



Chairman: Councillor Barry Frenchman

Clerk: Mrs L Compton
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Minutes of a Meeting of Spratton Parish Council

Held on **Tuesday 18th February 2014** in the Village Hall, School Road, Spratton at **7.30 pm**

In the absence of a Chairman or Vice-Chairman, Cllr Pacey proposed Cllr Forster as Chairman for this meeting only, seconded by Cllr Heaton, voted on and unanimously resolved to be approved by Parish Council

Present: Cllrs Tim Forster, Michael Heaton, Ruairaidh McDonald Walker, Mark Pacey and Jay Tindale

In attendance: Lynne Compton (Parish Clerk and RFO) and 2 members of the public.

164.13 PUBLIC FORUM Members of the public and press are invited to address the Council at its Open Forum from 7.30 pm to 7.45 pm – There were 2 members of the public present and the following was discussed:-

- a) Spratton Neighbourhood Plan
1. Additional development – the residents expressed concerns over the danger of additional development, over and above the 35-37 houses planned for.
 2. Site Allocation – the residents expressed concerns over lack of suitable infrastructure for the developments. Cllr Heaton explained that the allocation of a site in the plan was due to be discussed further as there had been no consensus from the consultation. There was also the possibility of a referendum on site choice however if a clear site choice emerged from the weightings of the community benefits, then there would be no referendum.
 3. Light Pollution – residents expressed concerns over additional housing which might mean additional street-lighting causing more light pollution. It was agreed this was a difficult issue, the public are not happy with the lights being on, but when they are turned off (as has been the case on Welford Road), people are not happy either. It was suggested that perhaps a policy on un-necessary light pollution be put in the Neighbourhood Plan.

Public Forum finished 7.40 pm

165.13 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE – Cllr Heaton proposed apologies from Cllrs Frenchman, Baillie, Hunt and Blowfield, seconded by Cllr Pacey and resolved to be approved by Parish Council.

166.13 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL HELD ON TUESDAY 21ST JANUARY 2014 (previously circulated) – Cllr Heaton proposed approval, seconded by Cllr Forster and resolved to be approved as an accurate record of the meeting by Parish Council.

167.13 MATTERS ARISING FROM PREVIOUS MINUTES (if any) AND CLERK UPDATE REPORT (circulated prior to the meeting) – For Information only – there were none.

168.13 MEMBERS' DECLARATION OF INTEREST/DISPENSATION REQUESTS for relevant items on the agenda – there were none.

169.13 NEIGHBOURHOOD PLAN - Project Manager: Councillor Michael Heaton

- a) **Update** – It was reported that the following meetings were due to be held:-
1. **Meeting with Daventry District Council (DDC)** to discuss their observations on the draft Plan on 19 February. MH, Clerk and Navigus attending. Parish Council noted. **Action: Cllr Heaton to circulate DDC's detailed comments on the plan (the majority of which were mainly technical)**
 2. **Meeting with Spratton Hall School.** Hall School to consider alternative relief road proposals at a governors' meeting on 25 February. It was reported that Spratton Hall School were currently awaiting the Site 2 plan. **Action: Cllr Heaton to follow up with the Site 2 promoters**

