



Chairman: Councillor Barry Frenchman

Clerk: Mrs L Compton
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Minutes of a Meeting of Spratton Parish Council

Held on **Tuesday 19th February 2013** in the Village Hall, School Road, Spratton at **7.30 pm**

Present: Cllr Liz Tee (Vice-Chair), Cllr Rachel Baillie, Cllr Michael Heaton, Cllr John Hunt (present until 9 pm), Cllr Ruairaidh McDonald Walker, Cllr Mark Pacey and Cllr Jay Tindale (7)

In attendance: Lynne Compton, Parish Clerk plus Chris Bowden, Navigus Planning

150.12 PUBLIC FORUM members of the public and press are invited to address the council at its open forum (15 mins)
Mr Bowden from Navigus Planning was present to give advice on the Neighbourhood Plan. (see 153.12)

151.12 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

Cllr Tee proposed acceptance of apologies from Cllr Frenchman, Cllr Willson and Cllr Blowfield, seconded by Cllr Baillie and resolved to be approved by Parish Council.

152.12 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUES 18TH DECEMBER 2012 AND TUES 15TH JANUARY 2013

Cllr Tee proposed approval of the minutes, seconded by Cllr Heaton and resolved to be approved as an accurate record of the meeting by Parish Council. The minutes were then signed by the Vice-Chair.

153.12 NEIGHBOURHOOD PLANNING CLOSED TO PRESS AND PUBLIC DUE TO SENSITIVE NATURE

The Parish Council met in private session to allow open discussion on the next phase of consultation on the Neighbourhood Plan. The outcomes were as follows

- a) **Navigus Planning – presentation – to discuss** – Parish Council resolved Navigus Planning appointed consultants to assist with forthcoming Neighbourhood Plan presentations.
- b) **Landowner meetings – to receive an update.** It was reported that Landowners with suitable land available had been met with and asked to come up with options that would endeavour to ensure that additional infill of large developments would not be an un-intended consequence of a smaller development (as indicated by residents in the results of the first consultation).
- c) **2nd Consultation – Parish Council resolution to approve new questionnaire and information**
After a presentation and lengthy debate, Parish Council approved the new questionnaire and information circular. This would be circulated to all landowners for comment, amended where necessary and approved in an email exchange before being delivered to all parishioners doors. Parish Council further resolved to produce a poster summarising the main points and that the consultation dates should be reiterated in "Clerks Tweets". **Action: Cllr Baillie (in liaison with Cllr Heaton and the Parish Clerk) to produce by 6th March, Clerk.** This was to try and ensure participation of a wide demographic within the community.

9 pm – Cllr Hunt retired from the meeting due to a migraine

CLOSED SESSION FINISHED 9.05 pm

Mr Bowden departed the meeting

154.12 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only

a) Pocket Park Update

It was reported that the repairs to the Path in BRC Pocket Park were proceeding slowly due to the weather. A revised quote had been received from TCV for the Stock Proof fencing (now quoting on the same basis as Mr Pye had quoted for – see resources 156.12). The

application to NCC for the Pocket Park grant was in hand. A meeting of Natural Spratton (advisory group to the Parish Council and charged with maintaining the Cemetery and Pocket Park on completion) was due to be held on 25th February. A press release (as per the terms of the Awards for All grant – produced by Rose Little, NCC Pocket Parks Officer) had appeared in the Chronicle and Echo. The Vice-Chair proposed a vote of thanks to all those involved. **Action: Clerk to attend Pocket Park meeting to finalise NCC grant application**

b) Spratton Playground update

Cllr Baillie reported that the schedule for installation of the play equipment had been received. The First instalment of the BIFFA Award had also been received together with an invoice for the 1st instalment from Miracle (equipment suppliers). The second instalment was due to be made at the time the equipment is to be installed (mid-March). **Action: Cllr Baillie does an update for the next newsletter and keep the Parish Council informed as to progress**

155.12 MEMBERS' DECLARATION OF INTEREST/DISPENSATION REQUESTS for relevant items on the agenda

There were none.

