



Chairman: Councillor Barry Frenchman

Clerk: Mrs L Compton
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Minutes of a Meeting of Spratton Parish Council

Held on **Tuesday 19th November 2013** in the Village Hall, School Road, Spratton at **7.30 pm**.

Present:- Cllr Barry Frenchman (Chair), Cllr Liz Tee (Vice-Chair), Cllr Bill Blowfield, Cllr Tim Forster, Cllr Michael Heaton, Cllr John Hunt (arrived 7.40 pm), Cllr Ruairaidh McDonald Walker, Cllr Mark Pacey and Cllr Jay Tindale **9 members In attendance – Lynne Compton, Clerk and RFO plus 2 members of the Public**

105.13 PUBLIC FORUM members of the public and press are invited to address the council at its open forum (15 mins) – There were 2 members of the public present and the following was discussed:-

- a) **Grass Cutting in East View Cemetery** – The resident said that on the whole the standard of grass cutting in the village had improved but unfortunately, when the contractors strimmed round the graves, grass was sprayed over the gravestones which then hardened and was very difficult to remove. One suggestion was that the contractors could be asked to remove any debris straight away or use covered strimmers. **Action: Cllr Blowfield to discuss with contractors**
- b) **Molehills** – A resident reported that contractors mowed straight over the top of molehills which encouraged the moles to return rather than trying to remedy the problem. **Action: Cllr Blowfield to discuss with contractors.**

106.13 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE – Cllr Frenchman proposed acceptance of apologies from Cllr Baillie, seconded by Cllr Heaton and resolved to be approved by Parish Council

107.13 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON 15th October 2013. Cllr Frenchman proposed approval of the minutes, seconded by Cllr Heaton and resolved to be approved by Parish Council. The minutes were subsequently signed by the Chair as an accurate record of the meeting.

108.13 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only

- a) **William Rhodes-Moorhouse Event 25/26 April 2015 (September Minutes 72.13 i)** – Cllr Heaton reported that the result of the grant application to Heritage Lottery Fund should be known by 12th December.

109.13 MEMBERS' DECLARATION OF INTEREST/DISPENSATION REQUESTS for relevant items on the agenda – Cllrs Forster and Tee declared a personal interest in Point 116.13 due to being resident adjacent to one of the possible development sites.

110.13 COUNCILLOR ATTENDANCE REPORT TO 15TH OCTOBER – attached Paper A – to discuss and agree actions necessary. – After some discussion, Cllr Frenchman proposed adoption of the attendance report, seconded by Cllr Heaton and resolved to be adopted by Parish Council. Cllr Frenchman proposed that in future the attendance report should be completed and circulated quarterly by the Parish Clerk and that this should be added to the Standing Orders, seconded by Cllr Heaton and resolved to be approved by Parish Council. **Action: Clerk to add to Standing Orders**
Noted: That Cllr Hunt wished to withdraw from the Planning Executive Committee. Action: Clerk to amend Council Contact List with immediate effect.

111.13 RESOURCES COMMITTEE – Chair: Councillor Michael Heaton

- a) **Update (if any)** – There was none.
- b) **Bank Balances** – to receive and Parish Council resolution to approve. – Cllr Heaton proposed adoption of the following bank balances as at 31st October 2013:

Community A/C	£200.00
Reserve A/C	£64,149.26
TOTAL	£64,349.26

Seconded by Cllr Frenchman and resolved to be approved by Parish Council.

- c) **Income** received for October/November 2013 – to report (if any) – There was no income to report.
d) **Receipts and Payments report and Bank Reconciliation** – Parish Council resolution to approve. – Cllr Heaton proposed approval of the Receipts and Payments report plus Bank Reconciliation to 31st October 2013, seconded by Cllr Frenchman and resolved to be approved by Parish Council.
e) **Payment of invoices for October/November 2013** Parish Council resolution to approve. Cllr Heaton proposed approving payment of the following invoices, seconded by Cllr Frenchman and resolved to be approved by Parish Council:-