3. **Extra Ordinary Meeting of Parish Council on 5 March (7.30 pm, Spratton Village Hall)** to consider 'final' offers from the promoters, particularly in respect of community benefits, with a view to making a decision on site allocation within the Plan. Cllr Heaton reported that information about the meeting would either be in a separate bulletin or included in the Newsletter for all parishioners.
- b) **Meetings with Site 1 and Site 2 promoters** (minutes previously circulated). To discuss and agree any further actions (if necessary). **Noted that both promoters had no concerns about the servicing costs of their respective site, and that parishioners concerns should be allayed.** It was reported that this was an interim report. A further report would be forthcoming after the Hall School Governors meeting on 28th February 2014.
- c) **Village Envelope** – position of proposed village envelope in respect of Hall School. Parish Council to discuss and make resolution – After some discussion and because some Councillors appeared not to have received this document, Cllr Heaton proposed deferring this item until the extraordinary meeting on 5th March 2014, seconded by Cllr Forster and resolved to be deferred by Parish Council. **Action: Clerk to re-send Village Envelope document**
- d) **Timeline to the 'launch'**. – To report that this is on target per recently circulated (Paper A), Parish Council to discuss and make resolution to approve. It was hoped that there would be a Public meeting for the end of March to launch the Plan. After some discussion, Cllr Heaton proposed deferring this item to the Extra Ordinary meeting on the 5th March (as more would be known then), seconded by Cllr Forster and resolved to be deferred by Parish Council. Cllr Forster suggested that if a referendum was necessary then it might be prudent to employ outside marketing services to try and ensure that the vote was not polarized and that the best possible response rate was achieved. The RFO expressed concern that the cost could outweigh the benefits. Previous quotations of £1,000 had been received before for this sort of service. Actions: Cllr Forster to pass details of companies to Cllr Heaton plus try and ascertain what percentage increase in responses might be obtained by using outside agents. Cllr Heaton to discuss specifications with marketing agents and obtain quotes. Clerk to bring forward to 18th March agenda for discussion. **CLERK NOTE: Since the meeting the "launch" has been deferred.**
- e) **Evidence required by DDC on how decisions have been arrived at**– to discuss and make resolution. Cllr Heaton reported that the evidence was required by the 2nd Stage of the DDC consultation and we were currently in the 1st stage of the consultation process. **Action: Cllr Heaton and Clerk to co-ordinate the evidence required into a single document.**
- f) **Neighbourhood Plan – sharing of information with local parishes** – this event has been organised for Tuesday 25th February, 8 pm Spratton Village Hall. It was reported that approximately 40 people (covering about 20 parishes) had indicated attendance at this event. It was further reported that parishes had been extremely appreciative of Spratton Parish Council's assistance (especially Cllr Heaton). It was commented that the event was being held to try and save some of the Clerk's and Cllr Heaton's time in answering the many individual queries from parishes.

170.13 RESOURCES COMMITTEE – Chair: Councillor Michael Heaton

a) Update

1. **BT Phone Bill** – to report that BT with effect from 1st January 2014 started charging for caller display – the RFO has removed this from the account and arranged for refund of erroneous charges (no letter having been received from BT informing of the new charges. After some discussion, Cllr Heaton proposed that the RFO should have caller display and that if possible an alternative telephone provider should be sought, seconded by Cllr Forster and resolved by Parish Council. **Action: Clerk to research and report back to 18th March meeting.**
2. **Autela Payroll** – Monthly billing comes into effect from 1st April – a 2.5% discount will be applied for councils who pay on time (within 30 days). Parish Council noted.
3. **Grant funding for East View Cemetery Noticeboard** – to report that DDC do not know of any suitable and commented that this would normally be funded through the precept. DDH housing could possibly provide materials and labour. The Clerk reported that Creaton Parish Council had recently managed to source new village signs from Moulton College (designed and made by students) at a very reasonable price. After some discussion, Cllr Heaton proposed that the Clerk should obtain quotations (using the specification from the current village noticeboards) from a variety of sources, including Moulton College and report back to the April Parish Council meeting, seconded by Cllr Forster and resolved by Parish Council. **Action: Clerk to take a photo of the current noticeboard plus measure dimensions**

- b) **Bank Balances** – Parish Council resolution to approve. Cllr Heaton proposed approval, seconded by Cllr Forster and resolved to be approved by Parish Council.

BANK ACCOUNTS (as at 30/01/14)

Community A/C	£200.00
Reserve A/C	£49,727.62
TOTAL	£49,927.62

- c) **Income** received for January/February 2014 – to report. Parish Council noted the following income:-

31/12/2014	NATWEST	Bank Interest		
14/01/2014	J HUNT	Jubilee Wood	441	£75.81
14/01/2014	J TINDALE	Spratton Lunch Club	442	£120.85
01/02/2014	NCC EMPOWERING COUNCILS FUND	Jubilee Wood donation		£500.00

01/02/2014	SPRATTON YOUTH CLUB	Cash from Tuck shop	£71.00
12/02/2014	NCC	Mowing contribution 2013	£712.79
TOTAL			£1,480.45

d) Receipts and Payments/Cash Book Summary report and Bank Reconciliation (previously circulated) – Parish Council resolution to approve. Cllr Heaton proposed approval, seconded by Cllr Forster and resolved to be approved by Parish Council.

e) Payment of invoices for January/February 2014 (see below), plus any additional payments Parish Council resolution to approve. Cllr Heaton proposed approval, seconded by Cllr Forster and resolved to be approved by Parish Council.

DATE	PAYEE	DETAILS	CHEQUE NO.	AMOUNT	ACCOUNT	POWER TO PAY	Previously
28/01/2014	LYNNE COMPTON	January Salary	2663	£879.99	Salaries/Office	GPC	LGA 1972 s112
28/01/2014	NCC LGPS	January Pension	2664	£291.16	Salaries	GPC	LGA 1972 s112
28/01/2014	AUTELA PAYROLL	January Payroll	2665	£10.50	Salaries	GPC	LGA 1972 s112
28/01/2014	COVEY GARDEN CENTRE	replacement silver birch - Sandhills	2666	£49.50	Maintenance	GPC	Open Spaces Act 1906 s9
Included in Jan Reconciliation				£1,231.15			
06/02/2014	SIMON BARNETT	Maintenance of Spratton Pocket Park (£180) and Spratton Millenium Garden (£25)	2667	£205.00	Maintenance	GPC	Open Spaces Act 1906 s9
13/02/2014	BT	Office Phone	DD	£35.41	Office	GPC	LGA 1972 s111
18/02/2014	CGD CONTRACTORS LTD	Verge mowing Inv No 14/014 (dated 1st Jan Recd 4th Feb)	2668	£480.00	Greenworks	GPC	Open Spaces Act 1906 s9
18/02/2014	JIM PYE	Greenworks/Maint	2669	£100.40	Maintenance	GPC	Open Spaces Act 1906 s9
18/02/2014	MERLAND	Dec Newsletter printing	2670	£495.10	Newsletter	GPC	LGA 1972 s112
18/02/2014	GARY ASHTON	Reimbursement for Spratton Youth Club Games Night laser Zone (£45.60) and £105.78 Tuck Shop - Best buys	2671	£151.38	Spratton Youth Club	GPC	LGA 1972 s112
18/02/2014	PAUL ADAMS	Cutting disks for repairs to Pocket Park gates	2672	£8.94	Spratton Pocket Park	GPC	Open Spaces Act 1906 s9
18/02/2014	SPRATTON VILLAGE HALL	Hire of Hall 18th February 2014	2673	£18.00	Meetings	GPC	LGA 1972 s112
18/02/2014	ALLAN PEACOCK (STREETLIGHTING) LTD	Streetlighting Repairs	2674	£153.00	Streetlighting	GPC	PCA 1957 s3
18/02/2014	RICOH UK	Office Copier	2675	£36.92	Office	GPC	LGA 1972 s112
TOTAL FEB				£1684.15			

f) Clerk Overtime/Time off in Lieu Request – to discuss and make resolution – The Clerk reported that due to lack of time, this had not yet been completed. **Action: Clerk to circulate prior to meeting on 18th March**

g) Financial Risk Management Course – (report circulated) Parish Council to discuss and agree actions (if any) – The Clerk reported the following points:-

- The necessity to regularly review the Financial Risk Management policy e.g. monthly/quarterly and the need to add/remove items as necessary.
- Although Parish Council minutes the risks identified with new activities, the Risk Management policy should be updated as well. Also, flagged up on the course was the necessity to not just assess the risk, but agree to tolerate a certain amount of risk e.g. with the Lunch Club (until

recently under the auspices of the Parish Council), what would the maximum loss be if those parishioners looking after the money, absconded with it (although the level of the risk of this happening would be low)?

- The Course Provider had confirmed that any profit from these events should be banked as soon as possible but that the Parish Council could agree an amount that the profit reached before it required banking e.g. £50

After some discussion, Cllr Heaton proposed that the Clerk should draft amendments to the Financial Risk Management Policy and Financial Regulations for discussion at the 18th March meeting. **Action: Clerk**

- h) BT Phone Bill** – to discuss increasing the direct debit for unlimited anytime call plan from £20.99 to £22.99. The new tariff will include half price mobile phone calls (Jan mobile calls cost £9.66) – Parish Council to make resolution. See also point 170.13 a1. Parish Council resolved that a new telephone services provider should be sought.
- i) Website – Spanglefish** domain name (Spratton.org.uk) £15 per annum – to discuss entering into a 3 year agreement for 10% discount – after some discussion, Cllr Heaton proposed entering into a 3 year agreement, seconded by Cllr McDonald Walker and resolved to be approved by Parish Council.

