



Chairman: Councillor Barry Frenchman

Clerk: Mrs L Compton  
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## Minutes of a Meeting of Spratton Parish Council

Held on **Tuesday 17<sup>th</sup> February 2015** in the Village Hall, School Road, Spratton at **7.30 pm** for the purpose of transacting the following business.

**Present:** Cllrs Barry Frenchman (Chairman), Bill Blowfield, Michael Heaton, Lynn Hogg, John Hunt, Fiona Keable, Mark Pacey and Jay Tindale.

**In attendance:** Mr Alan Roffey (Spratton Website), PC Andi Gibbons (Promoting Special Constables), Lynne Compton, Clerk and Responsible Financial Officer and 14 members of the public.

**Preceding the Agenda, there were 2 short presentations:-**

- 1. New look website** – Mr Alan Roffey outlined suggested changes to improve the SPC website
- 2. The Role of Special Constables** – PC Andi Gibbons gave a brief overview of the role and agreed to provide leaflets for distribution with the next SPC newsletter.

**Presentations Closed: 7.50 pm**

- 151.14 SPRATTON NEIGHBOURHOOD PLAN:** Clarifications on any matters raised by Parishioners – there were none.
- 152.14 PUBLIC FORUM** Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each. There were 14 members of the public and representation was made on the following:-
- a) Application No: DA/2015/0073**  
Description: Construction of dwelling with integral double garage  
Location: Land Adj 19, High Street, Spratton, Northamptonshire, NN6 8HZ
  - b) Spratton Website** – a local business owner indicated that he would like to advertise on the new look website.
- 153.14 PARISH COUNCIL RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE**  
Cllr Frenchman proposed acceptance of apologies from Cllrs Forster and McDonald Walker, voted on and unanimously resolved to be approved by Council
- 154.14 PARISH COUNCIL RESOLUTION TO APPROVE AND SIGN MINUTES OF THE MEETINGS OF PARISH COUNCIL HELD ON TUESDAY 20<sup>th</sup> January 2015 (previously circulated).**  
Cllr Frenchman proposed approval, seconded by Cllr Heaton and resolved to be approved by Parish Council.
- 155.14 MATTERS ARISING FROM PREVIOUS MINUTES AND CLERK UPDATE REPORT (if any) – For Information only**  
There were no matters arising that were not already on the agenda.
- 156.14 MEMBERS' DECLARATION OF INTEREST/DISPENSATION REQUESTS** for relevant items on the agenda (if any)  
There were none.
- 157.14 RESOURCES (STAFFING AND STRATEGY) COMMITTEE – Chair: Councillor Michael Heaton**
- a) Update**
    - 1. Internet banking** – the Clerk had received and completed the forms to commence internet banking with NatWest Bank. The current signatories, Cllrs Frenchman, Blowfield, Heaton and Pacey subsequently signed the forms. **Action: Clerk to add to Risk Assessment Register, double-check forms and submit as soon as possible.**
    - 2. Cloud Back-up** – Cllr Heaton and Blowfield reported that they used Carbonite (a USA Cloud Back up system) and recommended it. The Clerk pointed out that risks had been identified in using companies that stored their information outside Europe due to loss of Data. Cllr Heaton proposed using Carbonite at a cost of \$65 dollars per annum as an additional system to the current external hard drive and that the Clerk, Chairman and Chairman of Resources should be administrators for the system, seconded by Cllr Frenchman and resolved to be approved by Parish Council. Cllr Heaton commented that it had taken 2 days to back up his system. **Action: Clerk to add to Risk Assessment register, order system and implement as soon as possible.**

- b) **Bank Balances** – Parish Council resolution to approve. Cllr Heaton proposed approval, seconded by Cllr Frenchman and resolved to be approved by Parish Council.