DATE	PAYEE	DETAILS	CHEQUE NO.	AMOUNT	ACCOUNT	POWER TO PAY	
21/10/2013	ASHLEY COLDWELL	Delivery - Newsletter (£25), NP leaflets (£30)	2628	£55.00	Newsletter/NP	GPC	LGA 1972 s112
05/11/2013	LYNNE COMPTON	October Salary (873.31), Use of Office (£20)	2629	£893.31	Salary/Office	GPC	LGA 1972 s112
04/11/2013	BT	Office Phone	DD	£27.45	Office	GPC	LGA 1972 s111
05/11/2013	NCC LGPS	October Pension	2630	£274.24	Salaries	GPC	LGA 1972 s112
05/11/2013	RICOH UK LIMITED	Office Copier	2631	£23.89	Office	GPC	LGA 1972 s112
19/11/2013	NAVIGUS PLANNING	Support Services for NP (42 hours @ £45.7 per hour = £1919.40 plus Travel £129.90 + VAT - £409.86)	2632	£2,459.16	Neighbourhood Plan	GPC	Localism Act 2011
19/11/2013	MICHAEL HEATON	NP expenses for consultation - labels, laminates, ink	2633	£78.34	Neighbourhood Plan	GPC	Localism Act 2011
19/11/2013	SPRATTON LOCAL HISTORY SOCIETY	Hire of Display boards for NP	2634	£107.00	Neighbourhood Plan	GPC	Localism Act 2011
19/11/2013	MICHAEL HEATON	NP Banners plus postage for NP Questionnaires	2635	£205.62	Neighbourhood Plan	GPC	Localism Act 2011
19/11/2013	TREES DIRECT	Elms and Guards	2636	£135.20	Empowering Councillors and Communities Fund	GPC	Open Spaces Act 1906 s9
19/11/2013	J F HUNT	Land Registry Search Fees for NP	2637	£7.00	Neighbourhood Plan	GPC	Localism Act 2011
19/11/2013	JIM PYE	Weed Spraying whole village	2638	£100	Maintenance	GPC	Open Spaces Act 1906 s9
19/11/2013	MERLAND COPY SHOP LTD	NP Booklets + leaflets	2639	£839.00	Neighbourhood Plan	GPC	LGA 1972 s142
19/11/2013	SPRATTON VH COMMITTEE	Hire of VH for NP Consultation 9 hours @ £8 per hour = £72 plus electricity @ 15p per kw/h x 12 KW x 15 hours = £27 + hire of hall November	2640	£117.00	Neighbourhood Plan/Meetings	GPC	LGA 1972 s111
19/11/2013	JIM PYE	Greenworks/Maint October	2641	£235.40	Greenworks/Maint	GPC	Open Spaces Act 1906 s9
19/11/2013	TIM FOSTER	Midshires Masons - final payment for Spratton Pocket Park Wall	2642	£4,000.00	Spratton Pocket Park Reserve	GPC	Open Spaces Act 1906 s9
19/11/2013	JIM PYE	Weed Spraying whole village (see point 113.13 c)1.)	2643	£80.00	Maintenance	GPC	Open Spaces Act 1906 s9
		TOTAL		£9,557.61			

- f) **Resources Committee Meeting** – It was reported that there would be a Resources Committee Meeting on **Weds 27th November at 8.15 pm** in the Village Hall to receive the half year budgetary control report and forecast to the end of March 2014 plus draft budget for 2014. Committees/Advisory groups were requested to provide rough estimates for their 2014/15 priorities in order to discuss inclusion of these in the next budget. **Action: Clerk to email and invite all Councillors to this meeting plus confirm the change of time (originally 7.45 pm).**

112.13 PLANNING EXECUTIVE COMMITTEE – Chair: Cllr Michael Heaton

- a) **Update (if any)** – there was nothing further to report.
- b) **Planning Applications to consider (if any)** – there were none.
- c) **Planning application decisions** – Parish Council noted the following
- Application No: DA/2013/0619 (**AMENDED**)
Description: Conversion of barn to create separate dwelling and construction of detached garage for existing dwelling
Location: 10, Brixworth Road, Spratton, Northamptonshire, NN6 8HH
Parish Executive Committee resolved “no observations” as the applicant has taken note of the previous observations. Clerk has submitted response.
DDC Planning permission granted: 24th October 2013
- Application No: DA/2013/0846
Description: Single Storey Rear Extension
Location: 2, Smith Street, Spratton, Northants NN6 8HW
DDC Approved: under Town and Country Planning (General Permitted Development) Order 1995 – 4th November 2013
- Application No: DA/2013/0680
Description: Renewal of Outline Planning Permission (DA/201/0796) for 1 dwelling
Location: Land adjacent Yew Tree Cottages, 21 Yew Tree Lane Spratton NN6 8HL
DDC Outline Planning Permission granted 28th October 2013