171.13 PLANNING EXECUTIVE COMMITTEE – Chair: Councillor Michael Heaton

a) Update (if any)

1. Contact details for planning applications – DDC has declined to provide due to the perceived difficulties with Data Protection.

b) DDC Assets of Community Value List – It was reported that the consultation period had ended and Daventry District Council had added Spratton Village Stores to the list.

c) Community Right to Bid – to receive a report on disposal of an Asset of Community Value, discuss and make resolution. After some discussion, Cllr Heaton proposed deferring this agenda item to the Extra Meeting on 5th March (in order to meet with the owner) and that the Chair, Cllr Frenchman and Cllr Heaton should be the nominated representatives, the motions were seconded by Cllr Forster, voted on and unanimously resolved to be approved by Parish Council. **Action: Cllr Heaton and Cllr Frenchman to meet with Mr Robinson, owner Spratton Village Stores.**

d) Planning Applications to consider and make resolution (if any) – there were none.

e) Planning application decisions to report

Parish Council noted the following:-

Application No: DA/2013/0962

Description: Change of use of paddock to garden

Location: Land Adj Yew Tree Cottage 21, Yew Tree Lane, Spratton, NN6 8HL

Case Officer: S Barnes on 01327 302528 or email sbarnes@daventrydc.gov.uk.

SPC: Planning Executive Committee Meeting 23/12/2013 “No Observations”

DDC: Planning Permission granted 24/01/2014

172.13 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

Chair: Councillor Bill Blowfield (not in attendance)

a) Update

1. Althorp Estates – response received. To discuss and make resolution as to action (if any) – after some discussion, Cllr McDonald Walker proposed drafting a response and circulating it via email for agreement by Parish Council, seconded by Cllr Forster and resolved by Parish Council.
2. TPO 461 Horse chestnut Tree (School Road) it was reported that the Daventry District Council resolved not to apply the Tree Preservation Order

b) Burial/Memorial applications to approve

1. Ann Bonham & Son – Purchase of 0.5 plot and Burial of Ashes JM Tite (Spratton resident) – Monday 24th February 2014 – Parish Council resolved to approve.

c) New Garden of Remembrance within East View Cemetery – Parish Council to discuss and make resolution - Cllr Heaton and the Clerk reported that they had visited the Moulton Gardens of Remembrance and Cllr Heaton had circulated photos of Moulton and other Parishes Gardens of Remembrance for ideas. Parish Council agreed that a gravelled garden would be a good idea (similar to Thurmaston) as although the upfront costs were greater, the maintenance costs would be negligible compared to a grassed area. After some discussion, Cllr Heaton proposed the gravel option for East View Cemetery and that the Clerk should contact Thurmaston Parish Council for details of depth each plot, approximate costs etc., seconded by Cllr Forster, voted on and unanimously resolved by Spratton Parish Council. **Action: Clerk to research and report back to the 18th March Parish Council meeting.**

d) Village Handyman

1. **Additional work – Parish Council to discuss and agree (if any)**
2. **Amending General Maintenance Specification** (previously circulated) report previously circulated – Parish Council to discuss and make resolution – after some discussion and in the absence of Cllr Blowfield, Cllr Forster proposed that this item should be deferred to the April 15th meeting, seconded by Cllr Heaton and resolved to be deferred by Parish Council. **Action: Clerk to bring forward to April agenda**

e) Community Payback (Probation Service) – It was reported that the Clerk had met with the Probation Trust and that they would appreciate additional jobs e.g. painting the skate ramp. In addition they would attend to dig the ditch on the A5199 (left out of Brixworth Road). Cost to the Parish Council - £166.66 (£500 donation split between Spratton, Creaton and Pitsford) – to cover 8-10 workers working approx. 10 Saturdays through 2014 if enough work can be provided. Parish Council to discuss and make resolution. After some discussion, Cllr Heaton proposed donating £166.66 to the Probation Service for works in Spratton, seconded by Cllr Forster and

resolved to be approved by Parish Council. **Action: Clerk to remove references to Brixworth from the contract with the Probation Service, sign and despatch plus liaise with the site supervisor prior to the visits. Clerk to organise cheque on satisfactory completion of works**

