



Chairman: John Hunt

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## Draft Minutes of the Meeting of Spratton Parish Council

held on Tuesday 19<sup>th</sup> November 2019 in Spratton Village Hall, Spratton at 7.30 pm

**Present:** Cllrs John Hunt (Chair), Lydia Crawford, Colin Donnelly, Denise Fry.

**In attendance:** Emma Gibson Clerk and 1 member of the public.

**Apologies:** Cllr Sally Wilkes.

**175.19 PUBLIC FORUM:** Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- **DA/2019/0974** Units 1&4 Hawthorn Park, Holdenby Road, Spratton. A representative of the applicants in planning application **DA/2019/0974** was in attendance. Application discussed and opportunity for Cllrs to ask questions. Councillors to discuss matter under later agenda item.

**176.19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE-** Council **RESOLVED** to approve Cllr Wilkes' absence.

- Council **RESOLVED** to move up the agenda item **182.19 (e)**

**182.19 (e) Proposed future planning application:** Hawthorn Park, Holdenby Road. Application now received since agenda completed. **DA/2019/0974** Change of use of Units 1 and 4 from B1 to D1. Council discussed and were satisfied that questions regarding sufficient and suitable parking and landlord support were answered. Council **RESOLVED** that they did not have any objections in relation to this application. **ACTION:** Clerk to inform DDC that the Parish Council do not have any objections to this application and support it.

**177.19 CO-OPTION OF NEW COUNCILLOR:** No applications received.

**178.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 15<sup>TH</sup> OCTOBER 2019.** Council **RESOLVED** to approve.

**179.19 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only:** None.

**180.19 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:**

To receive

1. Non-pecuniary: None
2. Disclosable Pecuniary Interest: None.

**181.19 RESOURCES (STAFFING AND STRATEGY) COMMITTEE**

**a) Income received:** None.

**b) Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 13<sup>th</sup> November 2019 and 19<sup>th</sup> November 2019 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
06/11/19	Came and Co	Insurance renewal	BT			£820.88
08/11/19	Chris Nagle	Millennium Garden bench	BT			£1015.00
08/11/19	Chris Nagle	Millennium Garden Bench	BT			£1140.00
19/11/19	Poppy appeal	Poppy wreath	3321			£75.00
19/11/19	Merland Copy Shop	Newsletter	BT			£385.00
19/11/19	Merland Copy shop	Posters	BT	£17.60	£3.52	£21.12

19/11/19	Merland Copy shop	Posters	BT	£1.80	£0.36	£2.16
19/11/19	R & G	Mowing	BT	£854.52	£170.90	£1025.42
22/11/19	O2	Office Phone	DD	£32.38	£6.48	£38.36
25/11/19	E Gibson	November salary	BT			£762.70
25/11/19	E Gibson	Homeworking allowance	BT			£18.00
25/11/19	NEST	Pension provider	DD			£56.37
07/11/19	Jones wholesaler	Office stationery and shredder	DC	£69.72	£13.94	£83.66
13/11/19	Find my supplies	Printer cartridges	DC			£94.88
19/11/19	S Barnett	Work to pocket park	3323			£490.00

c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 31<sup>st</sup> October 2019:** Council **RESOLVED** to approve.

d) **REC Committee:** Future funding. Report received from the REC Committee regarding their recent family funday. Rec Committee have asked the Parish Council for an indication of what level of grant funding maybe available next year. Council considered and **RESOLVED** that the REC Committee should submit a detailed grant application when necessary next year, the application and any further information will then be considered at the time.

e) **Draft budget 2020/21:** Council to consider draft budget and any amendments needed to help inform the 2020/21 Precept. Council considered and noted amendments to the budget. Budget to be finalised at December meeting. Precept to include a 3% increase to help Council meet inflationary increases to services and costs, and so ample reserves are kept ensure any unforeseen costs that may arise due to changes to a unitary authority are met. For example, cuts to mowing and litter-pick grants and other local services. Council **RESOLVED** to set Precept for 2020/21 at £42,230.