113.13 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP –

Chair: Councillor Bill Blowfield

- a) **Update**
1. Bench in Churchyard (from donation) – Cllr Blowfield proposed that the benches should now be installed in April 2014 when the weather should be better. The bank transfer (to replace the lost cheque) had not yet been received.
 2. Millennium Garden – It was reported that Cllr Heaton and Mr Cooke were in the process of organising. 1 tonne of soil improver was due to be dug in and the canopies on the trees lifted.
- b) **Burial/Memorial applications** to approve (if any) – there were none.
- c) **Village Handyman**
1. Invoice for weed-spraying – to report that Cllr Blowfield had instructed Mr Pye to spray all the curb channels in the village, rather than just the 2 areas requested. Mr Pye, as a gesture of goodwill has agreed to reduce his bill to £100 (from £180). Parish Council resolution to approve. Cllr Frenchman proposed that as Mr Pye had completed the work requested that he should be paid the full amount, after some discussion, this was seconded by Cllr Tindale, voted on and unanimously resolved to be approved by Parish Council. **Action: Clerk to write out a 2nd cheque no. 2643 for the balance of £80.**
 2. Additional work necessary for November 2013 – To discuss and approve – there was no additional work necessary.
- d) **Amendment to CCOS Advisory Terms of Reference – ADD:** All additional work to be submitted to the Clerk for approval – Cllr Blowfield proposed the addition, seconded by Cllr Frenchman and resolved to be approved by Parish Council.
- e) **Draft Specifications for Verge Mowing** – to receive and discuss – After some discussion, Parish Council resolved CCOS Advisory to review the specifications and Cllr Blowfield to obtain quote for 2014 from CGD and Clerk to obtain quote from Mr Muddiman to try and ensure best value for mowing and maintenance of the village. **Action: Cllr Blowfield / Parish Clerk**
- f) **Damage to Trees (Lime Trees on Welford Road)** – to discuss and make resolution. It was reported that the three trees without guards had been damaged but they should survive without intervention. Parish Council resolved to monitor the situation.
- g) **Improving Village Matters** – To report - It was reported that Westaways had been identified as parking vehicles inconsiderately and obstructing the line of the path on Welford Road. Parish Council resolved that an IVM letter should be sent to Westaways. **Action: Parish Clerk**
- h) **Recreation Field Committee** – to receive an update – Cllr Baillie (Parish Council Liaison) was not present therefore there was no update. Cllr Frenchman proposed that representatives from the Recreation Field Committee should be invited to the February meeting to discuss future strategy, seconded by Cllr Heaton and resolved to be approved by Parish Council. **Action: Parish Clerk**

114.13 NATURAL SPRATTON INCLUDING SPRATTON POCKET PARK ADVISORY GROUP

Chair: Councillor Hunt, Project Manager BRC Pocket Park – David Cooke

- a) **Natural Spratton update**
1. **Natural Creaton** – it was reported that there was due to be a talk organised by Natural Creaton on 28th November at Highgate House.

- b) **Jubilee Wood – Tree Maintenance to be done on Saturday 16th November 2013 10.30 am** – the following report had been received:-
“The saplings have grown really well since we planted them a year ago and now need some attention. It is estimated that less than 10% (the expected loss) have not survived but we will be replacing those over time. The jobs that need to be done are:

1. *Checking each of the 420 saplings to decide if they are healthy and make room for replacement if necessary.*
2. *Pulling out any grass that has grown up inside the tube guards with the saplings*
3. *Cutting any large weeds away*
4. *Making space by cutting long grass and weeds and planting 11 new, disease resistant Elm trees*

You will need gloves and if you have any tools such as secateurs, garden shears etc. they would be helpful.”

Cllr Hunt further reported that 5 people had attended on the 16th November and assisted with the maintenance. Cllr Hunt proposed a vote of thanks to those who had helped, seconded by Cllr Frenchman and resolved by Parish Council. In addition, Spratton Guides (who were going to donate some of their trees) had hired a digger and dug up all 200 saplings, planted some on the land adjacent to the allotments and left the rest in a trench for Natural Spratton to use for Jubilee Wood. Cllr Hunt and Dave Cooke were working on a plan to put the best 100 trees in the wood. The ground would need to be cleared first with a power scythe. Cllr Pacey kindly offered to “top” the high grass or mow it.