<b>BANK ACCOUNTS (as at 30/01/15)</b>		
Community A/C		£200.00
Reserve A/C		£45,644.80
<b>TOTAL</b>		<b>£45,844.80</b>

- c) **Income received - to report.** Parish Council noted the following

02/02/2015	S BLENKHARN	109 b- W A Hammond - Additional inscription	£25.00
02/02/2015	COMMUNITY DEVELOPMENT FOUNDATION	Neighbourhood Plan Grant from DCLG	£2,500.00
02/02/2015	NORTHAMPTONSHIRE COUNTY COUNCIL	Mowing Grant	£712.79
<b>TOTAL UNCLEARED RECEIPTS AS AT 17/02/2015</b>			<b>£3237.79</b>

- d) **Receipts and Payments/Cash Book Summary report and Bank Reconciliation (previously circulated)** – Parish Council resolution to approve. These were proposed by Heaton, seconded by Cllr Frenchman and resolved to be approved by Parish Council.

- e) **Payment of invoices (listed below)**, plus any additional payments (tabled) Parish Council resolution to approve. It was reported that the skip (in East View Cemetery) had still not been emptied by Supaskips despite having had assurances on a number of occasions that this would be done. Cllr Heaton proposed approval of all except the Supaskips cheque which would be withheld until the empty had been carried out, seconded by Cllr Frenchman and resolved to be approved by Parish Council.

DATE	PAYEE	DETAILS	CHEQUE NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT	ACCOUNT	POWER TO PAY	
<b>PAYMENTS</b>									
28/01/2015	SPANGLEFISH	Upgrade to Gold Status	2818	£24.95	4.16	£29.11	Projects	LGA 1972 s112	GPC
28/01/2015	NCC LGSS	Employee Pension	2819	£307.43		£307.43	Salaries	LGA 1972 s112	GPC
28/01/2015	LYNNE COMPTON	January 2015 Salary (£926.66) Less tax, NI and pension plus use of office (£18) and broadband/mobile contribution (£2)	2820	£946.66		£946.66	Salaries	LGA 1972 s112	GPC
<b>TOTAL SIGNED BETWEEN MEETINGS (included on Bank Reconciliation to 30th Jan 2015)</b>				<b>£1,279.04</b>	<b>£4.16</b>	<b>£1,283.20</b>			

17/02/2015	D.A.C.T.	Daventry Area Community Transport - Subs to allow village groups to use the service	2821	£25.00		£25.00	Subs	LGA 1972 s112	GPC
17/02/2015	AUTELA LTD	Payroll Services Inv No 6084, for Jan, Feb and March 2015	2822	£26.73		£26.73	Office	LGA 1972 s112	GPC
17/02/2015	THE SOCIETY OF LOCAL COUNCIL CLERKS (SLCC)	2015 Subs	2823	£93.50		£93.50	Subs	LGA 1972 s112	GPC
17/02/2015	JIM PYE	3 hrs General Maintenance (£26.40) plus supply and install new post and concrete to skip area (£25)	2824	£51.40		£51.40	Greenworks/Maintenance	Open Spaces Act 1906 s9	GPC
17/02/2015	SPRATTON VH	Hire of Hall 17th February 2015	2825	£18.00		£18.00	Meetings	LGA 1972 s112	GPC

17/02/2015	EON	Street lighting un-metered electricity 1/10/2014 - 31/12/2014	2826	£455.33	£91.07	£546.40	Streetlighting	PCA 1957 s3	GPC
17/02/2015	SUPASKIPS	Empty of Skip at EVC - Jan 2015	2827	£112.50 – WITHHELD		£112.50	Maintenance	Open Spaces Act 1906 s9	GPC
17/02/2015	RICOH	Office copier	2828	£67.19	£13.44	£80.63	Office	LGA 1972 s112	GPC
		<b>TOTAL FOR SIGNATURE ON 17/02/2015</b>		<b>£849.65</b>	<b>£104.51</b>	<b>£954.16</b>			
		<b>TOTAL CHEQUES 21/01/2015 TO 17/2/2015</b>		<b>£2,128.69</b>	<b>£108.67</b>	<b>£2237.36</b>			