f) Improving Village Matters

1. Update - report from resident who had reported to Dog Warden (and submitted recordings) but that no action had been taken – the DDC Dog Warden confirmed that this was in hand but could often be a lengthy process due to obtaining recordings etc.
2. To report, discuss and make resolution (if any) – after some discussion, Parish Council resolved that the Clerk should include an article requesting people not to let their dogs foul the village. **Action: Clerk**

g) Village Mowing

1. to report that CGD would prefer not to change to 1 set price for the year – Parish Council to discuss and make resolution. After some discussion, Cllr Heaton proposed continuing with CGD contractors for the 2014/15 mowing season, seconded by Cllr Pacey and resolved to be approved by Parish Council.
2. Mowing Specs 2014/15 (previously circulated) – to discuss and make resolution to approve – Cllr Heaton proposed approval, seconded by Cllr Pacey and resolved to be approved by Parish Council.

h) Recreation Field Committee – It was reported that the Recreation Field Committee had cleared the perimeter of the field of foliage (adjacent to East View Cemetery) – to discuss and make resolution as to action (if any). In Cllr Baillie's and Cllr Blowfield's absence, Cllr Forster proposed deferring this item for discussion at 15th April 2014 meeting. **Action: Clerk to bring forward to 15th April**

i) Community Enhancement – To discuss and agree list of jobs to include on form – Parish Council resolved that the Clerk should re-send the form together with last year's form and agree the works to be requested in an email exchange. **Action: Clerk**

j) Village Spring Clean Sunday 6th April 2014 – to receive an update and report that CPRE are running a competition between 28th March and 6th April 2014 for litter picks (prizes to be won) – Parish Council to discuss and make resolution. It was reported that Chris Saul and Graham Smith had kindly agreed to organise this annual event in liaison with the Parish Council. Chris Saul had also offered to organise the food (Budget: £250). Cllr Heaton proposed the payment of up to £250 (towards lunch and refreshments) and that the Parish Council should not enter the competition this year, seconded by Cllr Forster and resolved by Parish Council. **Action: Clerk to book Village Hall for distribution of the equipment and buffet lunch plus refreshments and advertise in next Newsletter. CLERK NOTE: Subsequent to the meeting, the King's Head Pub kindly offered to host the event.**

173.13 NATURAL SPRATTON INCLUDING SPRATTON POCKET PARK ADVISORY GROUP

Chair: Councillor Hunt, Project Manager BRC Pocket Park – David Cooke

a) Spratton Pocket Park - Organisation of Opening Event 14th June 2014 – to receive update, discuss and agree actions - in Cllr Hunt's absence, Cllr Forster proposed deferring this item to the 18th March meeting and that a reminder of the date should go in the newsletter, seconded by Cllr Heaton and resolved by Parish Council. **Action: Clerk to put reminder in the newsletter and bring forward to the March meeting.**

174.13 HIGHWAYS ADVISORY GROUP (including Streetlighting Advisory Group) – Chair: Councillor Mark Pacey

a) Update on Highways Issues (if any) – The following was reported:-

1. Car illegally Parking on Welford Road Verge – this had now been removed.
2. NCC List of planned and completed works received - noted
3. Bus Shelter (Brixworth Road) had been repaired by the Handyman (Jim Pye)

b) Vehicle Activated Signs – to discuss report and make resolution – Cllr Pacey reported that not all the quotes had been received yet but the initial costs would be around £2,600 for a variable (20, 30 and 40 mph) moveable sign. In addition, if Parish Council wanted a device with data collection, there would be an additional cost of £250. After some discussion, Parish Council resolved that Cllr Pacey should approach Ian Boyes (Northamptonshire County Council Highways) to see if they would be willing to pay half for 2 such signs. There was the suggestion of the Telegraph Pole at the entrance to the Brixworth Road as a possible location. **Action: Cllr Pacey to contact NCC Highways**

c) Issue with Heavy lorries (complaint made by resident) – to discuss and make resolution – In addition it was reported that the grass on the triangle between Smith Street and High Street had been ruined. After some discussion, Parish Council resolved that the Clerk should contact the developers and request that they ask their contractors and suppliers to come down Smith Street and exit School Road and that there should be no deliveries between School hours. **Action: Clerk to write to developers.**

d) Streetlighting Steering Group – to receive an update -

1. **Yew Tree Lane** (Light outside Scout Hut) – it was reported that this had now been repaired
2. **Part-Night Lights** - It was reported that Mr Cooke had advised that Parish Council should write to Allan Peacock Ltd to request that they keep stocks of the part-night photo cells to ensure available when needed. **Action: Clerk to write to Allan Peacock Ltd.**