- c) **Spratton Pocket Park (update)** – It was reported that the wall (and additional coping stones) had been completed. Painting the railings to commence weather permitting. The Interpretation Board had also been installed and looked great, if a little high for small children. Cllr Frenchman proposed that the work of Spratton Pocket Park should come under the auspices of Natural Spratton rather than CCOS in future, seconded by Cllr Blowfield and resolved to be approved by Parish Council. **Action: Clerk to amend terms of reference accordingly.**

115.13 HIGHWAYS ADVISORY GROUP – Chair: Councillor Mark Pacey

- a) **Update on Highways Issues** (if any) – to receive a report from Cllr Pacey
1. Meeting with Ian Boyes (Friday 15th November) to discuss traffic calming and replacement of signage with something more appropriate in a rural area. – to receive a report and discuss options. After some discussion, Parish Council resolved the following:-
 - Traffic Calming - Cllr Pacey to write an article for the forthcoming newsletter on the various options (as discussed at the meeting with NCC Highways) to try and engage public opinion. It was further resolved that the Clerk should contact Welford to discuss VAS signage.
Action: Cllr Pacey to write Newsletter article, Clerk to bring forward for discussion at January 2014 SPCM and contact Welford Clerk.
 - White lines in the centre of the road (between the Churchyard Wall and Sauls Butchers) which wrongly showed it to be a 2 lane highway – instruct NCC Highways to remove –
Action: Parish Clerk. Noted: that NCC had indicated this would not happen until Spring 2014
 - Re-marking of Zebra Crossing – **Action: Clerk to instruct NCC Highways to re-mark.**
 - Telegraph Pole adjacent to Churchyard Wall - Cllr Pacey had kindly agreed to put new reflectors on the telegraph Pole which kept being hit by vehicles. **Action: Cllr Pacey**
 - Inconsiderate Parking on Brixworth Road – Parish Clerk to contact Local PCSO to try and remedy the situation.
- Cllr Frenchman proposed using the list as a basis for a letter to NCC Highways, seconded by Cllr Pacey and resolved to be approved by Parish Council. **Action: Clerk to draft letter to NCC Highways.**
2. Change of Priorities onto and off the Brixworth Road (as in Highfield Road, Kettering) – this was suggested as a possible solution to calming the speed of the traffic. **Action: Councillors to provide the Cllr Pacey with any further suggestions for inclusion in the Newsletter by Friday 22nd November**
- b) **Streetlighting Steering Group – to receive an update**
1. **Allan Peacock (New Streetlighting Contractors)** – It was reported that the contractors had still not attended and completed repairs in the village. Parish Council resolved that the Clerk should instruct them to make the repairs within the next 2 weeks. **Action: Parish Clerk to contact Allan Peacock**
 2. **EON Non-Response to letter about contractual obligations not met** – After some discussion, Parish Council resolved that a letter should be sent to EON informing them that Parish Council may take further steps if a satisfactory response was not forthcoming – **Action: Clerk to Liaise with Councillor Hunt and draft a letter.**
- c) **Northamptonshire Highways - Asset Management Strategy Consultation** – 1st December 2013 – to receive draft response. discuss and make resolution. Cllr Heaton had kindly drafted a response in liaison with Parish Council via email. Cllr Pacey proposed adoption of the response, seconded by Cllr Frenchman and resolved to be adopted by Parish Council. **Action: Clerk to complete form and submit response.**
- d) **Road Safety** – letter from resident – to discuss and agree response. Parish Council resolved that a letter with the suggestions arising from the meeting with NCC Highways (held on Friday 15th November – see above point 115.13 a1.) and a request for any further suggestions should be sent to the resident. **Action: Clerk to draft in liaison with Cllr Pacey.**

