



Chairman: John Hunt

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Minutes of the Meeting of Spratton Parish Council

held on Tuesday 20th March 2018 in Spratton Village Hall, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice Chair), Lydia Crawford, Louise Smith and Paul Vellam.

In attendance: Emma Gibson, Clerk and 8 members of the public.

Apologies: Apologies received from Cllrs Molloy and Wilkes.

39.18 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- The paint used to the cover of graffiti in the REC was discussed by the public. A can of the paint supplied was given to the REC committee as per their request.
- Presentation by Angelina Farrant the Clean Green Project Co-ordinator. Angelina outlined the help she can provide individuals and local communities in keeping their areas clean and tidy. Angelina can help with litter picks, community clean ups, dog fouling and fly tipping. Contact details for Angelina can be obtained from the Council.

40.18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Apologies received from Cllrs Wilkes and Molloy due to holidays. Council **RESOLVED** to approve these apologies.

41.18 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUES 20TH FEBRUARY 2018. Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 20th February 2018.

42.18 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None.

43.18 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – None
2. **Disclosable Pecuniary Interest** – Cllr Smith declared an interest in agenda item 46.18 c) as her husband owns Lamport Lawns. Lamport Lawns have submitted a quote for the mowing and maintenance of the village.

44.18 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received – to report

31-01-18	Burial Fee	£550.00
31-01-18	Bank Interest	£2.63
06-02-18	NCC Mowing refund 2017	£712.79
06-02-18	NCC Mowing refund 2018	£712.79
21-02-18	Memorial fee	£60.00
28-02-18	Bank interest	£2.63
07-03-18	Newsletter advert	£7.00
07-03-18	Newsletter advert	£3.00
07-03-18	Newsletter advert	£40.00
07-03-18	Newsletter advert	£40.00

b) **Payment of outstanding invoices.** Parish Council **RESOLVED** to approve the following payments:

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
16/03/18	E Gibson	Office 365 renewal	Bank transfer			£59.99
20/03/18	Raybell	St Andrews footpath repairs	3165	£2,100.00	£420.00	£2520.00
20/03/18	HMRC	PAYE Q4	3168			£46.44
20/03/18	Merland Copy	Newsletter printing	3169			£367.00
20/03/18	A Roffey	Website renewal reimburse	3170			£29.95
20/03/18	DDC	Business Rates cemetery	3172			£57.40
20/03/18	DDC	Business Rates Cemetery	3173			£57.39
20/03/18	J Hunt	Newsletter delivery and office supplies	3174	£37.19	£1.44	£38.63
20/03/18	J Pye	Feb 18 Greenworks and maintenance	3175			£102.00
20/03/18	E.ON	Electricity March streetlighting	3176	£160.00	£32.00	£192.00
23/03/18	E Gibson	March Salary	Bank transfer			£728.84
23/03/18	NEST	Pension contributions	DD			£13.36

- c) **Bank balances, Bank Reconciliation and Receipts and Payments report to 31st January 2018 and 28th February 2018:** Parish Council **RESOLVED** to approve.
- d) **Budget Review 2018/19:** Clerk has produced a budget review document and forwarded to Councillors for their consideration. Council discussed the document and **RESOLVED** to always aim to maintain one year's precept in reserve, and never drop below six month's running costs.
- e) **Sponsored PCSO:** Documentation regarding the Sponsored PCSO has been forwarded to Council. Council discussed that final amendments to the documentation are still outstanding so once received will be considered further.
- f) **Newsletter:** Due to the resignation of former Cllr Homes the management of the newsletter advertisements needed reviewing. The Council discussed and **RESOLVED** to discuss this after the election when the new council can decide on this.
- g) **CiLCA:** Clerk has successfully completed the CiLCA course. As per NALC recommendation Council discussed that the clerk's salary should be raised to reflect this by one increment as per the Clerk's contract of employment. Council **RESOLVED** to increase the Clerk's salary.

45.18 **PLANNING EXECUTIVE COMMITTEE**

a) **Planning Applications to be considered**

Application No.	Description	Location	Respond by	Case Officer
DA/2018/0163	Work to trees subject to TPO	1 Erskin Wood, Spratton	29.03.18	M Venton

Council **RESOLVED** to respond the DA/2018/0163 that they supported had no objections to the application and had no comments. **ACTION:** Clerk to inform DDC of decision.

b) **Planning application decisions to report (if any)-**

DA/2017/0274 : 10 Willow Close, Demolition of Garage and construction of dwelling – Application granted subject to conditions.

DA/2017/0968 : Land off the Walk, Spratton, Construction of dwelling – Application refused.

c) **Planning appeals for information:** None.