156.12 RESOURCES COMMITTEE – Chair: Councillor Michael Heaton

a) Update (if any)

1. BRC Pocket Park – Quotation for Stock Proof Fence - Cllr Heaton reported that the revised quotation had been received from TCV (Contractors repairing the BRC footpath). The new quotation was for £435.52 (plus vat which is reclaimable by SPC), against a quote of £520 from Jim Pye. Cllr Heaton proposed acceptance of the quote of £435.52 from TCV, seconded by Cllr Tee, voted on (by a show of hands) and unanimously resolved to be approved by Parish Council

2. Newsletter/Bulletin deliveries – The Clerk had circulated current HMRC pay rates together with rates paid by other similar sized villages. After some discussion, Cllr Heaton proposed a £25 (approx. £5 per hour) fee to be paid to Ashley Coldwell for delivery of Newsletters/bulletins, seconded by Cllr Tee and resolved to be approved as an interim solution by Parish Council. Parish Council further resolved that the post of Newsletter delivery person to be advertised. **Action: Clerk**

b) Income received for January/February 2013– to report

Parish Council noted the following income and bank balances:-

RECEIPTS	Details	Amount
31/12/2012	Nat West Bank Interest	£7.67
10/01/2013	Blue Boat Newsletter Ads	£40.00
15/01/2013	Heritage Lottery Fund 1st instalment of grant	£5,000.00
18/01/2013	Blenkharn Brown (£85), Stokes (£170)	£255.00
15/02/2013	B Hollowell & Son A Tobutt fees	£196.00
TOTAL		£5,498.67

Money in Bank as at 30th Jan

Current	200
Deposit	63835.68
TOTAL:	64035.68

c) Payment of invoices for December 2012/January 2013 - Parish Council resolution to approve
Cllr Heaton proposed approval of the payment of the following invoices, seconded by Cllr Baillie:-

DATE	PAYEE	DETAILS	AMOUNT	CHQ NO	ACCOUNT	COMMENTS
19/02/2013	LYNNE COMPTON	January Salary 662.09 + Mileage £16.65 + Office £20	£698.74	2513	Salaries/Mileage /Office	
19/02/2013	HMRC ONLY	PAYE	£22.95	2514	Salaries	
19/02/2013	MERLAND COPY SHOP	Board for Pocket Park	£90.00	2515	Parish Property and Dev	LGA1972 S144
19/02/2013	DACT	Annual Subs	£25.00	2516	Subs	LGA1972 S143
19/02/2013	EON	Streetlighting Maint Inv No 031250 (from Oct - never recd)	£234.97	2517	Streetlighting Maint	
19/02/2013	SLCC	Subs (50% shared with Creaton and Pitsford)	£81.00	2518	Subs	LGA1972 S143

19/02/2013	MIRACLE DESIGN AND PLAY	2nd Phase of Playground	£12,896.39	2519		LGA1972 S144 and 145
19/02/2013	JIM PYE	Maintenance Dec	£70.40	2520	Maintenance	
19/02/2013	SPRATTON VILLAGE HALL	hire of hall 19th Feb	£18.00	2521	Meetings	LGA1972 S145
19/02/2013	NCC LGPS	Clerk pension	£202.12	2522	Salaries	
		TOTAL	£14,339.57			

d) **VAT Return – Parish Council to receive and approve**

The VAT return had not yet been completed. Cllr Heaton proposed deferral to the March meeting, seconded by Cllr Baillie and resolved to be deferred by Parish Council.

157.12 PLANNING EXECUTIVE COMMITTEE – Chair: Councillor Liz Tee

a) **Update on Planning Applications (if any)** - There was nothing further to report.

b) **Applications received** (previously circulated)- to consider (if any)

Application No: DA/2012/0953 REVISED

Description: Extension to existing care home to create 84 new bedrooms and ancillary accommodation (revised scheme)

Location: Former Broomhill Hotel, Holdenby Road, Spratton, Northamptonshire, NN6 8LD

Respond by: 21 February 2013

Case Officer: C Phillips on 01327 302579 or email cphillips@daventrydc.gov.uk.