116.13 NEIGHBOURHOOD PLAN – Project Manager: Cllr Heaton

- a) **Update** – Parish Council agreed that the Consultation held on 9th/10th November had gone extremely well and a lot of residents had found the questionnaire very thought provoking and felt that the whole process had been run in a very professional manner. Cllr Heaton reported that to date (19/11):-
- all questions submitted by Parishioners had been able to be answered on the consultation days.
 - Certain areas of the village had not participated in the consultation so far
 - 2 Questionnaires had been received with no front page Name and Address information (Parish Council were aware and a large note had been put on the ballot box stating that questionnaires would not be accepted without name and address information).
 - 2 Questionnaires had been submitted by post
 - Several residents who attended had not been on the Electoral Register so had been asked to provide proof of address before being given a questionnaire.
- b) **Press Release** – Parish Council resolution to approve. – Cllr Heaton proposed approval of the Press Release, seconded by Cllr Heaton and resolved to be approved by Parish Council. **Action: Parish Clerk to send out Press Release to newspapers and partners**
- c) **Next Steps** – (previously circulated) to discuss and agree actions. – After some discussion, Cllr Frenchman proposed approval of the following suggested actions:-
- If Site 2 is chosen, need possibly for further discussion with adjacent land owners re defining the village envelope.
 - Cllr Heaton to produce a draft village envelope plan for discussion, via projection, at January SPC meeting to be agreed with Navigus Planning (paying particular attention not to include backland gardens where these can be defined).
 - Site 2 – this is co-owned by 3 family members, if Site 2 is chosen, this would need a discussion with all three site owners (if this is possible) to ascertain for sure that the site is deliverable.
 - Purchase a 'sash' to overlay on the banners with the date and time of the February public meeting. Venture Banners, 0845 604 1030, can supply a self-adhesive vinyl which can be stuck over the existing banners. It comes in 1.6m rolls (5' 3") and we need strips 9" wide x about 4' long, so one 1.3 m length would provide the 6 overlays required. Cost about £50 + VAT.
 - Councillors to go door to door to those residents who had attended the consultation but not returned the questionnaire (prior to the deadline date).
 - Cllr Heaton to record all consultation responses in an EXCEL spreadsheet without personal information (this should be completed by 1st December)
 - Clerk to thoroughly audit a minimum of 10% of the EXCEL spreadsheet - going through each answer and checking paying particular attention to accuracy and interpretation.
 - Raw data to be emailed to Navigus Planning for analysis
 - January SPCM should be kept priority agenda items e.g. legalities and Resources to allow the consultation analysis to be discussed.
 - Public Meeting on Sunday 2nd February to launch the draft Neighbourhood Plan. Details to be discussed in January.

The motions were seconded by Cllr Heaton and resolved to be approved by Parish Council.

In addition, Cllr Frenchman suggest that policies on traffic and leisure could be included in the draft Neighbourhood Plan. **Action: Cllr Heaton to discuss with Navigus Planning**

117.13 COMMUNICATIONS ADVISORY GROUP – Chair: Councillor Tim Forster

- a) **Update** –
1. **Website and Newsletter** - Cllr Forster reported that 3 residents had come forward and said they would like to assist with the newsletter and website.
 2. **Biographies** – Parish Council resolved that all Councillors should provide biographies and photos of themselves for the website (as Daventry District Council and other parish councils do) as soon as possible. **Action: Clerk to co-ordinate.**
- b) **Newsletter – Christmas – to receive a brief report** – Cllr Forster reported that:-
- he had organised a poster competition with Spratton Primary School for a Christmas Art design for the front page and proposed a vote of thanks to the Primary School for participating at this busy time of year and to Simon Robinson (Spratton Village Stores) for donating prizes.
 - Photography Group photos had been made a collage of on the back page
 - An interview with Cllr Pacey (questions drafted by the Cllr Forster and the Clerk) would be included.

118.13 STRATEGY ADVISORY GROUP (deferred from October meeting)

Inaugural meeting (report previously circulated) – to discuss and agree priorities to go forward for discussion at forthcoming Resources Committee meeting for inclusion in the 2014 budget. The following additions were proposed for discussion:-

- Community Book Exchange
- WWI Commemoration Event in 2015
- Village Hall
- Possibility of a sports facility (as Cllr Frenchman reported that DDC were in the process of a scoping document and possibly allocating £7 million for a Leisure Centre in the East of the District.

After some discussion, Cllr Heaton proposed that as the majority of suggestions would have an impact on the budget, and due to lack of time (already 9.25 pm) they should be brought forward for discussion at the Resources Committee meeting on 27th November 2013, seconded by Cllr Frenchman and resolved to be approved by Parish Council. **Action: Clerk to circulate suggestions prior to Resources Committee meeting and request any additions to be provided by 26th November 2013**

119.13 SPRATTON LUNCH CLUB

Cllr Frenchman proposed a vote of thanks to Cllr Jay Tindale for all her hard work setting up the lunch club, unanimously agreed by Parish Council.