175.13 SPRATTON LUNCH CLUB ADVISORY GROUP (Project Manager: Cllr Jay Tindale)

a) Report from Lunch held on 18th February 2014 – to receive, discuss and agree any actions necessary - Cllr Tindale reported that 30 people had attended today's lunch club. The food had been good and enjoyed by all. Cllr Tindale proposed that Delicious Catering should be contracted to provide the March Lunch, seconded by Cllr Heaton and resolved to be approved by Parish Council. **Action: Cllr Tindale to inform Delicious Catering**

b) Proposal for Spratton Lunch Club to be devolved to a newly formed Village Organisation to run – to discuss and make resolution. To note that the WI have deferred their decision on running the Lunch Club due to this new proposal. Cllr Tindale reported that the Women's Institute had informed her that if the Spratton Lunch Club was devolved to the Women's Institute (WI), in the event that it folded for any

reason, any remaining monies would go to the WI Central Office in London and not remain in Spratton. Cllr Tindale further reported that a new village organisation had been formed "Spratton Lunch Club" and a constitution was currently being formulated, when this was done, a bank account would be opened. Cllr Heaton proposed that, the Parish Council should devolve the Lunch Club to this new village organisation with immediate effect, Parish Council to retain the monies until such times that a bank account has been opened and in the meantime, when the balance of Lunch Club monies reached £100, it should be passed to the RFO for banking, seconded by Cllr Forster, voted on and unanimously resolved to be approved by Parish Council. Cllr Heaton proposed a vote of thanks to the WI and volunteers for running this essential village service, this was carried unanimously.

- c) **Fundraiser Event (run by parishioners) - Magician Event held on Saturday 15th Feb, 7.30 pm, Spratton Hall School, Hunter Hall** – to receive a report – It was reported that this had been a superb event attended by over 100 Spratton residents. Parish Council gave a unanimous vote of thanks to the organisers, John Richardson and Douglas Maddy for the excellent entertainment. It was further reported that £544 had been raised which would be divided equally between Spratton Lunch Club and Jubilee Wood. The money was passed to the RFO to pay into the Spratton Parish Council bank account. A full report would be given for the forthcoming newsletter.

176.13 COMMUNICATIONS ADVISORY GROUP – Chair: Councillor Tim Forster

- a) **Brief Report from Communications Meeting held on Thurs 30th Jan 2014 – to note** – The meeting had been attended by Cllr Tim Forster, Cllr Ruaraidh McDonald Walker, Cllr Hunt and Lynne Compton (Clerk), after some discussion, the recommendation was, before proceeding with any changes to the website or any additional social media, that a survey should be done to ascertain what level of communication the parishioners required. Cllr Forster proposed the recommendation, seconded by Cllr Heaton and resolved to be approved by Parish Council.
- b) **Communications Survey** (previously circulated) – to discuss, amend if necessary and make resolution to circulate to parishioners via Survey Monkey and hard copy. Cllr Heaton suggested that the comment boxes should be made larger. Cllr Heaton proposed approval of the survey (amended with larger boxes), seconded by Cllr McDonald Walker, voted on and unanimously resolved to be approved by Parish Council.
- c) **Newsletter – to discuss Feb issue** – after some discussion, the following Parish Council content was agreed:-
- Extra Meeting on 5th March to be publicised on Front page with further information on Page 1
 - Clerk to write article on Councillor Elections
 - Clerk to write article on Dog Fouling
 - Clerk to include articles of interest from the minutes in Clerk's Tweets
 - Official Opening of Spratton Pocket Park

177.13 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)

The following were discussed or noted and actions agreed where necessary (Bold, italics)

- a) **Resident** Code of Conduct Complaint – retraction and full apology given
- b) **Training** Monday 31 March 2014 7.00pm to 9.00pm, Northants CALC Offices, Litchborough
Dealing with Disruptive Behaviour – Parish Council resolved that this should be attended by the Clerk and Cllr Heaton. Action: Clerk to book places