- f) **Disconnection of PL30** to receive quotations, discuss and make resolution. A quotation from the current provider (Western Power Distribution) was tabled (£247.97 plus VAT). Unfortunately Allan Peacock (Street lighting Contractors) were unable to work on the network. Eon had provided a list of other companies who were able to work on the networks e.g. Scottish Power. The Clerk reported that Eon had already removed PL30 from the lighting schedule and had advised that it should be disconnected at the Parish Council's cost as soon as possible. After some discussion, Cllr Frenchman proposed that no further action should be taken at the moment, seconded by Cllr Heaton and resolved to be approved by Parish Council.
- g) **Moles in East View Cemetery** – to agree specification, receive quotations, discuss and make resolution. Cllr Frenchman proposed acceptance of the Clerk's draft specification, 2 quotations had been received both for £90 with zero charges incurred if no moles were trapped, both companies were registered with Pest Force. Cllr Hunt pointed out that moles were only around for a short time. After some discussion and concerns about the welfare of the moles, Cllr Frenchman proposed acceptance of a quotation of £90 from the company that had come forward with a reference and Public Liability certificate (which the other company had declined to provide), seconded by Cllr Heaton voted on and resolved by a majority to be approved by Parish Council.
- h) **HMRC Pension Point of Contact** – to discuss and agree. Cllr Frenchman proposed that the Chairman of Resources Committee (currently Cllr Heaton), should be the main point of contact, voted on and unanimously resolved by Parish Council.
- i) **Local Council Award Scheme (replacing Quality Council Scheme)** – to receive report from Cllr Heaton (circulated prior to the meeting), discuss and make resolution. After some discussion, Cllr Heaton proposed that Council should go for the first level only, Foundation Status, as it was not clear what the benefits would be to going any further, voted on and unanimously resolved by Parish Council. **Action: Cllr Heaton to outline list of documents necessary for foundation status and pass to Clerk for implementation. Clerk Risk Assessment: this may incur additional hours for the Clerk.**
- j) **Northamptonshire County Assoc. of Local Councils (NCALC)** – Notification that the government has confirmed that council tax referendum principles, or "capping", **will not apply to parish and town councils** in 2015/16. Parish Council noted.
- k) **VAT 2014/15** – refund application – to receive and make resolution to approve for submission. Cllr Heaton proposed approval of the refund application of £3028.32 to 28<sup>th</sup> February 2015. **Action: Clerk to complete forms and submit.**
- l) **VAT 2013/14** - To report that this has been re-submitted due to a cheque still not having been received from HMRC. **Clerk Note: this has now been received**
- m) **Training – SLCC Branch Training Programme for Clerk** (previously circulated) – to discuss and make resolution. Cllr Frenchman proposed that this should be discussed in the closed session, voted on and unanimously resolved to be deferred to the closed session at the end of the meeting.
- n) **Review of Community Engagement Strategy (DDC) – deadline for response 20<sup>th</sup> February** – to discuss and make resolution. Cllr Frenchman proposed 'no response' due to lack of time and resources, seconded by Cllr Heaton and resolved to be approved by Parish Council.

#### 158.14 SPRATTON NEIGHBOURHOOD PLAN - Project Manager: Cllr Michael Heaton

- a) **To discuss and make resolution to agree changes to the Plan** – two attachment word documents + 5 jpgs (previously circulated) – after some discussion, Cllr Heaton proposed the following changes:-
1. Pre-submission changes - Paper A (attached)
  2. Affordable Housing, revision from 10 to 15 homes – New policy wording: Paper B (attached)
  3. New Fig 7.1 Green Open Spaces: Paper C (attached)
  4. Inclusion of 2 additional verges, The Pound: Papers C1 and C2 (attached)
  5. Replacement listed buildings map
- The motions were seconded by Cllr Frenchman, voted on and unanimously resolved to be approved by Parish Council. **Action: Cllr Heaton to re-circulate amended Plan and put a copy on the website.**
- b) **To report acceptance by DCLG of £2500 grant for the period to end March 2015** to cover the professional costs of moving to Submission Draft and preparation of consultation statement to be submitted therewith. Parish Council noted and proposed a vote of thanks to Cllr Heaton for all his hard work putting the grant application together.
- c) **Request from Francis Jackson homes for a meeting** - to discuss and make resolution. After some discussion, Cllr Frenchman proposed that there should be no meetings with landowners until after

submission of the Plan, voted on and unanimously resolved by Parish Council. It was acknowledged that meetings with landowners might be appropriate **after the process was complete**. **Action: Clerk to inform Francis Jackson homes**

- d) **Parishioner letter regarding Neighbourhood Plan Processes** – response agreed in an email consultation and submitted.

**159.14 PLANNING EXECUTIVE COMMITTEE** – Chair: Councillor Fiona Keable

- a) **Update (if any)** – there was nothing further to report.
- b) **Northamptonshire Action with Communities in Rural England** – Notification of S106 ruling – to receive an update from Cllr Heaton – Cllr Heaton reported that he had discussed this with DDC Planning Policy unit and this had helped inform the new Affordable Housing Policy in Spratton Neighbourhood Plan.
- c) **Daventry District Council (DDC) Planning Department** – email letter with Department of Communities and Local Government 68 page report on suggested changes to the National Planning Policy Framework (NPPF) – Cllr Keable reported that the Clerk had circulated a report outlining the main relevant changes. Parish Council noted the report
- d) **Notice of submission of the Community Infrastructure Levy Draft Charging Schedules and consultation on Statement of Modifications** - to receive draft response (if any), discuss and make resolution. Cllr Keable proposed no response necessary, seconded by Cllr Heaton and resolved by Parish Council.
- e) **DDC Responses to Planning issues raised at the December Parish and Town Councils meeting.** – Parish Council noted.
- f) **NCC Public Consultation - Biodiversity Supplementary Planning Document** – respond by 23<sup>rd</sup> March 2015 – to discuss and make resolution as to response (if any) – Cllr Hunt advised that Parish Council should be aware of the new check list for planning applications but as the report had been prepared by experts in the field of Biodiversity, he did not think there was anything to add. After some discussion, Cllr Keable proposed no response but that Planning Executive Committee should read and take note of the proposed Biodiversity Check list for Planning Applications, seconded by Cllr Frenchman and resolved by Parish Council.
- g) **NCC Public Consultation - Upper Nene Valley Gravel Pits Special Protection Area Supplementary Planning Document:** respond by 23<sup>rd</sup> March 2015 - to discuss and make resolution as to response (if any) – Cllr Keable proposed no response necessary, seconded by Cllr Frenchman and resolved by Parish Council.
- h) **Moulton Neighbourhood Development Plan - Pre-Submission Consultation** – reminder – Cllr Keable proposed no response as not relevant to Spratton, seconded by Cllr Frenchman and resolved by Parish Council. **Action: Clerk to respond**

- i) **Planning Applications to consider and make resolution:-**

After some discussion, Cllr Keable proposed the following responses:-

**Application No: DA/2015/0054**

Description: Side extension to form garage with extension above and conservatory to rear  
Location: Moore Bank 1A, School Road, Spratton, Northamptonshire, NN6 8HY  
Respond by: 20 February 2015  
Case Officer: K Thursfield on 01327 302576 or email [kthursfield@daventrydc.gov.uk](mailto:kthursfield@daventrydc.gov.uk)

**SPC: No observations**

**Application No: DA/2015/0073**

Description: Construction of dwelling with integral double garage  
Location: Land Adj 19, High Street, Spratton, Northamptonshire, NN6 8HZ  
Respond by: 3 March 2015  
Case Officer: S Barnes on 01327 302528 or email [sbarnes@daventrydc.gov.uk](mailto:sbarnes@daventrydc.gov.uk)

**SPC: Observations – concerns over Ridge Height and possible loss of light for adjacent property**

**Action: Clerk to submit responses using relevant planning laws as evidence.**

- j) **Planning application decisions to report** – Parish Council noted the following:-

**Application No: DA/2014/1086**

Description: Alterations including new balcony and balustrading, gable, chimney and porch to front elevation, single storey extension and enlargement of dormer to rear elevation  
Location: Appledown 10, The Walk, Spratton, Northamptonshire, NN6 8HU  
Respond by: 9 January 2015  
Case Officer: J Tierney on 01327 302562 or email [jtierney@daventrydc.gov.uk](mailto:jtierney@daventrydc.gov.uk)  
SPC: No Observations 20/01/2015  
DDC: Planning Permission Granted 26/01/2015

