



Chairman: John Hunt

Clerk: Emma Gibson
14 The Scarplands
Duston
Northampton
NN5 6EY
Tel: 07715651904
email:clerk@sprattonpc.org.uk

Minutes of the Meeting of Spratton Parish Council

held on Tuesday 21st March 2017 in Spratton Village Hall, Spratton at **7.30 pm**

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice chair), Bill Blowfield, Craig Chivers, Lydia Crawford, Janice Holmes, and Sally Wilkes.

In attendance: Emma Gibson, Clerk and RFO and 2 members of the public.

Apologies: Apologies received from Cllr Paul Vellam.

30.17 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- A member of the public thanked the Clerk for furnishing him with a copy of an audio recording of the Council's February. In addition to this he gave his views on the Public forum time limits, and the Council's implementation and application of the Spratton Neighbourhood Development Plan in relation to planning applications.

31.17 CO-OPTION OF NEW COUNCILLORS. Council **RESOLVED** to Co-op Louise Smith to the Council.

32.17 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Council **RESOLVED** to approve the apologies received from Cllr Vellam.

33.17 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUES 21st FEBRUARY 2017 – Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 21st February 2017.

34.17 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None

35.17 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

- 1. Non-pecuniary** – Cllr Hunt declared an interest in agenda item 37.17 (c) planning appeal **DA/2016/0332 – Yew Tree Cottage, Spratton.**
- 2. Disclosable Pecuniary Interest** – None.

36.17 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received – to report –

30/12/16 - Bank Interest	£0.57
18/01/16 - Ashes Interment	£60.00
26/01/17 - RGR Memorials	£170.00
31/01/17 - Bank Interest	£0.58
28/02/17 - Bank Interest	£0.49
06/03/17 - Memorial Bench	£60.00

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
21/02/17	J Pye	Greenworks and Maintenance	3071			£54.00
22/02/17	Wildlife Trust	Churchyard awards entry fee.	Bank Transfer			£5.00
22/02/17	E Gibson	Stamps	Bank Transfer			£6.60
27/02/17	Midshire Masons	Church wall repairs	Bank Transfer			£1200.00
03/03/17	E Gibson	Office 365 Renewal	Bank Transfer	£49.99	£10.00	£59.99
08/03/17	E Gibson	Burial Book Shaw and Sons	Bank Transfer	£98.23	£19.65	£117.88
08/03/17	O2	Office phone	Direct Debit	£31.47	£6.29	£37.76
21/03/17	Spratton Primary School	Feb meeting Hall hire	3072			£20.00
21/03/17	R & G	Rec Mowing Grant	3073	£174.18	£34.84	£209.02
21/03/17	HMRC	P32 Liability Q4	3074			£29.31
21/03/17	Autela Payroll	Payroll Q4	3075			£38.55
21/03/17	Spanglefish	Website renewal	3076	£24.96	£4.99	£29.95
24/03/17	E Gibson	March Clerk Salary	Bank Transfer			£706.56

- c) **Bank balances, Bank Reconciliation and Receipts and Payments report to 28th February 2017:** Parish Council **RESOLVED** to approve.
- d) **New Village Hall** – Council discussed the need for a new village hall, problems this project had encountered in the past and the feasibility of getting a new village hall. Council **RESOLVED** to set up an advisory group to do the following; look at the needs of social groups within Spratton for a new village hall, to liaise with stakeholders in the village and assess practical issues such as leases, legalities and tenancies in relation to the Rec Social Club. Cllrs Holmes, Tindale, Wilkes and Crawford agreed to be on this advisory group.
- e) **Freedom of Information Schedule** – Council **RESOLVED** to approve the amended Schedule. Amendments included an up-date to the Clerk’s contact details and the costs of providing a copy of an audio recording.
- f) **Newsletter** – Council **RESOLVED** to approve the publication of the Parish Council’s end of year spending in the Parish Newsletter. **ACTION:** Clerk to forward end of year figures to the Newsletter editor at the end of the financial year. Council **RESOLVED** to approve that the Newsletter Editor’s expenses such as paper and ink should be paid by the Parish Council.
- g) **Policy for Public Participation at Parish Council Meetings** – Council **RESOLVED** to approve and adopt this policy with one minor amendment regarding written statements. **ACTION:** Clerk to amend policy as agreed and upload to Parish website.