46.18 **CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP**

- a) **Village Handyman:** Additional work (if any) – Parish Council to discuss and agree. - None
- b) **East View Cemetery Issues** (if any) to discuss and make resolution. - None.

- c) **Mowing/Maintenance Issues (if any)** – to discuss and make resolution. Feedback received from Cllr Smith and CCOS advisory group regarding village walk to assess mowing and maintenance in the village and any quotes received. The Council considered the report and the two quotes from the current provider and Lamport Lawns. Cllr Smith withdrew from the discussions as per her declaration of interest. Councillors discussed changing to Lamport Lawns as they are out of contract with 4 Counties. Council agreed it would be beneficial to try Lamport Lawns at a significant cost saving for the same number of cuts until after the election when it could be reviewed by the new Council. The saving using Lamport Lawns would be £180 per month. Clerk advised that in this instance Cllr Smith should step down from the CCOS advisory group due to her pecuniary interest and would declare her interest at every meeting in relation to any discussion of this work and any payments made to the contractor. Council agreed. Council **RESOLVED** to use Lamport Lawns and for this to be reviewed after the May elections.
- d) **REC:** Report on state of REC regarding the litter and graffiti received from Cllr Vellam. Council informed that the REC committee are trying to raise funds to repaint the REC, and the REC Committee are always trying to enter a dialogue with the users of the REC regarding this issue with varying success. Council reiterated that they will support the REC in anyway that they can with this issue.
- e) **Overhanging plant:** There is an overhanging climbing plant hanging over the footpath and obstructing pedestrians near the school- Council to discussed contacting the owner of the property regarding this. **RESOLVED** that Cllr Hunt will discuss with the owners.

47.18 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood-** Up-date received from Cllr Hunt. Conservation group date set for 10am Sunday 8th April 2018.
- b) **Spratton Pocket Park** – Up-date received.

48.18 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** Clerk has contacted Peacocks and instructed them to undertake the work.
- b) **Northampton Northern Orbital:** None.
- c) **Buses:** Up-date received from Cllr Hunt. Buses will stop on 21st July 2018. Cllr Hunt has been discussing options with Northamptonshire County Council and bus companies. Positive feedback from surrounding villages received regarding sharing a service. To keep the bus in its current form would be very expensive and not feasible with Parish Council funding alone. All options are still being looked at and considered. Council **RESOLVED** that Cllr Hunt should continue his investigations and this will remain a rolling agenda item.
- d) **Verge at the bottom of Smith Street:** Reports from a resident that there is damage to the verge made by traffic. Cllr Vellam to contact Daventry District Council and discuss any options such as gravel that may improve the situation.

49. 18 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Phone-box:** Council to receive an up-date from Cllr Smith regarding her husband’s offer to volunteer to add shelves to the phone-box. Council **RESOLVED** for this work to go ahead with time being volunteered by Mr Smith and materials receipts being provided and reimbursed. Clerk to source paint for the phone-box and is still looking into the noticeboard. Volunteers to be sought to help with painting and restoring the phone-box further.
- b) **Village meeting:** Council **RESOLVED** to hold the village meeting on Tuesday 22nd May 2018 at 7.30pm.

50.18 GENERAL DATA PROTECTIONS REGULATIONS (GDPR)- NCALC “Toolkit” received and reviewed forwarded to Council for their consideration. Clerk has advised NCALC that a guide to the toolkit would be beneficial. Up-date received from NCALC that they will provide a Data Protection Office for their members free for the first year.

51.18 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)- None.

52.18 GENERAL CORRESPONDENCE RECEIVED (For Information)- None

53.18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

54.18 DATE OF NEXT MEETING – Tuesday 17th April 2018, 7.30 pm, Spratton Village Hall, School Road, Spratton.

Meeting Closed 9.33pm

Signed.....
John Hunt, Chair to Spratton Parish Council

Date:

2017/18 ORDINARY MEETINGS

Tuesday 17th April 2018

Tuesday 15th May 2018 (Annual Meeting)

ANNUAL PARISH MEETING (NOT A PARISH COUNCIL MEETING): TBC

**Please note; there maybe additional (Extra-ordinary) meetings to discuss matters of importance), these will be advertised on the Parish Council Noticeboard (opposite Spratton Stores), a minimum of 3 days before the meeting. SPC Planning Executive Meetings are called as necessary i.e. if Council needs to respond to a planning application prior to the next ordinary meeting. If you are interested in planning matters, you are welcome to join the SPC Planning Executive Committee (as a non-executive member with no voting rights), alternatively, you can view all upcoming planning applications on the Daventry District Council website <http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>*