**160.14 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP** – Chair: Councillor Bill Blowfield

- a) **Update– To receive a report/update and Parish Council to discuss and make resolution (where necessary)**

1. Garden of Remembrance – Resignation of Registrar at Peterborough Diocese, Cllr Blowfield has contact details for new incumbent and will organise a date for consecration.
2. Annual Spring Clean – Sunday 19<sup>th</sup> April. The following was agreed:-
  - Cllr Blowfield to organise Poster competition with the School
  - Cllr Blowfield to organise Prizes for Poster competition
  - Cllr Blowfield to check on equipment and if any additional rubbish bags etc. needed.
  - Meeting time changed to 10.30 am
  - Meeting place for distribution of equipment changed to just inside the gates of St Andrews Church (Church Road entrance)

- Clerk to amend poster and circulate to District and County Councillors, Village Organisations (including new website administrators) plus put on Noticeboard and Facebook.
  - Clerk to inform DDC and arrange for collection of rubbish from the King's Head Car Park, as soon as possible after the litter pick
  - Cllr Tindale to organise refreshments (Max. Budget: £250)
3. Replacement for Skip at East View Cemetery – the Clerk reported that there had still be no response from either DDC or Amey on the possibility of bins at East View Cemetery (included in the cost of the Business Rates paid for at the premises, as at Moulton). **Action: District Councillor Frenchman to investigate**
  4. Matts Lodge Farm – reports of unsightly containers – The Clerk reported that Matts Lodge Farm had confirmed they would be arranging for suitable screening.
  5. Reports of Removal of Hedgerows east of Olde Hall Close – Cllr Hunt reported that although the hedge (running North/South opposite Spratton Pocket Park then East/West) had been removed, it had not been scrubbed out (removed entirely) and should therefore grow back. **Action: Natural Spratton to monitor.**
  6. Replacement Holm Oak – Cllr Blowfield reported that Coveys had confirmed this was now available for collection. **Action: Handyman to plant**
- b) Burials/Memorials**  
To report: (if any) there were none.
- c) Village Handyman**
1. Additional work – Parish Council to discuss and agree (if any) – there were none.
- d) Improving Village Matters** to discuss and make resolution (if any) – there were none.
- e) Mowing/Maintenance Issues (if any)** – to discuss and make resolution
1. Proposal for a wildlife area in Spratton Churchyard – after some discussion, it was agreed that Cllr Hunt should contact St Andrews Parochial Church Council to discuss and report back to Parish Council. **Action: Cllr Hunt, Natural Spratton.**

#### 161.14 NATURAL SPRATTON INCLUDING SPRATTON POCKET PARK ADVISORY GROUP

Chair: Cllr John Hunt, Project Manager BRC Pocket Park – Mr David Cooke

##### a) Jubilee Wood

1. Spraying – to discuss and make resolution (if any) – The Clerk had sent Cllr Hunt the relevant Health and Safety Executive guidance on spraying in public places and storage of chemicals. NCC had advised against doing the spraying 'in-house' and that Council should seek further advice from the NCC Vegetation Control department. Cllr Hunt reported that he had purchased the sprayer but that since then a local landowner had kindly agreed to spray Jubilee Wood prior to planting the new saplings. **Action: Cllr Hunt to provide a risk assessment for spraying of Jubilee Wood for the Clerk to add to the Risk Assessment register. Clerk to pass to Cllr Hunt contact details for the NCC Vegetation control department.**
2. Woodland Trust – new saplings – 825 saplings were due to be delivered on Friday (20<sup>th</sup> Feb) and volunteers were asked to come and help with the planting.
3. Crick Pocket Park: offer to show Councillors around on Weds 18<sup>th</sup> February.

