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Minutes of a Meeting of Spratton Parish Council

held on **Tuesday 17th November 2015** in the Village Hall, School Road, Spratton at **7.30 pm** for the purpose of transacting the following business.

Present: Cllrs: Graham Bandy, Craig Chivers, Julian Gaywood, Janice Holmes, John Hunt, Harry Mallinder, Janine Spence, Jay Tindale and Paul Vellam (9 members)

In attendance: Danny Moody, Chief Executive Northamptonshire County Association of Local Councils, Sue Porter, Interim Clerk/RFO, District Councillors John Shephard and Barry Frenchman, County Councillor Judy Shephard and 10 members of the public.

76.15 Danny Moody (NCALC) – “What support can I expect to receive as a new councillor?” – Danny Moody proceeded to inform the Councillors of the support channels available to them for help and advice in the role, these details were provided on paper and the Clerk will also send copies via e-mail, along with a copy of the Good Councillors Guide and the latest NCALC Updates.

77.15 Open Forum – Barry Frenchman and John Shephard introduced themselves as the District Councillors for Spratton and welcomed the new parish councillors. Barry Frenchman is on the DDC Planning Committee and is available for help and advice. John Shephard advised that if there are any planning issues raised, to be aware of the three week consultation deadline. Judy Shephard introduced herself as County Councillor for Spratton, and has been for the past 18 years. Money is available for community grants using the Empowering Fund allocated to each Councillor. The Parish Councillors then all introduced themselves with a few words. The Neighbourhood Plan was mentioned, with the parish council views requested, the Chairman advised that this will be discussed when the Planning Committee is formed.

78.15 Resolution to approve apologies for absence – B Blowfield is on holiday, and has yet to sign his declaration of office. J Hunt proposed that this be signed at his first meeting on 15th December, C Chivers seconded, and with 5 votes in favour, 1 against and 2 abstentions, this was motion was carried. J Hunt proposed, J Tindale seconded, and with 7 votes in favour, 1 against and 1 abstention, it was agreed that the apologies for B Blowfield’s absence were accepted.

79.15 Members’ declarations of interests/dispensation requests for relevant items on the Agenda

- a) Non-Pecuniary: Nil
- b) Disclosable Pecuniary Interest: Nil

80.15 Resolution to sign and approve Minutes of the meeting of the Parish Council held on 21st July 2015 – J Tindale proposed, J Hunt seconded and with 6 votes in favour and 2 abstentions, it was agreed that the minutes were a true and accurate record of the meeting and will be signed and dated by the Chairman.

81.15 Resolution to sign and approve Minutes of the meeting of the Parish Council held on 4th November 2015 – 70.15 was amended to read “To resolve when to receive declarations of acceptance of office from councillors not present – This was not discussed or agreed” then P Vellam proposed, J Spence seconded, and all voted in favour that the minutes were a true and accurate record of the meeting and will be signed and dated by the Chairman.

82.15 Matters arising from previous Minutes – Nil

83.15 Committees/Advisory Groups

- a) Resources (Staffing and Strategy) – J Holmes, J Spence, J Tindale, C Chivers, G Bandy
- b) Churchyard, Cemeteries & Open Spaces (CCOS) – J Gaywood, J Spence, P Vellam, G Bandy
- c) Highways – P Vellam, J Hunt, H Mallinder, C Chivers
- d) Natural Spratton (Incorporating Spratton Pocket Park and Jubilee Wood)- J Spence, H Mallinder, J Hunt, J Holmes, David Cooke (co-opted)
- e) Street Lighting – Paul Vellam, David Cooke (co-opted)
- f) Planning – P Vellam, H Mallinder, C Chivers, J Gaywood
- g) Community Wellbeing & Engagement – J Spence, J Holmes, H Mallinder, C Chivers

Wardens:

Footpath Warden: J Hunt, Snow Warden: J Gaywood, Dog Warden: TBA

84.15 Business

- a) To agree how the Parish Council moves forward and how issues, disputes and disagreements will be dealt with – There needs to be a good relationship between the councillors, and all previous disputes need to be let go so that the Parish Council can move on. G Bandy proposed to resolve past differences between J Gaywood and J Hunt at an arbitration meeting, Judy Shephard (County Councillor) has offered to hold the meeting, this was seconded by J Spence and with 4 votes in favour and 4 abstentions, it was agreed that this be arranged.
- b) NCALC Training for new members of the Parish Council – The Clerk will contact Danny Moody for the cost of a bespoke training course to be held for the new councillors.
- c) DDC Basic Planning Training – P Vellam, J Gaywood, H Mallinder, C Chivers and G Bandy will all attend.
- d) Community Speedwatch – It was agreed that speeding is a problem in the villages and this scheme is an option. This will be passed to the Highways Committee for further discussion.
- e) DDC - Parish & Town Councils Liaison Meeting – G Bandy and P Vellam will attend on behalf of Spratton Parish Council. An agenda item will be requested “Speeding issues in the villages”
- f) On verge parking – Holdenby Rd towards the Welford Rd – This will be passed to the Highways Committee to discuss and bring some ideas to the Parish Council on resolving the problem.
- g) Brixworth Country Park – Sensory garden grant bid – The Parish Council will send a letter of support for the grant application.
- h) Pocket Park - Approve hedge cutting – It was agreed by all that S Barnett proceed with the hedge cutting, as in previous years, and the same cost of £200.
- i) Website/Social Media – The Facebook group called Spratton Neighbourhood Plan (not run by the Parish Council) were discussed at length earlier in the meeting and this issue will hopefully be resolved at the arbitration meeting. It was agreed that H Mallinder will look after the official Spratton Parish Council Facebook page, once the login details have been obtained from the previous Clerk, as well as the Spratton Parish Council website.
- j) Collection and storage of Spratton Parish Council Files – Daventry District Council have all the files in storage and the Clerk will ask that these are returned to the Village Hall.
- k) Recruitment of Clerk – There will be adverts run locally and also on the NCALC website and next publication. This will be discussed at the Resources Committee Meeting, when a remuneration package can be determined and agreed.

85.15 Finance

To receive and approve Receipts and Payments spreadsheet and Bank Reconciliation as at 31 October 2015 – The accounts will be discussed by the Resources Committee before being approved.

86.15 Planning

DA/2015/0991 – Reserved Matters Application for one dwelling - **Land Adjacent Yew Tree Cottage, 21 Yew Tree Lane, Spratton, Northamptonshire, NN6 8HL** – The Clerk will ask for an extension for the comments to be submitted by the Parish Council.

87.15 Date of next Parish Council Meeting – Tuesday 15th December 2015, 7:30 pm
Planning Committee Meeting – Wednesday 25th November 2015, 7:30pm (if an extension to planning comments for DA/2015/0991 is accepted) (Venue to be decided)
Resources Committee Meeting – Wednesday 2nd December 2015, 7: 30pm (Venue to be decided)

Meeting Closed: 10:15pm

Chairman Signature.....

Dated:.....

**Please note; there maybe additional (Extra-ordinary) meetings to discuss matters of importance, these will be advertised on the Parish Council Noticeboard (opposite Spratton Stores), a minimum of 3 days before the meeting. SPC Planning Executive Meetings are called as necessary i.e. if Council needs to respond to a planning application prior to the next ordinary meeting. If you are interested in planning matters, you are welcome to join the SPC Planning Executive Committee (as a non-executive member with no voting rights), alternatively, you can view all upcoming planning applications on the Daventry District Council website <http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>*

2015/16 ORDINARY MEETINGS

December	Tuesday 15 th December 2015
January	Tuesday 19 th January 2016
February	Tuesday 16 th February 2016
March	Tuesday 15 th March 2016
April	Tuesday 19 th April 2016
May	Tuesday 17 th May 2016