Planning Nuts & Bolts

Monday 28 April 2014 7-9pm (Litchborough Village Hall)
Tuesday 22 July 2014 10am – 12noon (Saxon Hall Raunds)
£34 per delegate

Sect 106/CIL

Monday 2 June 2014 10.30am to 1.00pm (Saxon Hall Raunds)
Monday 7 July 2014 6.30pm to 9.00pm (Litchborough Village Hall)
£39 per delegate

Major Planning Applications

Monday 8 September 2014 10.00am to 1.00pm (Litchborough Village Hall)

£45 per delegate

Please have a look at our website www.northantscalc.gov.uk/training-and-events.html for further information and course descriptions and to make a booking. Or contact Anne Kirkland, Training Manager on akirkland@northantscalc.gov.uk or via telephone on 01327 831482
Communications with Parishes – additional assistance with website suggested.

c) NALC **What next for Localism? - Wednesday 26 March 2014**

NALC's ground breaking and forward thinking conference is being held on Wednesday 26th March 2014 at the Royal National Hotel, London.

Local government at all levels and public services are facing unprecedented challenges to their funding and services.

Hear from the three main political parties, members of Parliament, think tanks, academics, local government bodies and councils themselves about what the future might look like, especially for parish and town councils.

As well as providing an important space for you to network, share experiences and good practice, our event will also provide a rare chance for you to debate and influence the future localism landscape.

Do not miss out on this exciting event - [Click here to secure your place](#)

- d) **Circus Ginnett** Request to come to the village March 2014 – it was agreed that this would be a welcome event.
Action: Clerk to contact the Rec Committee to discuss

178.13 GENERAL CORRESPONDENCE RECEIVED (For Information – Members file for circulation)

- a) DDC Notice of new Community Development Officer (Tim Cantwell) and advising of community grants available for 2014/15
- b) NALC Eupdate and opinion against precept capping of parishes
- c) NCC Can Do guide for putting on community events
- d) Resident Wind Turbine update Jan 2014 and request to remain alert
- e) DDC Year book Feb 2013/14
- f) NALC Confirmation Parish Councils will not be capped in 2014/15
- g) **Daventry Over Fifties** Event on 27th March 2-4 Daventry Leisure Centre
- h) **Police** Crime Reports – Jan 2014 - There were no crimes

- i) DDC Local Provision Guide (Roslyn Tidman)
- j) **Northampton Borough Council** Greener Northampton leaflet and notice of fair
- k) **Northampton Borough Council** Flood Safety Information
- l) **County Councillor Judy Shephard** Don't be a Numpty campaign

179.13 ELECTIONS SEMINAR (Clerk report circulated) - to discuss and agree actions (if any) – Parish Council agreed that this had provided some useful ideas and that they were happy to continue participating in the research project and provide feedback on what measures had worked in encouraging residents to come forward for election. After some discussion, Cllr Heaton proposed that Cllr Frenchman should be approached to do a short presentation at the Extra Ordinary meeting on 5th March on what being a Councillor involves and that the Clerk should write a piece for the newsletter which should also be sent to Village Organisations and be put on the Parish Council Social media sites. **Action: Clerk to approach Cllr Frenchman, write article and publicise.**

180.13 RESIGNATION OF CLLR LIZ TEE – to discuss and agree action (if any) – Cllr Heaton proposed a vote of thanks to Liz Tee for all her hard work as Chair of Planning Committee and as a councillor, seconded by Cllr Tindale and carried unanimously. Cllr Heaton further proposed that, in view of the close proximity of the elections, Parish Council should not co-opt, seconded by Cllr Tindale, voted on and unanimously resolved by Parish Council.

181.13 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting) – there were none.

182.13 DATE OF NEXT MEETING – Tues 18th March 2014, 7.30 pm, Village Hall School Road, Spratton

Chairman Signature.....

Dated:

Dates of 2013/14 Meetings – all held 7.30 pm, Spratton Village Hall unless stated otherwise

Tues 15th April 2014

Weds 7th May 2014

Mon 2nd June 2014 (AGM)

Tues 20th May 2014

Annual Parish Meeting

Tues 10th June 2014