##### b) Spratton Pocket Park

1. Heritage Lottery Grant Final Report Form – to receive an update. The Clerk had outlined the information required for the Final Report Form, one of the main items being evidence from users which the guidance provided had suggested that the best way of obtaining this was through a questionnaire. Cllr Hunt had prepared an evaluation questionnaire which had been reviewed by the Clerk. **Action: Cllr Hunt to distribute evaluation questionnaire to Spratton Primary School for completion by their pupils (who had attended the Pocket Park as part of organised activities), Cllrs Hunt and Tindale to compile a report of the results from the completed questionnaires. Clerk to complete report form in liaison with Cllrs Hunt and Tindale.**

#### 162.14 HIGHWAYS ADVISORY GROUP (including Streetlighting Advisory Group) – Chair: Cllr Mark Pacey

- a) Update on Highways Issues** – to receive a report/update, discuss (if necessary) and make resolution
1. Speeding and VAS (Vehicle Activated Signs) Data reports – Cllr Pacey reported that the average speeds on the Brixworth Road were between 27.8 mph and 28.2 mph. The average speeds on the A5199 (Welford Road, Spratton) were 39 mph. There had been the odd blip of 75 mph by a car at 2 am.
  2. Roadworks at Catthorpe – it was reported that these were causing large vehicles to use Spratton as a cut through. Unfortunately there was no way of telling the size of a vehicle from the VAS data.
- b) Bus Shelter (Holdenby Road) – request from parishioner to discuss and agree action (if any)** – After some discussion, Parish Council resolved that Cllr Pacey should obtain approximate costs for a new bus shelter and an article should go in the newsletter asking for feedback on the suggestion of a new bus shelter. **Action: Cllr Pacey**
- c) Proposal for additional bins in Holdenby Road (Cllr Heaton)** – to discuss and agree action (if any) - the Clerk had circulated a report from the recent DDC presentation and SLCC training session she had attended which appeared to suggest that DDC would not only charge for the cost of additional bins, but also for their emptying, the Clerk had sought clarification on this matter and asked if there was the possibility of additional bins. DDC had responded that the matter would need to be taken up with Amey (DDC Waste Management contractors), an email had been sent but there had been as yet no response.
- d) Parish Satisfaction Questionnaire NCC/KierWSP (deadline 20<sup>th</sup> February 2015)** – to discuss and agree action (if any) – **Action: Cllr Pacey to complete.**
- e) Streetlighting Advisory Group: to receive an update**
1. PL3 Gorse Road - It was reported that the contractors (Allan Peacock had not yet received the new part for the light in Gorse Road.

2. Complaint of Poor Light on the A5199 – it was reported that a parishioner had tripped on a speed hump due to poor lighting on the A5199 – Parish Council resolved to monitor the situation.

**163.14 COMMUNICATIONS ADVISORY GROUP – Cllrs Tim Forster, Ruaraidh McDonald Walker and Mr Alan Roffey**

- a) **Website** – to discuss how this is managed and make resolution – After some discussion, Cllr Frenchman proposed in order to save on Clerk time, the website administration should now be done by Councillors, voted on and unanimously resolved by Parish Council. **Action: Cllr Heaton to pass Clerk a list of documents necessary for updating of the website.**

**164.14 POLICE**

- a) **December and January Reports** – Parish Council to discuss (if necessary) and make resolution as to action.

1. The following were reported in December:-

Anti-Social Behaviour	Crimes
<p>30 Nov: Smith Street – early am, forced entry to school premises and various offices causing damage, items taken.            08 Dec: Spratton (field) – report of dog being attacked by another unleaded dog whilst being walked in private field.            15 Dec: Brixworth Road – report of van parked on corner causing visual obstruction. Officer attended.            16 Dec: Brixworth Road – report of car parked on dropped kerb causing obstruction. Officer attended.            28 Dec: Smith Street – report of 4 youths holding a lighter to vehicle fuel cap. Officer attended, no trace.</p>	<p>12 Dec: A5199 – various items taken from field/allotments.            o/n 11-12 Dec: Holdenby Road – two wooden gates stolen from driveway.            13 Dec: Football Club – person assaulted following match.            22 Dec: Holdenby Road – suspect searched, in possession of folding knife with locking blade.</p>

2. The January reports had not yet been received.

- b) **Special Constables** – Presentation prior to start of meeting – to discuss (if necessary) and make resolution as to action. – Parish Council resolved to promote the role of Special Constables through the newsletter and social media.