- a) **Proposal for the Parish Council to pass running of the Lunch Club to the newly formed Spratton Lunch Club Village Organisation (from January 2014).** After some discussion, Cllr Frenchman proposed that the Lunch Club should remain under the auspices of the Parish Council with Cllr Tindale heading up a new advisory group to take responsibility for bookings and accounting for monies received (according to SPC Financial Regulations) and that the contract for catering should go out to tender via the newsletter, seconded by Cllr Heaton and resolved to be approved by Parish Council.
- b) **Proposal to gift the equipment purchased by Spratton Parish Council to St Andrews Parochial Church Council for use by Café Doris, Spratton Lunch Club and Spratton Residents.** – Cllr Frenchman proposed the motion, seconded by Cllr Heaton and resolved to be approved by Parish Council.
- c) **Spratton Lunch Club 19th November 2013 – to receive a short report** – Cllr Tindale reported another very successful lunch enjoyed by 33.

9.35 pm Cllr Hunt had to leave the meeting.

120.13 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)

The following were discussed or noted and actions agreed where necessary (Bold, italics)

- a) **NCC** Northamptonshire Fire and Rescue Service Draft Strategic Update and Review for 2014 – Deadline for responses 13th Jan 2014
- b) **NCC** Apply by 9th January 2014 to receive a free tree pack for your Parish community to plant in March 2014 – to report that this was circulated by the Clerk to Village Organisations and Spratton Hall School confirmed they have ordered some trees
- c) **NCALC** AGM Reminder / Publications Update / Transport Plan / Minerals & Waste
- d) **DDC** Parish and Town Councils Liaison Meeting - Thursday 12 December 2013 – Questions by 22nd Nov 2013 – Clerk circulated suggestions – to agree representative
- e) **NCC LGPS** 2013 Valuation Briefing Session - On: 13th November 2013 At: Knuston Hall, Address: Irchester, Wellingborough, Northamptonshire, NN29 7EU Tel: 01933 312104 The session will run from 2.00pm (registration with tea and coffee provided from 1.30) to approximately 4.30. There will be a 2 hour presentation from the Actuary and Q&A session, with an opportunity to discuss specific issues.

Cllr Heaton proposed sending apologies and requesting papers from this session, seconded by Cllr Frenchman and resolved to be approved by Parish Council. **Action: Clerk to contact**

- f) **NCC** Northamptonshire Transportation Plan Phase 2 Strategies Consultation. End Date 10th December 2013 - Cllr Frenchman reported that he had been appointed as the portfolio holder for transport and was talking to Stage Coach about the poor provision of transport in rural areas. **Action Agreed: Cllr Frenchman to respond to survey**
- g) **NCALC** Police and Crime Commissioner survey – responses to be done as individuals – corporate view not sort.
- h) **ACRE** Annual Report 2012/13
- i) **DDC** Daventry District Council is responsible for preparing the draft Community Strategy on behalf of the Local Strategic Partnership. The Community Strategy is a key strategic document for the Council and its partners setting out the long term vision and key priorities for the district. I have attached a copy of the draft strategy for your information. The consultation will start on Friday 1st November 2013 and run until Friday the 24th January 2014. **Action Agreed: Parish Clerk to review and draft a response**
- j) **POLICE** Community Panel Meeting 10th October 2013 – to receive a report, discuss and agree any action
- k) **PCSO Jo Hillery** Advice of new telephone number
- l) **NCALC** New Training Courses – to discuss attendance.
- m) **ACRE** updated version of the Spratton OCSI parish profile based on the 2011 census

121.13 GENERAL CORRESPONDENCE RECEIVED (For Information – Members file for circulation)

122.13 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)

- a) **Car Sharing** – Cllr Frenchman suggested that a forum for Car Sharing could be included on the website. Action: Communications Advisory Group to discuss logistics and report back

123.13 **DATE OF NEXT MEETING** – Tues 17th December 2013, 7.30 pm, Village Hall School Road, Spratton

Meeting Closed 10.15 pm

Chairman Signature.....

Dated:

Dates of 2013/14 Meetings – all held 7.30 pm, Spratton Village Hall unless stated otherwise

Tues 21st January 2014

Tues 18th February 2014

Tues 18th March 2014

Tues 15th April 2014

Tues 20th May 2014

Annual Meeting of Parish

Council

Weds 7th May 2014

Annual Parish Meeting