37.17 PLANNING EXECUTIVE COMMITTEE

a) **Planning Applications to considered – None**

Application No.	Description	Location	Respond by	Case Officer

b) **Planning application decisions to report (if any) – None.**

- c) **Planning appeals for information – DA/2017/0332** Yew Tree Cottage, Spratton. Council **RESOLVED** that they did not have any further comments to add to the Planning Inspectorate.

38.17 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) **Village Handyman**

1. Additional work (if any) – None.
2. **East View Cemetery Issues** (if any) to discuss and make resolution: Cllr Blowfield up-dated the Council that there was a funeral today which was a burial in an existing grave.
 - a) **Mowing/Maintenance Issues (if any)** – to discuss and make resolution.
 - 1) **Tree Quotes**- Three quotes now received for the trees that need cutting. Cllr Blowfield advised the Council that the Holly tree cannot be cut at present. Council advised that a tree surgeon now lived locally in the village, and Cllr Blowfield agreed to contact him to get another quote. Council **RESOLVED** that if this quote was the cheapest they would go ahead with this work.

2) **New Glass in Noticeboard** – Council **RESOLVED** that this work was not necessary at present.

39.17 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood.** – The area is growing well and will need some maintenance before the growing season. Cllr Hunt will try to get a group together for this work.
- b) **Spratton Pocket Park.** – An application has been made for the Churchyard awards scheme and advisory group are awaiting to hear from them.

40.17 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group)

- a) **Street lighting: Up-date** Clerk has chased Peacocks for up-date on when work will commence. – They are awaiting sleeves to be made for the posts and are chasing the manufacturers.
- b) **Highways-** Clerk up-dated the Council that Ian Boyes of Highways NCC has met with Cllr Vellam and has noted work that needs completing around the village. Not all work identified will be able to be completed but NCC have assured Cllr Vellam some of the identified work will be done. Cllr Vellam advised clerk he would feedback to the Council; therefore, Clerk expects Cllr Vellam to up-date Council with further details at the next meeting he is in attendance.
- c) **Spratton Highways Group establishing joint group with other local Parishes** – As Highways Chair and Warden Cllr Vellam was not in attendance this was not discussed.
- d) **StreetDoctor notifications** – Cllr Blowfield and Hunt advised Clerk of some highway issues that needed to be reported. Blocked gully on High Street, road repairs on Brixworth Road, and water leak on Yew Tree Lane. **ACTION:** Clerk to report.

41.17 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)

- a) **Date for Parish Meeting** – Council **RESOLVED** to approve the date of Wednesday 10th May 2017 at Spratton Village Hall for the Parish Meeting. **ACTION:** Clerk to begin sending invites to local groups and Councillors.
- b) **E-mail dated 6th March 2017- Northamptonshire Local Access Forum looking for new members.** Discussed no action required.
- c) **E-mail dated 9th March 2017** – Future of DDC litter picking services. Council **RESOLVED** that they would like to take over the litter picking in Spratton. Health and Safety, training, and equipment needs to be addressed further once confirmation from DDC that Spratton can manage the litter picking, and will receive the payment from DDC for this. **ACTION:** Clerk to inform DDC of Spratton’s interest.

42.17 GENERAL CORRESPONDENCE RECEIVED (For Information)- None.

43.17 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)- None

44.17 DATE OF NEXT MEETING – Tuesday 18th April, 7.30 pm, Spratton Village Hall.

Signed.....
Cllr John Hunt - Chair

Date: