson	Stamps	Bank transfer			£6.96
31/10/18	E Gibson	Stationery	Bank transfer	£22.65	£4.53	£27.18
16/11/18	E Gibson	External hard-drive	Bank transfer	£37.88	£7.58	£45.46
20/11/18	J Hunt	Folders for welcome packs	3288	£7.10	£1.42	£8.52
20/11/18	E.On	Nov streetlighting	3289	£177.34	£35.47	£212.81
20/11/18	J Pye	October invoice	3290			£351.00
22/11/18	O2	Office phone	DD	£31.20	£6.24	£37.44
25/11/18	NEST	Pensions contribution	NEST			£34.36
25/11/18	E Gibson	November Salary	Bank transfer			£752.56

- c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 31st October 2018:** Parish Council **RESOLVED** to approve.
- d) **External audit** – External audit report received and forwarded to Councillors. No issues were identified. Councillors **RESOLVED** to accept the Auditor’s report.
- e) **Review of Committee Members** – Due to the recent resignation of two Councillors Committee members to be reviewed and resolutions made regarding membership. Council **RESOLVED** to add all Councillors to the Parish Council’s Resources Committee until there were more Councillors in place. All Committee’s to be reviewed at the next Council meeting.
- f) **Budget and Precept setting** – Resources meeting has been arranged for Tuesday 27th November 2018 at 7.30pm Café Doris. Draft budget has been prepared for this meeting and forwarded to Councillors for consideration.

168.18 PLANNING EXECUTIVE COMMITTEE

- a) **Planning Applications to consider and make resolution -**

Application No.	Description	Location	Respond by	Case Officer
DA/2018/0930	Installation of glazed timber doors to inside face of north porch	St Andrew’s Church, Church Road, Spratton	22/11/18	Miss R Booth

DA/2018/0930 : Council discussed the application and **RESOLVED** to support the application. **ACTION:** Cllr Wilkes to respond to DDC that the Council support the application, and how the addition to the building will enhance the church and make it more welcoming to the community. The addition of the door will also make the current porch a more useable space for the church.

- b) **Planning application decisions to report (if any)-** DA/2018/0749: Spratton Lodge, Spratton: Permission Granted subject to conditions.

- c) **Planning appeals for information:** None

- d) **SPECIAL MOTION in accordance with SPC standing orders s7a, adopted on May 201.**

The following Special Motion was proposed by Councillors Wilkes and Donnelly. Spratton Parish Council should reconsider their decision to add “no further comments or observations” to planning application DA/2018/0708. Spratton Parish Council did not hold a planning meeting to consider this application and, as instructed, the clerk responded to DDC in accordance with their delegated powers that the Council had no further observations or comments. Council considered this motion and **RESOLVED** to reconsider this planning application.

- e) **Subject to a Resolution being made under item 168.18 (d) Council to reconsider planning application DA/2018/0708,** The Stables, Smith Street, Spratton. Construction of existing stables building in to two dwelling house. Council considered this application and how they can only consider *material planning considerations* and although issues raised by the public and Spratton Hall School are notable they are not material planning considerations which would allow the Council to object the application. However, issues relating to access to the site and the suitability of this access should be considered by NCC Highways. Mr Beynon, Governor to Spratton Hall School, attended the meeting as a representative of the school. Due to being unable to attend the public session of the meeting he was given permission by the Council to address them. Mr Beynon outlined the school’s concerns regarding this application, such as access to the site being via school property, safety to the children during the development and from traffic once the proposed properties are in use.

After consideration and discussion, the Council **RESOLVED** to contact DDC and raise the query regarding Highways' assessment of the access to the site. Council also to make a request to the District Councillors that this application is sent to Committee.

ACTION: Cllr Wilkes to write response.

169.18 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Village Handyman:** Additional work (if any) –
 - 1) Reported that the wooden fence leading to churchyard is unsafe as rails and picket rails are broken. Council discussed and **RESOLVED** that a quote for repair that has been obtained from the village Handyman is proportionate, and the Clerk should instruct the handyman to go ahead with the work.
- b) **East View Cemetery Issues** (if any) to discuss and make resolution. Memorial applications for the Council to consider. Two applications have been made for additional inscriptions to existing headstones, and one for a memorial bench. Council have had sight of the applications and **RESOLVED** to approve the headstone applications. Final location of the bench in East View Cemetery to be agreed between existing families with memorials in the vicinity, the family and friends of the deceased and the Council.
- c) **Mowing/Maintenance Issues (if any)** – Last cut has been made. Cllrs discussed the quality of the work provided by R & G and a complaint has been made to the contractors. There have been mixed reports on the quality of the contractor, positive and negative. Council to review the contract and provision at the Resources Committee meeting.
- d) **Churchyard** – Churchyard pillar was discussed. Cllrs have had sight of correspondence regarding this. Council discussed that the current information they have from NCC Highways is that Highways have examined the pillar. NCC are monitoring all three elements of the pillar, the footpath, the pillar and lower wall underneath footpath. Mr Ian Smith of Highways has said that the site has been visited twice and NCC have assessed that the pillar is not unsafe and continued monitoring is sufficient. Council **RESOLVED** to follow this advice from Highways. This correspondence from Highways it to be forwarded to the Church PCC.

170.18 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood** – Up-date received. Some work needs to be arranged on the wood to attend to the smaller saplings.
- b) **Spratton Pocket Park** – Up-date received. The Wildlife Trust Churchyard Conservation Award Scheme had its annual presentation in Spratton. The presentation was a great success.

171.18 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Up-date regarding repairs that have been reported.
- b) **Buses:** Cllr Hunt up-dated the Council on the current situation regarding the buses. It is still an ongoing process finding the solution. Other Parish Councils along the route have not all responded to Cllr Hunt regarding ideas, options, funding or sponsorship. Saving the buses in their current form or a similar service is looking less likely due to the very high cost quoted by UNO as £40,000.
- c) **Grit Bins:** Up-date, Clerk advised Council that they have been approached by various companies providing quotes for filling grit bin. Council **RESOLVED** that it would be sensible to outsource this to such companies to ensure health and safety measures are complied with. Spratton Hall school to consider sponsoring this bin due to the high levels of traffic from the school using that road. Governor Beynon to raise with the school.

172.18 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Youth Club-** Up-date Gemma Johnstone-Smith from Clubs for Young People Northampton (CYPN) has been requested by the Clerk to carry out a survey of the young people in the area. This survey is to ascertain the need and type of a youth club going forward in Spratton. CYPN have contacted Brixworth to try to share the survey with them as the young people will be attending the same Secondary School for example. If shared this will then reduce the cost of the survey for Spratton. Clerk awaiting outcome of the survey.
- b) **Spratton Town and Charity Land (ST&CL)-** The Charity Commission has been contacted to request the status of any complaint, Clerk awaiting a response. ST&CL have contacted the Council to request that the Council nominate new Trustees as the current Trustees are standing down from 1st January 2018 but have expressed a willingness to be elected on again. Cllr have had sight of this correspondence. Council discussed and **RESOLVED** to consider at next meeting so that they can consider the Charity Commission's response.
- c) **PCSO** – Cllrs discussed the priorities for the PCSO that can be passed on to the SPOC Mr Peter Hunt. Council **RESOLVED** to ask the PCSO to make contact with residents regarding parking in the village. In particular residents on Brixworth Road who are parking on the pavement which obstructs pedestrian access.
- d) **Millennium Garden** – Cllrs discussed the care and seating within the millennium garden and future work to be undertaken on it. The Council and the Spratton Gardening Club to work together to up-date the Millennium garden.
- e) **Broomhill Liaison** – Up-date received. The Clerk is yet to receive a response from Broomhill to the letter sent requesting a meeting. Clerk to chase a response and try to set a meeting date.

173.18 CONSULTATIONS REQUIRING A RESPONSE:

a) **PCC Consults on Council Tax** - Northamptonshire’s Police & Crime Commissioner, Stephen Mold, would like to understand Parish Councils’ views on the policing part of the council tax. In addition, Mr Mold will soon become the Police, Fire & Crime Commissioner for Northamptonshire and will have responsibility for setting the Fire & Rescue Service element of the council tax too. Council feedback will help inform the level of council tax set for Northamptonshire. The Office of the Police & Crime Commissioner (OPCC) is running a consultation on the options and to gather views relating to Council Tax and Policing and Fire & Rescue Services. The survey is available at <http://www.northantspc.cc/northantscounciltax> and the deadline for responses is Friday **7 December 2018**. Clerk to complete response on Council’s behalf. Council **RESOLVED** to respond that they would accept a minimal increase.

174.18 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)-

Request from Local Citizens Advice Bureau for a donation. Council discussed this and **RESOLVED** not to contribute.

175.18 GENERAL CORRESPONDENCE RECEIVED-

a) **Daventry District Council Public Spaces Protection Order Outcome:** Daventry District Council consulted on proposals to extend and increase its powers to address irresponsible dog ownership across the district, as well as testing those regulations already in place, the Council was keen to take advantage of this opportunity to expand the requirements of the existing PSPO and consult on more innovative ideas which would extend the remit to encompass other pressing local issues that fall within the description of antisocial behaviour.

After the consultation the new PSPO comes into force on 1 December 2018. However, full enforcement of these additional regulations will begin on **1 April 2019** following an initial period of education, during which, officers will provide advice and guidance to anyone caught in breach of the rules. Signage will be added to relevant spaces in the village outlining all the relevant changes.

176.18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

177.18 DATE OF NEXT MEETING – Tuesday 18th December 2018, 7.30 pm, Spratton Village Hall, School Road, Spratton.

MEETING CLOSED 21.42

Signed.....
John Hunt, Chair to Spratton Parish Council

Date:

2018/19 ORDINARY MEETINGS

December (T.B.C)	Tuesday 18 th December 2018	April	Tuesday 16 th April 2019
January	Tuesday 15 th January 2019	May	Tuesday 21 st May 2019
February	Tuesday 19 th February 2019	(Annual Meeting of Parish Council)	
March	Tuesday 19 th March 2019		

Annual Parish Meeting (NOT a Parish Council meeting): T.B.C