After some discussion, Parish Council resolved that as little had changed, the previous objections remained. It was reported that the application was likely to be on the agenda for decision at the DDC Planning Committee on Weds 13th March. Cllr Tee proposed that Cllr Heaton represented the Parish Council at a meeting with Mr Honeywell (objector) and Mr Waine (Planning Consultant) to distil the main points against the application (previously outlined by Parish Council) and ensure that the presentations at the DDC Planning Committee did not overlap, seconded by Cllr McDonald Walker and resolved to be approved by Parish Council. Cllr Baillie kindly agreed to speak on behalf of the Parish Council at the DDC Planning Meeting. **Actions: Clerk to send in previous objection letter to DDC reiterating Parish Council's objections plus attend pre-application meeting. Cllr Heaton to represent Parish Council at the pre-application meeting and Cllr Baillie to speak on behalf of Parish Council.**

c) **Planning application decisions received** (if any)

Application No: DA/2012/0942

Description: Construction of new entrance lobby and entrance hall

Location: Landymoors, Welford Road, Spratton, Northamptonshire, NN6 8LR

Respond by: 11 January 2013

Parish Council: No observations

DDC Planning Permission granted: 7th February 2013

158.12 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP –

Chair: Councillor Bill Blowfield

a) **Update** (if any) In Cllr Blowfield's absence, the Clerk reported the following:-

1. **Gate at the bottom of Roly Banks** – a resident had reported that post (holding the gate open) presented a safety hazard to children sledging down Roly Banks and had removed it. After some discussion, Cllr Baillie suggested that a bolt could be fitted to the gate that drops into a hole. Parish Council concurred and agreed that the handyman should be asked to quote. **Action: Clerk to request quote from handyman and if deemed reasonable organise for the work to be done.**
2. **Streetlights** – It was reported that several streetlights had been reported by residents as being in need of repair but that these had not appeared on the Handyman's Risk Assessment. Parish Council resolved that the Handyman should be reminded that a fortnightly check on the Streetlights formed part of the specification for the Handyman job and request a check prior to the next Parish Council meeting. Action: Clerk to email Handyman
3. **Large Cherry in possibly in boundary of 8 Sandhills** – this had been reported by a resident as being overly large and in need of attention. The resident was unsure who was responsible for carrying out the work. The Clerk had checked with NCC initially, who confirmed it wasn't on their list. The Clerk had then contacted Cllr Blowfield who had ascertained that it was definitely in the boundary of the property and therefore the responsibility remained with the owner. The Clerk had informed the resident.

- b) **Burial/Memorial applications** (if any)
B Hollowell and Son – Anthony TOBUTT , Date of interment- 13th February 2013, 11.30 am Church, 12.30 pm at EVC – Purchase of new plot C231
- c) **Village Handyman** - To consider any additional work necessary for March 2013 – there was no additional work identified
- d) **Improving Village Matters** – To report
 1. Posts on verge (School Road corner) – it was reported that these could not be seen in the dark and had been tripped over by several residents. Parish Council resolved that an IVM letter should be sent along the lines:- “Please could you make the posts more visible in the hours of darkness” **Action: Clerk to send IVM to verge owner**
- e) **Additional Elm Trees** - to discuss proposal from Cllr Hunt for SPC to fund cost of £105 for Natural Spratton Steering Group (details as circulated) –Cllr Hunt proposed funding the trees, seconded by Cllr Tee, voted on and unanimously resolved to be approved by Parish Council (add in details of Cllr Hunt email). **Action: Cllr Hunt to provide receipt for payment when trees had been purchased**