#### 182.19 PLANNING EXECUTIVE COMMITTEE

a) **Planning Applications to consider and make resolution – None**

Application No.	Description	Location	Respond by	Case Officer

b) **Planning application decisions to report (if any)- DA/2019/0629** Evend 32 St Lukes Close, Spratton. Permission refused.

**DA/2019/0664** Police House, 25 Smith Street Spratton. Permission Refused.

c) **Planning appeals for information:** None.

d) **Planning Committee for information:** None.

e) **Proposed future planning application: Hawthorn Park,** Holdenby Road. Application to be made regarding change of use of units 1 and 4 from B1 to D1. Council to discussed earlier in meeting.

#### 183.19 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) **Village Handyman:** Up-date to be received. Additional work (if any) – None. Some street signs in Spratton need repainting. Ryefields and Church Lane noted. Clerk to contact DDC to report.

b) **East View Cemetery Issues** (if any) to discuss and make resolution – Three Memorial applications have been submitted. Cllrs have had sight of these, Council considered and **RESOLVED** to approve all applications.

c) **Mowing/Maintenance Issues (if any)** – None.

d) **Defibrillator:** Up-date received.

e) **Relocation of benches:** Council discussed the relocation of the old Millennium Garden benches. Council need to find out from NCC Highways if permission is needed to add benches to any verges, that they have responsibility for. Local residents need to be asked about various locations. One bench could be given to the REC. Councillors to look at some different locations and to be discussed at December meeting.

#### 184.19 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group)

a) **Streetlighting:** Up-date received. Lamps on Smith Street and Starvold Close reported. Clerk to continue chasing the repairs.

b) **Speeding cameras:** Up-date received. NCC have agreed to poles being located on Smith Street so that cameras can be moved there. Licences for the poles in process of being granted. Once cameras have been moved to Smith street and more data is collected the data will be reviewed in the new year and Council will review whether further permanent cameras will be purchased for the village and where the best most effective locations will be.

c) **Buses:** Update received.

#### 185.19 COMMUNITY ENGAGEMENT ADVISORY GROUP:

Parish Council to receive and consider any updated reports and Advisory Group recommendations.

a) **PCSO –SPOC:** Mr Peter Hunt has stepped down as the SPOC for the PCSO. Council wish to extend their thanks to Mr Hunt for his work as SPOC for the village. Council discussed the appointment of a new SPOC for the PCSO. Council **RESOLVED** to appoint Cllr Lydia Crawford as SPOC.

- b) **Millennium garden**- Up-date received. Benches for the garden have been delivered. Cllrs to make a site visits to decide how the benches will be positioned once decided at this meeting installation to go ahead.
- c) **Youth Club** – Up-date received. Council **RESOLVED** to fund the venue hire for the youth club sessions and for the youth club to move to every-other week. Council to review attendance rates at the youth club at end of March 2020.

**186.19 LOCAL GOVERNMENT REORGANISATION (LGR):** No further up-date.

**187.19 CONSULTATIONS REQUIRING A RESPONSE:** Council to consider any additional consultations received between November 13<sup>th</sup> and 19<sup>th</sup> 2019: None.

**188.19 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)- Spratton Organic Fam:** Concerns raised by member of the public regarding the Organic Farm. Enquiries to be made by the Council regarding the current situation at the farm.

**189.19 GENERAL CORRESPONDENCE RECEIVED:** None.

**190.19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting:** None.

**191.19 DATE OF NEXT MEETING: Tuesday 17<sup>th</sup> December, 7.30 pm,** Spratton Village Hall, School Road, Spratton.

9.25pm meeting closed.

*\*Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*

**Signed**.....  
Cllr J Hunt Chair to Spratton Parish Council

**Date:**

**2019-20**

**Meeting dates**

- Tuesday 17<sup>th</sup> December 2019
- Tuesday 21<sup>st</sup> January 2020
- February 2020 (to be agreed)
- Tuesday 17<sup>th</sup> March 2020
- Tuesday 21<sup>st</sup> April 2020
- Tuesday 19<sup>th</sup> May 2020
- Annual Village Meeting (to be agreed)