**165.14 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated) Parish Council discussed and noted the following and resolved actions where necessary (Bold, Italics)**

- a) **NCALC Update Jan/Feb 2015**  
 b) **Emergency Response – Guide for communicating in bad weather**  
 c) **Consultation: Hackney Carriage and Private Hire Licensing Policy & Conditions** – Deadline for response 6<sup>th</sup> March 2015  
 d) **Community Payback Unit** – Thank you for donation letter and request to complete a survey. **Action: Clerk to complete**  
 e) **ACRE** - Defra has confirmed that it will maintain its £2.3m investment in the ACRE Network for 2015/16 – thank you from ACRE for everyone’s support.  
 f) **Request from Channel 4 regarding series on period houses**  
 g) **CPRE Litter Heroes Competition** – Clerk to advertise to Village organisations and School in conjunction with the Litter Pick.

**166.14 GENERAL CORRESPONDENCE RECEIVED (For Information – Members file for circulation)**

- a) **NCC Consultation:** Public Consultation Northamptonshire Integrated Sexual Health Services – Respond by 9<sup>th</sup> March 2015  
 b) **Notification of Changes to NCC Household Waste Recycling Centres from 1st February 2015 - update**

**167.14 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)**

- a) **Possibility of New Pre-School in Spratton Village Hall** – Cllr Frenchman reported that the market research undertaken by the Pre-School owners had gone well and there was the possibility that they would be requesting financial assistance with the start up costs.

**168.14 DATE OF NEXT MEETINGS – Tuesday 17<sup>th</sup> March 2015 7.30 pm, Village Hall School Road, Spratton, Complaints Committee (Closed to Press and Public) Tuesday 24<sup>th</sup> February 2015, 7.30 pm, Village Hall School Road, Spratton**

**The following items are CLOSED to the PRESS and PUBLIC due to their sensitive nature.**

**169.14 PARISH CLERK – to discuss the following and make resolution.** The following were discussed, resolutions made which would be communicated to the Clerk under separate cover.

- a) **Timesheets**

b) **Time off in Lieu and Holiday request** – to discuss if necessary and make resolution  
**170.14 NOTICE OF COMPLAINTS COMMITTEE MEETING (Closed to Press and Public)** – Tuesday 24<sup>th</sup> February 2015, 7.30 pm Spratton Village Hall – to discuss and agree arrangements – this meeting was subsequently cancelled due to the complainant not providing the requested documentation.

Chairman Signature.....

Dated:.....

**\*Dates of 2014/15 Ordinary Meetings – all held 7.30 pm, Spratton Village Hall unless stated otherwise**

April	Tuesday 21 <sup>st</sup> April 2015	September	Tuesday 15 <sup>th</sup> September 2015
May	Tuesday 19 <sup>th</sup> May 2015 (Annual Meeting of SPC)	October	Tuesday 20 <sup>th</sup> October 2015
June	Tuesday 16 <sup>th</sup> June 2015	November	Tuesday 17 <sup>th</sup> November 2015
July	Tuesday 21 <sup>st</sup> July 2015	December	Tuesday 15 <sup>th</sup> December 2015
August	<b>NO MEETING</b>		

*\*Please note; there maybe additional (Extraordinary) meetings to discuss matters of importance, these will be advertised on the Parish Council Noticeboard (opposite Spratton Stores), a minimum of 3 days before the meeting. SPC Planning Executive Meetings are called as necessary i.e. if Council needs to respond to a planning application prior to the next ordinary meeting. If you are interested in planning matters, you are welcome to join the SPC Planning Executive Committee (as a non-executive member with no voting rights), alternatively, you can view all upcoming planning applications on the Daventry District Council website <http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>*

**Annual Meeting and Cheese and Wine Evening** – Weds 6<sup>th</sup> May 2015, St Andrews Church Community Room (aka Café Doris)