159.12 HIGHWAYS ADVISORY GROUP – Chair: Councillor Mark Pacey

- a) **Update (if any)**
 1. VAS Signs - Cllr Pacey reported that his contact was unable to supply the board. The cost of a VAS sign was in the region of £2,300 and at present they could not be set to check for 20 mph. After some discussion, Parish Council resolved to leave the idea of VAS signs and trial speedwatch.
 2. Cars Parked on verges in Holdenby Road – it was reported that these were still causing a problem. **Action: Clerk to follow up**
- b) **Speedwatch** – to receive an update and discuss if necessary – it was reported that this was now free to parishes but that 10 volunteers and 20% of the electorate had to pledge support for the scheme. The volunteers would be trained by the Police in the use of the speed guns. It was further reported that a number of residents had indicated in the NP consultation that speeding in the village was an issue. After some discussion, Parish Council resolved to publicise the scheme in the next newsletter, email details to those from the Neighbourhood Plan circulation list (who had indicated they wished to be kept informed), ask for volunteers at the forthcoming NP consultation plus put pledge forms in the Village Shop (subject to Mr Robinson’s approval) and have available at the consultation.
Action: Clerk to organise publicity for scheme
- c) **Highways Issues (if any)** – It was reported that NCC had sent the annual form requesting jobs for the Parish Enhancement Gangs – Cllrs were asked to check their areas and let the Clerk know if there were any issues, the following jobs were identified-
 1. **Siding out of footways.** - A5199 (Welford Road) to garage plus the bottom public footpath down to the Pocket Park cleared of brambles “sided out”.
 2. **Cleaning of signs.** - Spratton Village Signs and 30 mph/40mph signs on entrance to village from Northampton, Creaton and Brixworth Cleaned
 3. **Repairs to signs, refixing to posts and realignment of posts.**- None
 4. **Clearing of vegetation from signs and footways.**Streetlamp on corner of Gorse Road and Holdenby Road – densely covered in vegetation therefore corner unlit
 5. **Resetting slabs / block paving.**None
 6. **Isolated pothole repairs.**Top of Smith Street plus please could you re-plane and re-surface all heavily trafficked roads eg A5199 and Brixworth Road
 7. **Minor kerb repairs.**Brixworth Road – Coming up from the Old Cemetery – footpath very uneven and a danger to pedestrians
 8. **Isolated gully cleansing, rodding of connections, clearance of drainage - grips.** - Leaking field drain Brixworth Road
 9. **Strimming and clearance of small areas of verge.**- None
 10. **Painting of street furniture, (bollards etc.)** - None
 11. **Improvements to bus stops/ shelters.**Bus Shelter Top of Brixworth Road needs Cleaning up

Action: Clerk to complete and submit form

160.12 CORRESPONDENCE RECEIVED FOR DISCUSSION – not already on agenda (previously circulated), to discuss and agree action/response

161.12 GENERAL CORRESPONDENCE RECEIVED For Information – (Members file circulated via email)

- a) **Village Design Statement** – a copy of this was received in the post and comments requested from Parish Council. Parish Council resolved to respond that the VDS had been approved by the Parish Council prior to submitting.

- b) **West Northants Joint Planning Unit** - Notice of Submission of the West Northamptonshire Joint Core Strategy Local Plan in accordance with Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012, as amended – to agree response – **Action: Planning Executive Committee to review and report back to April meeting.**
- d) **DDC Parish and Town Councils Meeting – Minutes of December meeting**
- e) **CPRE – Litter picks competition – Parish Council resolved to enter.**
- f) **NCC- Draft Minerals and Waste Local Plan for Consultation - Invitation to Join**
- g) **2013 Best Village Competition – Parish Council resolved not to enter this year. Action: Clerk to pass details of Churchyard competition to Cllr Blowfield**
- h) **Police – The following crimes had been reported during January 2013:-**
ASB:
 20 Jan: Welford Road – report of snowballs being thrown at property – ongoing problem.
CRIME:
 o/n 19-20 Jan: Brixworth Road – vehicle stolen.

162.12 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)

- a) **Resignation of Cllr Willson** – It was with regret that the Parish Council accepted the resignation of Cllr Hugh Willson due to work/family commitments. Action: Clerk to advertise post in the usual way

163.12 DATE OF NEXT MEETING – Tues 19th March 2013, 7.30 pm, Village Hall, School Road, Spratton

Meeting Closed 10 pm

Chairman Signature.....

Date:

2013 Meeting Dates

Tues 16th April 2013
 Weds 8th May 2013 – Annual Parish Meeting
 Tues 21st May 2013 – Annual meeting of Parish Council
 Tues 18th June 2013
 Tues 16th July 2013

August – No meeting
 Tues 17th September
 Tues 15th October
 Tues 19th November
 December - tba